

# **REGIONAL CO-ORDINATOR CHILD DEVELOPMENT SERVICES**

## **GENERAL**

In consultation with the Provincial Co-ordinator is responsible for planning, development and implementation of Child Development Services at a regional level. The Regional Co-ordinator formulates policy, monitors and modifies program as necessary and co-ordinates the activities of a multi-disciplinary team of professionals (psychologists, specialists in speech and hearing, reading, special education, student personnel services and confluent education).

## **TYPICAL DUTIES**

Formulates policy, implements and monitors program through senior administrators in the region (Superintendents of School Divisions, Regional Directors of Health and Social Development and other government and non-government agencies) and senior administrators in the Department of Education (curriculum and professional development, Planning and Research, Child Development Services).

Co-ordinates the activities of a multi-disciplinary team of education specialists.

Provides for the orientation, training and professional development of teachers and support staff through workshops, conferences, regional meetings, individual and group consultation.

Interprets program and policy to parents, community agencies and services organizations.

## **QUALIFICATIONS**

### **Knowledge, Abilities and Skills**

Basic understanding of psychology, speech, hearing, reading and vision specialties.

Ability to relate in a multi-discipline setting.

Organizational and management skills.

### **Education, Training and Experience**

Post-graduate Degree in Education or Social Sciences with training in management.

Administrative and supervisory experience.

### **Physical Standards**

Physically capable of performing duties assigned.