

COMMUNITY CORRECTIONS WORKER

GENERAL INTENT

Under the direct supervision of a professional, incumbents in positions in this classification provide community based correctional services to programs related to the support, supervision, and monitoring of pre and/or post conviction community and custodial offenders. Community Corrections Workers are expected to adhere to the standards of professional conduct established for correctional services.

FACTORS

COMPLEXITY

Skills/Expertise Required

- Demonstrated knowledge of crisis and risk management, and conflict resolution
- Specific knowledge of related policies and procedures, legislation, issues and protocol
- Ability to complete required documents and reports consistent with established policies and procedures and/or guidelines
- An understanding and ability to deal with people of diverse cultural backgrounds
- Ability to communicate effectively both orally and in writing

OTHER LEVEL DETERMINANTS

Independence of Action/Decision Making

Functions independently, however decision making is confined to the scope of routine duties and is dictated by policies and procedures governing the correctional service.

Supervision Received

Direct supervision is provided. Regular contact with the supervisor is required for work assignments and direction.

Consequence of Error

Failure to carry out assigned tasks as directed, and within the parameters of the applicable policies and procedures may result in an offender's non-compliance with legal orders and/or the possibility of re-offending.

"This information is available in alternate formats upon request."