

*College of Audiologists and Speech Pathologists of Manitoba*

**Board Members**

Council

Caitlin Brown, Winnipeg  
Roland Street, Minnedosa  
Margaret Klassen, Altona

Roster of Public representatives

Dwayne Grantham, Stonewall  
Alex Mills, Winnipeg  
Naomi Negrych, Winnipeg  
Melissa Coutu Harju, Winnipeg (bil.)  
Lisa Churchward, Winnipeg

**Mandate:**

Under The Regulated Health Professions Act (RHPA), the mandate College of Audiologists and Speech-Language Pathologists of Manitoba (CASLPM) is to regulate the practice of the health profession and govern its members in accordance with the RHPA and the regulations and by-laws made by the LGIC, Minister and council of the college under the RHPA; to develop, establish and maintain standards of academic or technical achievement and qualification required for registration as a member and monitor compliance with and enforce those standards; to develop, establish and maintain standards of practice to enhance the quality of practice by members of the college and monitor compliance with and enforce those standards; and to develop, establish and maintain a continuing competency program for members of the college to promote high standards of knowledge and skill.

**Authority:**

The Regulated Health Professions Act  
CASLPM General Regulation  
CASLPM By-Laws

**Responsibilities:**

The Council is responsible to

- (a) manage and conduct the business and affairs of the college; and
- (b) exercise and carry out the college's mandate, duties and powers in the college's name and on the college's behalf

The council must establish a complaints investigation committee and an inquiry committee; and may establish any other committees that it considers necessary.

**The Complaints Investigation Committee**

- The complaints investigation committee is responsible for investigating complaints and, when the committee considers it appropriate, attempting to resolve them informally.

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- The complaints investigation committee is to consist of:
  - a member of the college who is appointed as chair;
  - one or more other members of the college; and
  - one or more public representatives, who must make up at least 1/3 of the committee's membership.
- When a complaint is referred to the complaints investigation committee, the chair may select a panel from among the members of the committee to deal with it, and appoint a member of the panel as the panel's chair.

### The Inquiry Committee

- The inquiry committee is responsible for holding hearings on matters referred to it by the complaints investigation committee and making disciplinary decisions about the conduct of investigated members.
- The inquiry committee is to consist of:
  - a member of the college who is appointed as chair;
  - one or more other members of the college or former members of the college, one of whom is appointed as vice-chair; and
  - one or more public representatives, who must make up at least 1/3 of the committee's membership.
- When a matter is referred to the inquiry committee, the chair or vice-chair must select a panel from among the members of the inquiry committee to hold a hearing, and appoint a member of the panel as the chair.

### **Membership:**

#### Council:

The Council is to be comprised of at least 6, and not more than 11 persons, at least 1/3 of the council must be public representatives:

- Four elected speech-language pathologists
- Two elected audiologists (elected in accordance with CASLPM By-laws)
- Three public representatives (Appointed by the Minister)

#### Committees:

Council appoints members to the Complaints Investigation and Inquiry Committees from the Roster of Public Representatives established by the Minister.

### **Quorum:**

A majority of the council members (1 Public Representative Required)

### **Length of Terms:**

#### Council Members:

4 Years Max (10 Years Maximum)

Members may be reappointed, and continue to serve until reappointed, replaced or revoked.

#### Committees:

In accordance with the CASLPM By – Laws, Article 9.0 Committees, every appointment to a committee expires each year at the first regular Council meeting following the

elections to Council. When a person's appointment to a committee expires, the person is eligible for re-appointment. No person may be a member of the same Committee for more than 6 consecutive terms.

**Desirable Expertise:**

- A person who has never practised as a speech-language pathologist or an audiologist and who has not practised any other regulated health profession within the previous five years.
- have active listening skills;
- be able to read and interpret policies/legislation and how it applies to the case;
- use plain language;
- adhere to a high degree of confidentiality; and
- have the ability to make decisions in a fair and unbiased manner;
- basic technology skill.

**Meetings:**

Council

Frequency: Quarterly

Location: CASLPM Office, Unit 1 – 333 Vaughan Street, Winnipeg MB

Complaints Investigation Committee

Frequency: As Needed (3-5 times/year)

Location: CASLPM Office, Unit 1 – 333 Vaughan Street, Winnipeg MB

Inquiry Committee

Frequency: As Needed (1-3 times/year).

Location: CASLPM Office, Unit 1 – 333 Vaughan Street, Winnipeg MB

All Other Statutory and Standing Committees

Frequency: Quarterly

Location: CASLPM Office, Unit 1 – 333 Vaughan Street, Winnipeg MB.

**Remuneration:**

No remuneration of public representatives is paid by the College. Public representatives are reimbursed for out-of-pocket expenses in accordance with the CASLPM By – Laws.