

NOTE: Use this form to request that the Director temporarily pause (or “stay”) the effect of a decision, order, or penalty pending reconsideration. A stay temporarily suspends the effect of a decision pending completion of the reconsideration process. A request for a stay must be submitted together with, the submission of a completed *ITS G Form 07 - Request for Reconsiderations & Review Form* and must clearly identify the specific decision under review.

I. APPLICANT INFORMATION			(PLEASE PRINT)
Name:		Organization (if applicable):	
Address:		Phone:	Email:
Client/Account # (if applicable):			

II. DECISION FOR WHICH STAY IS REQUESTED			
Type of Decision:	Permit	License	Certificate
		Higher Standards Order	Inspector Order
			Administrative Penalty
DRA File No. (required if known):	Date of Decision:	Effective Date of Decision (if applicable):	Notice of Decision/Order Attached
Related Request for Reconsideration/Review Form Submitted:		Note: If a person requests reconsideration of an administrative penalty, the requirement to pay the penalty is automatically stayed. A separate stay request is not required.	
Yes No			

III. GROUNDS FOR REQUESTING A STAY
Your submission must explain why the stay is necessary and demonstrate that granting it would not compromise technical safety, public safety, or the public interest. The Director will assess the request based on the circumstances of the decision and any associated technical safety risks. Provide sufficient detail to support your request, including: • How the request aligns with The Technical Safety Act, Technical Safety Regulation, and applicable codes or standards • Any safety impacts if the decision takes effect immediately • Interim measures or corrective actions already taken to reduce or control risks • How safety will be maintained during the stay (e.g. safeguards, monitoring, mitigation measures) • Why maintaining the current operational status does not pose a technical safety risk during the reconsideration process Attach additional pages, technical documentation, or supporting evidence as required.

IV. SUPPORTING DOCUMENTATION

List or attach any documents supporting your request

V. REQUEST FOR STAY (Optional)

I am requesting a stay (temporary pause) of the decision pending the Director's reconsideration

If requesting a stay, you must also submit *ITS G Form 07 - Request for Reconsiderations & Review Form*.

VI. DECLARATION

I declare that the information provided in this request and all attachments is true and complete to the best of my knowledge.

Name:

Signature:

Date:

Submission Instructions

Submit this form together with your complete ITS 26-XXX Request for Reconsideration/Review Form.

Submit the completed form and all supporting documents to:
Inspection and Technical Services
Labour and Immigration
508-401 York Avenue
Winnipeg, MB R3C 0P8
Email: DRAintake@gov.mb.ca

What Happens Next

The Director will:

- Confirm that a valid ITS 26-XXX Request for Reconsideration/Review Form has been submitted
- Review the stay request, including safety considerations
- Issue a Stay/Suspension of a Decision Response indicating whether the request is approved, denied, or approved with conditions.

If the stay is granted, it will remain in effect until:

- the Director issues a reconsideration decision, unless otherwise specified