

*College of Audiologists and Speech Pathologists of Manitoba*

**Board Members**

**Council**

Dr. Cory Sul, East St-Paul  
Caitlyn Boryskavich, Winnipeg  
Roland Street, Minnedosa

**Roster of Public representatives for appointment to the  
Complaints Investigation Committee or Inquiry Committee**

Dwayne Grantham, Stonewall  
Mr. Alex Mills, Winnipeg  
Margaret Klassen, Altona  
Naomi Negrych, Winnipeg

**Mandate:**

The College of Audiologists and Speech – Language Pathologists of Manitoba (CASLPM) regulates two health professions: audiology and speech – language pathology.

Persons who practise audiology or speech – language pathology in the province of Manitoba are regulated under The Regulated Health Professions Act, the Practice of Audiology and Practice of Speech – Language Pathology Regulation, the College of Audiologists and Speech – Language Pathologists of Manitoba General Regulation, and the CASLPM By – Laws and practice directions.

As stated in the RHPA, Section 10(2), the mandate of the College is:

To regulate the practice of audiology and the practice of speech – language pathology and govern its members in accordance with the Regulated Health Professions Act, the Practice of Audiology and Practice of Speech – Language Pathology Regulation, the College of Audiologists and Speech – Language Pathologists of Manitoba General Regulation, and the CASLPM By – Laws;

To develop, establish and maintain standards of academic or technical achievement and qualification required for registration as a member and monitor compliance with and enforce those standards;

To develop, establish and maintain standards of practice to enhance the quality of practice by members and monitor compliance with and enforce those standards;

To develop, establish and maintain a continuing competency program for members to promote high standards of knowledge and skill;

To promote the ability of members to respond to changes in practice environments, advances in technology and other emerging issues;

## *College of Audiologists and Speech Pathologists of Manitoba*

To work in consultation with the Minister towards achieving access for the people of Manitoba to adequate numbers of qualified and competent audiologists and speech – language pathologists;

To develop, establish, and maintain programs that provide information about audiology and speech – language pathology and that assist persons in exercising their rights under the RHPA and the Regulations, By – Laws, and Code of Ethics of the College;

To promote and enhance the College's relations with its members, other colleges, key stakeholders, and the public;

To promote inter – professional collaboration with other colleges;

To administer the College's affairs and perform its duties and carry out its powers in accordance with the RHPA, and the Regulations and By – Laws of the College.

### **Responsibilities:**

#### Council

Manage and conduct the business and affairs of the College; and

Exercise and carry out the College's mandate, duties and powers in the College's name and on the College's behalf.

#### Complaints Investigation Committee

Perform such functions as are assigned to it in the Act. These include investigating and providing a fair review of all complaints received in accordance with the Act; attempting to resolve complaints informally where it considers it appropriate, and making decisions in accordance with the Act;

Recommend to Council proposals for changes to the legislation, including regulations to applicable statutes, and by - laws , as well as programs to support the complaints process;

Submit an annual report to the Council. The report will include information on numbers of complaints resolved informally, on decisions, on adherence to policies and procedures, and timely provision of decisions and documentation.

#### Inquiry Committee

Perform such functions as are assigned to it in the Act. These include holding hearings on matters referred to it by the Complaints Investigation Committee, providing a fair process and making decisions about the conduct of investigated members;

Recommend to Council proposals for changes to the legislation, including regulations to applicable statutes, and by – laws, as well as programs to support the discipline process;

Submit an annual report to Council. The report will include information on development of, and adherence to, policies and procedures, numbers of decisions and timely provision of decisions and documentation.

Continuing Competence Committee:

Perform such functions as are assigned to it in the Regulations. These include administering the Continuing Competence Program in accordance with the Regulation and identifying continuing competence measures which promote continuing competence and continuing quality improvement among members;

Recommend to Council proposals for changes to the legislation, including regulations to applicable statutes, and by - laws, as well as programs to support the continuing competence process;

Submit an annual report to the Council. The report will include information on continuing competence program activities, decisions reached as well as information on the development of standards regarding practice and ethics and related program proposals.

Executive Committee:

Perform such functions as are assigned to it by Council and co-ordinate the work of Council and assist in its decision-making by reviewing and providing comments to Council on all recommendations and proposals from committees and working groups.

Subject to the RHPA, Regulations and the By - Laws of the College, Council delegates to the Executive Committee the power and authority to manage and direct the affairs of the Council of the College with respect to any matter that, in the Committee's opinion, requires immediate attention. This excludes the power to revoke, amend, or pass by – laws and such other powers as are specifically reserved to the Council in the RHPA, this By – Law or any other by – law of the College. As part of its commitment to retaining the wholeness of its decision-making, the Council will do all in its power to avoid the need for the Executive Committee to act in this capacity.

Appoint members of statutory and standing committees in accordance with these By - Laws;

Recommend to Council proposals for changes to the legislation, including regulations to applicable statutes and by - laws;

Submit an annual report to Council.

Audiology Practice Advisory Committee:

Provide advice to Council on matters affecting Audiologists and the practice of audiology. In doing so it:

At the request of Council and in a format approved by Council, develops and monitors College regulations, by – laws, standards of practice and practice directions and position statements that relate to Audiologists with respect to:

- Clinical Matters
- Professional practice issues
- Business practice issues
- Interdisciplinary issues

*College of Audiologists and Speech Pathologists of Manitoba*

Develops policies and positions for consideration of Council on external matters such as provincial legislation that impact on the practice of audiology;

As part of the strategic planning process, undertakes an annual review of issues and matters affecting Audiologists and the practice of audiology and reports to Council on these issues and recommends policies and initiatives to address them as appropriate;

Assesses the information and support needs of Audiologists and makes recommendations to Council.

Develops communication and education programs for College members, the public, other professions and the government, related to the objects of the College;

Provides advice and input on any other issues referred to the Committee by the Executive Committee or by Council.

Speech-Language Pathology Practice Advisory Committee:

Provide advice to Council on matters affecting Speech-Language Pathologists and the practice of speech-language pathology.

In doing so it:

At the request of Council and in a format approved by Council, develops and monitors College regulations, by – laws, standards of practice and practice directions and position statements that relate to Speech-Language Pathologists with respect to:

- Clinical Matters
- Professional practice issues
- Business practice issues
- Interdisciplinary issues

Develops policies and positions for consideration of Council on external matters such as provincial legislation that impact on the practice of speech-language pathology;

As part of the strategic planning process, undertakes an annual review of issues and matters affecting Speech-Language Pathologists and the practice of speech-language pathology and reports to Council on these issues and recommends policies and initiatives to address them as appropriate;

Assesses the information and support needs of Speech-Language Pathologists and makes recommendations to Council;

Develops communication and education programs for College members, the public, other professions and the government, related to the objects of the College;

Provides advice and input on any other issues referred to the Committee by the Executive Committee or by Council.

**Membership:**

Council

In accordance with CASLPM By – Law Article 4.0:

There shall be nine members of Council:

- a. Four elected Speech – Language Pathologists
- b. Two elected Audiologists
- c. Three Public Representatives appointed to Council by the Minister

Elected members of Council shall be elected to serve a three – year term with a maximum of three consecutive terms.

Each public representative shall serve a term of office prescribed by the Minister. Furthermore, in accordance with the RHPA, Section 14(1), each term (prescribed by the Minister) must not exceed four years; and Section 14(2), a person may be a council member for more than one term. But a person must not be a member for more than twelve consecutive years.

Roster of Public Representatives

In accordance with the RHPA, Section 89(1), The Minister must establish a roster of persons from which Council is to appoint public representatives to the Complaints Investigation Committee and the Inquiry Committee.

A minimum of four appointments are required: two to the Complaints Investigation Committee, and two to the Inquiry Committee.

Term of Office for Committees

In accordance with the CASLPM By – Laws, Article 9.0 Committees, every appointment to a committee expires each year at the first regular Council meeting following the elections to Council. When a person's appointment to a committee expires, the person is eligible for re – appointment. No person may be a member of the same Committee for more than six consecutive terms.

**Desirable Expertise:**

Lay person.

**Time commitment:**

Council

Council meets four times in a twelve – month period.

Council members also sit on committees.

Complaints Investigation Committee

The Complaints Investigation Committee, or a panel thereof, meets for the purpose of reviewing a written complaint as required, typically three to five times per term.

As well, the Complaints Investigation Committee shall meet to fulfill its duties to Council, typically two times per term.

Inquiry Committee

The Inquiry Committee, or a panel thereof, meets for the purpose of holding hearings on matters referred to it by the Complaints Investigation Committee, typically one to three times per term.

As well, the Inquiry Committee shall meet to fulfill its duties to Council, typically two times per term.

All Other Statutory and Standing Committees

Committees meet four times per twelve – month term, to fulfill their duties to Council.

**Meetings:**

Meetings are held at the CASLPM Office, Unit 1 – 333 Vaughan Street, Winnipeg MB.

**Remuneration:**

Remuneration and reimbursement for expenses is provided in accordance with CASLPM By – Law, Article 11.0 Remuneration and Expenses of Council and Statutory and Standing Committees.

No remuneration of public representatives is paid by the College.

Public representatives shall be reimbursed by the College for expenses incurred in the course of carrying out the business of the College, the Council, or Committee, in accordance with CASLPM By – Law.