

# Disaster Financial Assistance (DFA) for Local Authorities: What to Expect



## 01 Document Damage After the Disaster

- Contact your insurance provider first.
- Take pictures of damages and repairs; organize pictures and repair information for each site separately.
- Submit a [Community Impact Assessment \(CIA\)](#).

## 02 DFA Program Announcement

- Refer to the [news release](#) or the [Active DFA Programs](#) for details on who can apply and the deadline.



## 03 Submit DFA Application by Deadline

- Update your [CIA](#) if required.
- Submit a [Council Resolution](#).

## 04 Advance Payments

- Once you receive your program acceptance letter from Manitoba Emergency Management Organization (EMO), email [dfa@gov.mb.ca](mailto:dfa@gov.mb.ca) to ask for an advance payment.



## 05 Site Inspection

- Manitoba EMO's contracted engineering service provider will inspect your sites.
- Being prepared to show your damages can help expedite inspections.

## 06 Repair & Restoration

- Complete necessary temporary repairs.
- Track disaster-related repairs by site number, including invoices, timesheets, machine logs and proof of payment.
- Manitoba EMO will evaluate site work based on the Individual Site Damage Reports/Engineering Reports. Email [dfa@gov.mb.ca](mailto:dfa@gov.mb.ca) if repairs or quantities in the inspection reports are inadequate.



## 07 Submit All Claims

- All disaster-related costs must be submitted by the program closure date.
- We encourage interim submissions once sites are fully repaired.

Refer to [DFA Fact Sheets](#) for more information on these steps.