

Now that you have created a Manitoba elicensing Customer account, you can purchase items from Manitoba elicensing.

Christmas Tree Permits are only available from December 1<sup>st</sup> through to December 25<sup>th</sup>, therefore they only show up available to sell between those dates. The permits will then "disappear" from the site until December 1<sup>st</sup> the next year. Only 1 tree is available per household.

1. To purchase a Christmas Tree Permit select "<u>Purchase Licence</u>" from the menu options at the top of the screen. In order to successfully complete a transaction through Manitoba elicensing, you are required to have an active Visa or MasterCard.

Additionally, you are required to have a printer to print any licences you purchase. Visa debit is not available as a payment option.







2. After selecting "<u>Purchase Licence</u>", select the type of licence you wish to purchase and click on "Proceed".

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	Manitoba Welcome, Bob My Account   Sign C	Dut
	HOME PURCHASE LICENCE SPECIAL LICENCE APPLICATIONS DRAWS PARK PERMITS MY ACCOUNT ISSUERS KEY DATES	Ð
	PUBLICATIONS - FAQ	
	Select Residency	
	<ul> <li>RESIDENT (HUNTING/TRAPPING/FORESTRY):</li> <li>A Canadian citizen who has his/her home and is ordinarily present in the province immediately preceding the time that he/she purchases a licence, or</li> <li>A person who is not a Canadian citizen but has his/her home and is ordinarily present in the province for a period of six months immediately preceding the time that he/sh purchases a licence, but does not include a tourist, transient or visitor.</li> </ul>	ne
	NON-RESIDENT (HUNTING/FORESTRY): • A person who is a Canadian citizen but is not a Manitoba resident.	
	FOREIGN RESIDENT (HUNTING/FORESTRY):     A person who is neither a Canadian citizen nor a resident of Manitoba.	
	RESIDENT (ANGLING): • A resident is a person who has lived Manitoba for the immediate past six months.	
	Any youth under the age of 16 who has permanently resided in Manitoba for at least six months does NOT require a licence. Please refer to the Manitoba Anglers' Guide more information	for
	CANADIAN RESIDENT (ANGLING):     A Canadian resident is a person who has lived elsewhere in Canada for the immediate past six months.	
	<ul> <li>A Canadian resident youth under the age of 16 does not require an angling licence, but must fish with a licence holder or someone exempt from holding a licence and the catch must be applied to the limit of that person holding the licence. A youth under 16 who wishes to have their own separate limit must purchase their own angling licence Please refer to the Manitoba Anglers' Guide for more information.</li> </ul>	eir ce.
	<ul> <li>NON-RESIDENT (ANGLING):</li> <li>Any person who has not lived in Manitoba or Canada for the immediate past six months is a non-resident and must purchase a non-resident licence.</li> </ul>	
	<ul> <li>A non-resident youth under the age of 16 does not require an angling licence, but must fish with a licence holder or someone exempt from holding a licence and their cather must be applied to the limit of that person holding the licence. A youth under 16 who wishes to have their own separate limit must purchase their own angling licence. Ple refer to the Manitoba Anglers' Guide for more information.</li> </ul>	ch ease
	By clicking Proceed I declare that I meet the residency requirements for the residency type I have selected.	
	RESIDENT (HUNTING/TRAPPING/FORESTRY)	
(	O NON-RESIDENT (HUNTING/FORESTRY)	
	O FOREIGN RESIDENT (HUNTING/FORESTRY)	
	○ RESIDENT (ANGLING)	
	CANADIAN RESIDENT (ANGLING)	
	O NON-RESIDENT (ANGLING)	
	Cancel Proceed	





3. After clicking on "Proceed", select the type of licence you would like to purchase.

PUBLICATIONS - FAQ			S REI DATES	
Purchase Licence				
Hunting	Christmas Tree			
TAGs Trapping Forestry	CT1-Christmas Tree Permit Licence Year: 2020 Permit to harvest one personal use coniferous Christmas tree.		\$9.75	Purchase
	CT2-Christmas Tree Permit - Treaty/Metis Licence Year: 2020 Permit to harvest one personal use coniferous Christmas tree.		\$0.00	<u>P</u> urchase
	Timber			
	PT1-Personal Use Timber - Eastern Region Licence Year: 2020 ☐ Permit is valid for 90 days from date of purchase. White birch maximum harvest limit of 5m <sup>3</sup>	- 1 +	Pricing by Volume	Purchase
	PT2-Personal Use Timber - Western/Northwest/Northeast/Central Regions Licence Year: 2020 ☐ Harvest of timber within wayside or provincial parks is prohibited with the exception of Duck Mountain Provincial Park. Harvest of timber inside Duck Mountain Provincial Park within or near cottage subdivisions, campgrounds, skidings, boat launches or other built- up-areas requires additional approval from the District Parks Manager.	- 1 +	Pricing by Volume	<u>P</u> urchase
	PT3-Personal Use Timber - Eastern Region (Treaty/Metis) Licence Year: 2020 ⓓ Permit is valid for 90 days from date of purchase. White birch maximum harvest limit of 5m <sup>3</sup>	- 1 +	Pricing by Volume	Purchase
	PT4-Personal Use Timber - Western/Northwest/Northeast/Central Regions (Treaty/Metis) Licence Year: 2020 ☐ Harvest of timber within wayside or provincial parks is prohibited with the exception of Duck Mountain Provincial Park. Harvest of timber inside Duck Mountain Park. Harvest of timber inside Duck Mountain Park. Harvest of timber inside Duck Mountain Park. Harvest of timber inside Duck Mountain Park. Harvest of timber inside Duck Mountain Park. Ha	- 1 +	Pricing by Volume	Purchase





4. Now you need to "Provide Additional Details". In this screen you can find a pdf of all the Christmas Tree Cutting Areas at the region of choice. You can "View" or "Download" it just by clicking on the link.

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shall be restricted the area stated on your permit. The tree shall not be sold or bartered. The permit shall be retained by the pers I be available upon request by a Conservation Officer. *	son in possession of the
Cancel Add to Cart	Add to Cart and Checkout

A pop-up screen will open and you can choose whether you want to Open or Save it in your computer for future reference. If you choose to open it, the map will open in a new tab in your web browser.





5. Now, you must please select one of the Christmas Tree Cutting Areas, where you would like to harvest your Christmas Tree.

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<ul> <li>Harvesting is not</li> <li>Cutting shall be a tree and be available</li> </ul>	able upon request by a Conser	vation Officer.				

- In the Western Region: Christmas Tree Cutting Area is the same as the Designated Cutting Area for Personal Use Timber Permits
- In the Eastern Region: Choose from designated Christmas Tree Cutting Areas
- In the Central Region: Choose Highway and Powerline Right-of-way



- 6. After you select your chosen Christmas Tree Cutting Area, select both Acknowlegments confirming that you are aware that:
  - Harvesting is not permitted in regenerating areas, plantations or tree improvement sites
  - Cutting shall be restricted to the areas stated on your permit.
  - The tree shall not be sold or bartered.
  - The permit shall be retained by the person in possession of the tree and be available upon request by a Conservation Officer.

Then click on "Add to Cart" or "Add to Cart and Checkout".

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7. Review the intended purchase, and if correct, click on "Proceed to Checkout".

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Shopping Car	rt		<b>x</b> A	bandon Sho	pping Cart		
Licences In your Shopp	ping Cart			Pri	ce/Fees	Order Sum	mary
CT1 - Christmas Tree Per	ermit			9	\$5.25	Subtotal	\$9.75
Licence Year: 2020 Quantity: 1 Item #1 : Valid: 11/26/2020	0 to 12/31/2020			Transact	<b>ion Fee</b> + \$4.50	Total	\$9.75
m Remove							
Would you like to make	e a donation?		Subtotal:		\$9.75		
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			Donation	Total	\$0.00		

Please note that there is a donation option to the Manitoba Fish and Wildlife Enhancement Fund. This option is voluntary and all proceeds go to enhancing wildlife activities in Manitoba.





 You will be requested to "Make Payment". Enter your Credit Card information.
 Please note: when entering a credit card number DO NOT ADD SPACES in between the Credit Card Numbers. You will receive an error message.
 Please select the "Acknowledgment" button to proceed and "Submit Payment".

UBLICATIONS - FAQ						
Checkout						
Cart Summary					Order Summary	/
CT1 - Christmas Tree Permit				\$5.25	Subtotal	\$9.75
Licence Year: 2020 Quantity: 1 Item #1 : Valid: 11/26/2020 to 12/31/2020				Transaction Fee + \$4.50	Total	\$9.75
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Add another Payment Option						
All sales are final and non-refundable		Tota	I Amount Due	\$9.75		

Please note: The administration fee (\$4.50) will be directed towards the hosting, maintaining and supporting of the new elicensing system that is being managed by a third party vendor on behalf of government.



9. Your purchase is completed. Select "Print All Licences" to print your Christmas Tree Permit. The confirmation e-mail **IS NOT** your permit.

HOME PURCHASE LICENCE SPECIAL LICENCE APPLICATIONS DRAWS PARK PERMI	TS MY ACCOUNT ISSUERS	KEY DATES	6
PUBLICATIONS - FAQ			
Your order is completed. You will receive a confirmation email shortly.			Print this page
Order # 8-375375		Order Summary	
CT1 - Christmas Tree Permit	Print All Licences	Subtotal	\$9.75
Quantity: 1 Item #1 : Valid: 11/26/2020 to 12/31/2020 Licence # 19070875	Transaction Fee + \$4.50	Total Paid Total Due	\$9.75 \$0.00
Payment Details			
Visa ************************************			

A pop-up will appear. Choose "Open". You can also save your Christmas Tree Permit, if you want to keep a backup in your computer.





10. Your Christmas Tree Permit will open in a new tab. Choose it and print it. The confirmation email **IS NOT** your Christmas Tree Permit.

2020 Christmas Tr Licence No. / N° de permis:	ee Permit 19070875	Manitoba			
102186343 Bob Newby DOB / DDN: 1984/11/04	200 Saulteaux Cres Winnipeg (Manitoba) Canada R3J 3W3		■腾跷跷器■		
LOCATION / LIEU: DCA 309 (Eastern Region) DATE OF ISSUE / DATE DE DÉLIVRANCE: November 26, 2020 11:07 AM / 26 novembr		020 11 h 07	FEE (incl. 5% G.S.T.//DROIT (TPS DE 5 % incl.): ADMIN FEE / FRAIS ADMIN.:	\$5.25 \$4.50	
			TOTAL / TOTAL: G.S.T. Reg. No. / N° d'inscr. T.P.S.R 107863847	\$9.75	
The Bearer, having paid the required fee is hereby authorized to cut one Coniferous Christmas Tree not exceeding 3 metres in height at the above location.     Maximum of one tree per household.			Le titulaire, ayant payé les droits requis, est autorisé à couper un arbre de Noël conifère ne dépassant pas trois mètres de hauteur à l'endroit susmentionné.     Maximum d'un arbre par résidence.		
3. The permits expires on the 31st day of Dec	ember following the date of issue.	3. Cette lice	nce expire le 31e jour de décembre suivant la date de sa délivrance.		

For details on Manitoba forestry rules and regulations, please visit www.gov.mb.ca/forest/

Pour en savoir plus sur les règles et règlements relatifs à la sylviculture du Manitoba veuillez consulter le site www.gov.mb.ca/forest/index.fr.html.

Information collected is protected by the protection of privacy provisions of The Freedom of Information and Protection Privacy Act /

Les renseignements recueillis sont protégés par les dispositions relatives à la protection de la vie privée contenues dans la Loi sur l'accès à l'information et la protection de la vie privée.

This information is available in alternate formats, upon request / Ces renseignements sont offerts en d'autres formats, sur demande





The second page of your permit is the Christmas Tree Cutting Area Map. (There is no map for Central Region).



If you have any further questions, please email <u>elicensing@gov.mb.ca</u>

