

## **Advanced Education and Training**

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### ***Assiniboine Community College Board of Governors***

Chairperson

Jeff Harwood, Brandon

Vice-Chair

Dale McKay, Brandon

Members

Carla Milne, Brandon

Jody Parsonage, Baldur

Mona Cornock, Brandon

Amanda McGregor, Wawanesa

Ruth Mealy, Minto

Employee Representative

Lloyd Carey, Deloraine

Student Association Representative

Julia Teichroeb, Alexander

**Mandate:**

Assiniboine Community College Board of Governors manages the business and affairs of Assiniboine Community College and ensures it is conducted in accordance with *The Colleges Act* and the laws of the province.

**Authority:**

[\*The Colleges Act\*](#) and [\*Colleges Establishment Regulation\*](#)

**Responsibilities:**

The Assiniboine Community College Board of Governors is responsible for establishing college policy, developing the long-range vision and mission statement, ensuring effective and efficient management of resources, and maintaining communication with the community the college serves. The Board is responsible for assuring the financial integrity of the College through regular monitoring of the college's finances, contracting for an annual independent financial audit, approval of the College's annual budget, and approving the selection, compensation, and, dismissal of the College President.

**Membership:**

10 – 12 members appointed by the Manitoba Government (includes employee/student representatives)

Employee Representative:

1 employee representative who is selected by College staff.

Student Representative:

1 student representative, who is elected as President of the Student Association by the College annually in May.

**Quorum:**

Majority

**Length of Terms:**

Board Members:

3 years per term, 2 term max (6 year max)

Employee Representative:

2 years per term, 2 term max (4 year max)

Student Representative:

1 year term

Members may be reappointed, and continue to serve until reappointed, replaced or a period of 3 months has expired, whichever comes first.

When a representative ceases to be a student or an employee of the college, the member ceases to be a member of the board. A student who graduates before the expiration of their term may remain a member of the board until the expiration of the term. If a member fails to attend 3 consecutive regular meetings of the board, the board may recommend to the Minister that the member's appointment be revoked.

**Desirable Experience:**

- some experience in the areas of post-secondary education especially the colleges sector in Manitoba and elsewhere, financial accounting, cultural, social, economic, and labour market issues;
- knowledge of issues specific to the post-secondary education field;
- have the ability to read complex written material, analyze written and verbal information in order to ascertain facts, and apply relevant legislation to this written and verbal information;
- use plain language;
- adhere to a high degree of confidentiality;
- basic technology skill.

**Meetings:**

Location: Brandon; meetings are a mix of in-person and virtual  
Frequency: Monthly (excluding July/August)  
Duration: 2<sup>nd</sup> Tuesday of the month at 4:00 p.m.

**Remuneration:**

Chair: \$250 per month  
Vice-chair: \$200 per month  
Members: \$150 per month

Members may be reimbursed for any expenses incurred in discharging their duties. All remuneration and reimbursement is from the funds of the college.