**GLASS AND BRITTLE PLASTICS INVENTORY**

**AND INSPECTION IN FOOD PROCESSING**

**AND STORAGE AREAS**

Completed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Instructions: On a **[insert frequency, e.g., weekly, monthly]** basis, inspect items listed below for cracks or breakage. Record the condition in the last column. **\*Any items not** **in satisfactory condition must be repaired or replaced.**

Put a check in the box if OK or SATISFACTORY.

Put an X in the box if something is WRONG.

|  |  |  |
| --- | --- | --- |
| Item/Location  | Checked | Corrective Action |
| Clock on east side ofproduction |  |  |
| Glass gauges |  |  |
| Shatterproof lights |  |  |
| Plexiglass |  |  |
| Hard plastic scrapers, etc. |  |  |
| **[Specify others for your****facility]** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Indicate action required, person responsible and completion date. **[E.g., “None” or “John replaced hard plastic scraper on September 15, 2011”]**