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## Contact Us

### Department P-Card Coordinators

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disponible sur demande.

# Procurement Bulletin

Number 90

Department P-Card Coordinators

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## Purpose

The following is a listing of government of Manitoba department purchasing contacts.

## Inquiries

- General inquiries may be directed to:

Manitoba Finance / Central Services Division  
Procurement Services Branch  
2<sup>nd</sup> Floor, 270 Osborne Street North  
Winnipeg, Manitoba R3C 1V7  
Phone: 204-945-6361  
Fax: 204-945-1455  
Email: [ProcServ@gov.mb.ca](mailto:ProcServ@gov.mb.ca)

## Responsibilities

Current responsibilities as they relate to purchasing:

1. Contact person for Procurement Services Branch (PSB) for resolving procurement related issues.
2. Contact person for identifying attendees and coordinating P-Card and other purchasing related workshops.
3. Distribute purchasing policies and procedures, from PSB to P-Card users; buyers of services and IT personnel, either directly or indirectly.
4. Field inquiries from vendors seeking information on who is responsible for purchasing goods and services from within their department, and directing them accordingly.
5. Maintain knowledge of department personnel who are responsible for other central procurement or supply related issues such as Material Distribution Agency; Vehicle and Equipment Management Agency; Sports, Culture and Heritage, etc., and direct department and vendor inquiries as required.
6. Maintain knowledge of SAP buyers, coaches and P-Card Coordinators for their department.

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## Agriculture

Coordinator	Xinping Zhang Financial Analyst 915-401 York Avenue Winnipeg, MB R3C 0P8	<a href="mailto:xinping.zhang@gov.mb.ca">xinping.zhang@gov.mb.ca</a> Phone: 204-945-2957 Fax: 204-948-2362
Alternate	Kevin Kroeker Financial Analyst 915-401 York Avenue Winnipeg, MB R3C 0P8	<a href="mailto:kevin.kroeker@gov.mb.ca">kevin.kroeker@gov.mb.ca</a> Phone: 204-945-1828 Fax: 204-948-2362
Alternate	Evangeline Narvaez-Ngayan Accounting Services Analyst 915-401 York Avenue Winnipeg, MB R3C 0P8	<a href="mailto:evangeline.narvaez-ngayan@gov.mb.ca">evangeline.narvaez-ngayan@gov.mb.ca</a> Phone: 204-945-3434 Fax: 204-948-2362

## Civil Service Commission (CSC)

Coordinator	Marie Edirmanasinghe Accounts Payable Administrator 704-401 York Ave. Winnipeg, MB R3C 0P8	<a href="mailto:marie.edirmanasinghe2@gov.mb.ca">marie.edirmanasinghe2@gov.mb.ca</a> Phone: 204-945-0619 Fax: 204-948-2707
Alternate	Marianna Lepe Coordinator, Acct. & Finance 704-401 York Avenue Winnipeg MB R3C 0P8	<a href="mailto:m.lepe@gov.mb.ca">m.lepe@gov.mb.ca</a> Phone: 204-945-4113 Fax: 204-948-2707

## Education and Training (MET)

Coordinator	Kathy Hueging Supervisor, Accounting Svcs 15 – 1577 Dublin Avenue Winnipeg, MB R2P 3J5	<a href="mailto:kathy.hueging@gov.mb.ca">kathy.hueging@gov.mb.ca</a> Phone: 204-945-8552 Fax: 204-948-2851
Alternate	Barb Kingerski Clerk, Finance & Admin 15 – 1577 Dublin Avenue Winnipeg, MB R2P 3J5	<a href="mailto:barb.kingerski@gov.mb.ca">barb.kingerski@gov.mb.ca</a> Phone: 204-945-7926 Fax: 204-948-2851
Coordinator	Charlene Brown Financial Officer 3 Flr - 213 Notre Dame Ave Winnipeg, MB R3B 1N3	<a href="mailto:charlene.brown@gov.mb.ca">charlene.brown@gov.mb.ca</a> Phone: 204-945-6470 Fax: 204-945-5760
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## Executive Council

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## Families

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## Finance (FIN)

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- **Central Services Division**

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- **Manitoba Securities Commission**

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### Health, Seniors and Active Living (HSAL)

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### Indigenous and Municipal Relations (IMR)

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## Department P-Card Coordinators

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### Infrastructure

Coordinator        Allison Zimmer                [allison.zimmer@gov.mb.ca](mailto:allison.zimmer@gov.mb.ca)  
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- **Crown Land & Property Agency (CLPA)**

Coordinator        Kora-Lee Thorsteinson        [kora-Lee.thorsteinson@gov.mb.ca](mailto:kora-Lee.thorsteinson@gov.mb.ca)  
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- **East Side Road Authority**

Coordinator        Jonathan Fruto                 [jonathan.fruto@gov.mb.ca](mailto:jonathan.fruto@gov.mb.ca)  
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- **Financial Services Division**

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## Department P-Card Coordinators

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- **Regional Office 1**

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- **Regional Office 3**



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## Department P-Card Coordinators

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- **Regional Office 4**

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- **Regional Office & Thompson**

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- **Transportation**

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### Growth, Enterprise and Trade (GET)

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## Department P-Card Coordinators

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- **Office of the Fire Commissioner (OFC)**

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### Justice (JUS)

Coordinator Larissa Brightnose [larissa.brightnose@gov.mb.ca](mailto:larissa.brightnose@gov.mb.ca)  
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- **Public Guardian and Trustee**

Coordinator Diana Perron [diana.perron@gov.mb.ca](mailto:diana.perron@gov.mb.ca)  
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### Legislative Assembly

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## Sports, Culture and Heritage (SCH)

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## Sustainable Development (SD)

- *also* **Green Manitoba and Pineland Nursery**

Coordinator Muhammad Rasel [muhammad.rasel@gov.mb.ca](mailto:muhammad.rasel@gov.mb.ca)  
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- **Central Region**

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- **Eastern Region**

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- **Northeast Region**

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- **Northwest Region**

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- **Western Region**

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## Department P-Card Coordinators

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