

SECTION 1. BACKGROUND INFORMATION		
Legal Name of Business or Organization:		
Contact Information:		
Last Name	First Name	Initial
Name of Principal Investigator:		
Project Title:		
Project Task Number: (from Contribution Agreement)		
Milestone Number	Period Covered	
	Start Date	End Date

## SECTION 2. PROJECT INFORMATION

**Executive Summary:** Provide an overview of the research activities and final scientific results achieved. (*max. 3,000 characters*)

**Background/Objectives:** Provide a brief summary including description of the problem(s) addressed and original objectives. Include any modifications to the original objectives and deliverables. *(max. 3,000 characters)*

**Methodology and Project Activities:** Provide a summary of project design and methodologies used to conduct the research and to analyze the generated data. (*max. 2,750 characters*)

**For Capacity Projects Only:** Include a list of any equipment purchased including make, model and specifications.

**Results and Discussion:** Present research results and interpretation in relation to the objectives. Discuss any variations from the expected results. *(max. 3,000 characters)*

**Results and Discussion** (continued): *(max. 3,000 characters)*

**Results and Discussion** (continued): *(max. 3,000 characters)*

**Conclusion:** Briefly summarize the research project by highlighting the key points. (*max. 3,000 characters*)



**Economic Benefits:** Describe potential economic benefits of the research for the agriculture sector in Manitoba including return on investment. Examples include reduction in input costs, increased workforce, market growth, and risk mitigation. *(max. 1,500 characters)*

**Future Related Opportunities:** Describe the next steps for the research or innovation items produced by the project. Is additional research required? Is there potential for commercialization or adoption of research results? *(max. 1,500 characters)*

**Scientific Details:** Attach any scientific and/or technical reports created as part of this project.

**SECTION 3. KNOWLEDGE TRANSFER:** See Contribution Agreement and Annex A for additional information. Include items completed to date. Explain any variances.

Item	Result Achieved	Citation/Explanation/Description
# of Master and PhD students working on the funded project		
# of training/knowledge transfer events held		
# of participants attending each training/knowledge transfer event		
# of individuals attending information event who intend to adopt new innovation		
# of new knowledge transfer products developed (i.e. brochure, factsheet, flyers, guides, articles in trade magazines, technical bulletins, and social media items)		

# of papers published in peer reviewed journals		
# of new technologies which have been:		
Developed		
Assessed under research conditions		
Demonstrated on-farm or in-plant		
Attained intellectual property protection		
Utilized by the industry		

If any additional performance outcomes have been achieved, please indicate below. (max. 1,000 characters)

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**SECTION 4. FINANCIAL INFORMATION**

In a separate document, please attach all necessary financial information, which may include a detailed general ledger, invoices and proof of purchase. Financial information must pertain to the funded project and be easily understood by the Program Officer. Please refer to the Contribution Agreement for information on budget line items and eligible expense categories.

## Annex A – Knowledge Transfer and Performance Details

Information Items	
Performance Measures	Description
# of Master and PhD students working on the funded project	Indicate the name of the student and the task that they have undertaken as part of the project. If the student has completed their degree, include the name of the student, degree completed and date of completion.
# of training/knowledge transfer events	These are events such as a scientific meeting, symposium, conference, industry meeting, or field day where a project participant has been invited to present a talk or presentation.  For example: name of presenter, title of presentation, name of the event, location, and year/month/day.
# of participants attending each training/knowledge transfer event	This includes the number of individuals that have attended a funded event.
# of individuals attending training/knowledge event who intend to adopt new innovation	This includes the number of participants who have self-identified that they intend to incorporate or adopt the technology, product, practice, process or system disseminated at the training/knowledge event.
# of new knowledge transfer products developed	<u>Information items</u> - These types of items include non-peer-reviewed scientific publications (posters, abstracts), and publications such as trade journal publications, popularizing articles in magazines, press articles, industrial reports (confidential or not), technical bulletins, posters, brochures, guides, flyers, newsletters, other technical transfer publications (media items are not included here – see next).  For example: author(s), article title, title of magazine/trade publication etc., page number(s), type of information item such as poster or abstract or guide etc., and year/month/day.  <u>Media Reports</u> - Examples include articles or interviews about project results in media such as newspaper, TV, radio, and internet (announcements about project funding are excluded). (These are items prepared by a third party, usually with input by the project).  For example: author(s), article title, name of interviewee(s), source of reports (TV or radio interview etc.), and year/month/day.
# of peer reviewed publications	These are items such as research papers published in scientific journals, books, book chapters, review articles, conference proceedings, research notes, or others that receive peer-review.  For example: author(s), year of publication, article title, title of journal, volume (issue), and page number(s).  If the item is a book or a book chapter, add name of publisher.  If the item is an article for conference proceedings, add title of published proceedings, location, and year/month/day.  *Papers that are not yet published (ex. manuscripts in preparation, under review or accepted) should not be reported.

<p># of new technologies which have been developed, assessed under research conditions, demonstrated on-farm or in-plant, attained intellectual property protection, utilized by the industry</p>	<p>A new technology would include, but is not limited to:</p> <ul style="list-style-type: none"> <li>• a newly created technology that differs significantly from existing technologies;</li> <li>• an existing technology that is modified to meet different requirements;</li> <li>• an existing technology that is tested in different situations.</li> </ul> <p><u>Projects Assessed</u> - when new technologies are evaluated or tested under research conditions.</p> <p><u>Demonstrated</u> - when new technologies are presented to the sector by experiments, prototypes, examples or pilot on-farm or in-plant.</p> <p><u>Attain Intellectual Property Protection</u> - Examples for IP protection would include, but are not limited to plant breeder rights, patents filed, registered trademarks and copyrights, and registered or released varieties.</p> <p><u>Utilized</u> - when new technologies are adopted or implemented for use within the sector. Examples include a signed license agreement, a signed letter of intent, a new product that is available on the market, and a new practice, is adopted by farmers.</p>		
<p>Other Performance Outcomes</p>	<p>Include any additional performance outcomes or significant project related achievements not identified above.</p>		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Version 2.0</td> <td style="width: 50%; text-align: center;">March 13, 2019</td> </tr> </table>		Version 2.0	March 13, 2019
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