

Your Name
Your Address
Town, Manitoba R0M 1L0

Home Telephone: 204 - xxx-xxxx
Message Telephone: 204 - xxx-xxxx

EDUCATION

Melita Collegiate Institute, Melita, Manitoba
Currently taking Senior 3 courses including: English, Mathematics,
History, Computer Applications and Typing

WORK EXPERIENCE

September 2006 - present

BABYSITTER

Mrs. Jane Simone, Napinka, Manitoba
Care for 2 children ages 4 and 7 before and after school,
prepare snacks and plan activities.

June - August 2006 (summer)

RECEPTIONIST

Melita Golf Course, Melita, Manitoba
Greet the public, answer enquiries, schedule golf tee times,
perform cashier duties for golf shop and restaurant, assist
with meal preparation and service.

OTHER EXPERIENCE

Current

- Photographer for school newspaper
- Class representative on Student Council

2001 - 2005

- Participated in Melita Area 4H Program
- Attended 4H Junior Leadership course in March, 2005

REFERENCES

Mrs. Jane Simone
Napinka, Manitoba
Work: 204 - 522-4435, Residence: 204 - 534-7523

Mr. Carl Caravan, General Manager
Melita Golf Course, Melita, Manitoba
204 - 522-7630

Ms. Kelly Smith, Teacher
Melita Collegiate Institute, Melita, Manitoba
204 - 522-7621