



# Sustainable Canadian Agricultural Partnership

Competitive. Innovative. Resilient.

## AgriRecovery Canada-Manitoba Bee Mortality Assistance Program Application Worksheet

**Applicant Information:** Enter contact information for the Business or Organization and the primary contact person

Legal Name of the Business or Organization

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Last Name

First Name

--	--

Role or Position with Business or Organization

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Mailing Address  
(Street and/or Postal Box Address)

Village/Town/City

--	--

Province

Postal Code

Primary Phone Number

--	--	--

Primary Email

--

Enter your unique 9-digit Business Number (BN9) or GST Number

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Enter your 4-digit Manitoba Beekeeper Registration Number

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**Colony Inventory: complete the following table**

Description	Number
Number of colonies as of November 1, 2021 (includes nucleus colonies)	
Number of overwintered <i>viable colonies</i> * as of May 21, 2022 (this must include any overwintered colonies sold prior to May 21; but must <u>not</u> include any new colonies created by division, or purchased prior to May 21, 2022)	
* <b>Viable Colonies</b> means colonies containing four (4) or more frames with 75% of the comb area covered with bees on both sides on May 21, 2022.	

**Extraordinary Loss Calculator: the table below will automatically generate the number of colonies which will be considered as an extraordinary loss**

Item	Description	Number
A	Number of colonies as of November 1, 2021	
B	Number of overwintered viable colonies as of May 21, 2022	
C	Total loss (A – B)	
D	Normal Winter Loss (A x 30%)	
E	Extraordinary Loss (C – D)	
The value of item (E) signifies the total colony losses which would be considered as extraordinary. If the value of (E) is greater than zero, then an extraordinary loss has occurred and you may be eligible for reimbursement under this program.		

## Extraordinary Expenses

Before you complete the table below, please review the following information:

- The applicant must have incurred, and have paid for, all eligible expenses claimed before they can be reimbursed.
- Applicants are not required to submit records of replacements purchases with their Application Worksheet. However, applicants must maintain these records in the event that they are requested by the program administrator as part of the review, verification or audit process for an application or claim.
  - **Invoice** – is required for each item claimed below and must include an invoice number, date, vendor (seller) name and contact information, description of the item purchased, quantity of items purchased, unit price and total cost. Where appropriate, an itemized point-of-sale receipt is an accepted alternative to an itemized invoice (if one is not available).
    - Eligible invoices must be dated no earlier than January 1, 2022 and no later than June 30, 2023.
  - **Proof of Payment** – is required to support each invoice referenced in the table below. Examples include any document that indicates a transaction has occurred, such as, a cleared cheque (front and back or front of cheque and a processed/cleared stamp from the bank), credit card statement, bank statement, eTransfer summary, or a point-of-sale receipt showing that the balance has been paid.
- Include all purchases of replacement stock for the total 2021-22 winter losses, that occurred between January 1, 2022 and June 30, 2023.
- Additional information on specific eligible expenses, can be found in the Program Guide and Program Terms and Conditions.

**Purchases of Replacement Stock:** complete the table below, include information for all replacement stock for the total 2021-22 winter losses that occurred between January 1, 2022 and June 30, 2023.

Item	Vendor/Seller	Invoice Number	Invoice Date	# of Colonies	# of Packaged Bees	# of Queens
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
<b>Total</b>						

## Privacy Notice and Declaration

The Department of Agriculture (“Manitoba Agriculture”) is collecting Applicant information, which may include personal information, under the authority of clause 36(1)(b) of The Freedom of Information and Protection of Privacy Act (“FIPPA”) as the information relates directly to, and is necessary for, determining and verifying Applicant eligibility for programs administered under the AgriRecovery Canada-Manitoba Bee Mortality Assistance Program (“Program”).

Manitoba Agriculture is authorized to use information, which may include personal information, under the authority of clause 43(1)(a) of FIPPA, for the purpose of determining and verifying Applicant eligibility, financial audits and program evaluation.

Manitoba Agriculture is authorized to disclose information to the Government of Canada, which may include personal information, under the authority of clauses 44(1)(i) and 44(1)(x.1) of FIPPA, in order to facilitate the monitoring and evaluation of a shared cost program or service.

All personal information collected by Manitoba Agriculture is protected under FIPPA. Personal information cannot be used or disclosed for any other purpose, unless consent is provided or the disclosure is authorized or required under FIPPA.

Should you have any questions about the collection, use or disclosure of personal information, contact the Access and Privacy Co-ordinator at 204-945-4823.

**This Declaration must be completed by a duly authorized representative of the Applicant.**

**Checking the boxes below indicates acceptance and is required.**

The Applicant has read, understands, accepts and agrees to the terms and conditions contained in the Program Guide and Program Terms and Conditions and this Program Worksheet.

The Applicant confirms that the Applicant meets all of the requirements of an eligible applicant under the Program and that the amounts claimed by the Applicant in this Application Worksheet are valid Extraordinary Expenses under the Program.

The Applicant has read and understands the Program Guide and confirms that the Applicant meets all of the requirements of an eligible applicant.

The Applicant represents and warrants that no Manitoba government employee holds a 50% or more ownership interest in the business or organization that is applying for funding.

The Applicant represents and warrants that no current or former member of the Legislative Assembly of Manitoba holds an ownership interest in the business or organization that is applying for funding.

The information provided in this Application Worksheet is complete, true, and accurate.

The Applicant agrees to promptly provide to Manitoba Agriculture and its representatives, upon request, all financial, production and other records and agreements relating to the applicant's Eligible Inventory and Extraordinary Expenses (including, without limitation, invoices, receipts and proof of payment) and to make all such information, documents and records available for inspection or audit by Manitoba Agriculture and its representatives.

The Applicant warrants that information stated in this Application Worksheet pertains to Applicant's colonies which were located in the Province of Manitoba between November 1, 2021 and May 21, 2022.

Name of person who completed and will submit the Application Worksheet	
Title of person who completed and will submit the Application Worksheet	
Date Application Worksheet completed and submitted (YYYY – MM – DD)	

Submit Application Worksheet by email to [agriculture@gov.mb.ca](mailto:agriculture@gov.mb.ca)

Or Mail to

AgriRecovery: Canada-Manitoba Bee Mortality Assistance Program  
 903 – 401 York Avenue  
 Winnipeg, MB  
 R3C 0P8

For more information, contact [agriculture@gov.mb.ca](mailto:agriculture@gov.mb.ca) or call 1-800-811-4411.

To save the worksheet, please click on the SAVE button and save the document to your desktop (or anywhere else on your computer)	
If the worksheet is complete, and you are ready to submit, please click on the SUBMIT button and the document will be attached to a new email. Please note that if any field with a red border is left blank, the form cannot be submitted	