

EARLY LEARNING AND CHILD CARE CIRCULAR

Date: September 29, 2023

CIRCULAR NUMBER: ELCC-2023-12

To: Funded child care centres, nursery schools and family/group child care homes

Subject: Third Payment of Reduced Parent Fee Revenue Grant

Effective Date: Not applicable

Type: <input type="checkbox"/> Policy <input type="checkbox"/> Procedure <input type="checkbox"/> Licensing <input checked="" type="checkbox"/> Financial <input type="checkbox"/> Subsidy	<input type="checkbox"/> All Facilities <input checked="" type="checkbox"/> Funded Centres <input checked="" type="checkbox"/> Funded Nursery Schools <input checked="" type="checkbox"/> Funded Family/Group Homes	<input type="checkbox"/> Action Required <input checked="" type="checkbox"/> Information Only
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This circular is to advise all funded early learning and child care facilities about the next payment of the Reduced Parent Fee Revenue Grant.

The Reduced Parent Fee Revenue Grant offsets the reduction in parent fees received directly from families and/or from the Child Care Subsidy Program since the introduction of \$10 a day child care on April 2, 2023. The Grant provides the difference between the current and previous maximum parent fees to ensure facilities do not lose revenue because of the reduced parent fees.

The department is continuing to develop an automated, monthly payment process for this Grant. In the interim, the department will be issuing the third payment of the Reduced Parent Fee Revenue Grant based on the number of your facility's licensed spaces, the same as was done for the first payment of the Grant, and will take into consideration the following:

- Infant and preschool spaces will be based on:
 - 4-10 hours of care
 - 20 days per reporting period (80 days total)
- School age spaces will be based on:
 - 3 periods of care, where offered
 - 67 days in total due to winter break and in-service days that fall within the four reporting periods
- Nursery school spaces will be based on:
 - 0 to 4 hours of care
 - number of morning and/or afternoon sessions offered per reporting period

This payment will cover the following four facility reporting periods:

- October 15 to November 11, 2023
- November 12 to December 9, 2023
- December 10, 2023 to January 6, 2024
- January 7 to February 3, 2024

Financial statements are being prepared detailing how your facility's payment was calculated and will be sent to you by email by October 6, 2023.

Depending upon your method of receiving payment, you can expect to see the Grant directly deposited in your bank account as early as September 29 or you will receive a cheque during the week of October 2 to 6.

Facilities with direct deposit will receive their payment earlier than if they are waiting for a cheque. If you do not have direct deposit and would like to set it up, please email us at ELCCFinance@gov.mb.ca.

Please remember to:

- Submit your Facility (Child Attendance) Reports within 30 days of the end of each 28-day reporting period as per [The Child Care Regulation \(M.R. 62/86\), Section 42.1](#).
- Include the days attended and absent days for all children (subsidized and non-subsidized) on your Facility Reports.
- To see a listing of reporting periods, follow this link to [Reporting Periods](#) or log in to [Child Care Online](#) and go to the Subsidy Reporting Period Calendar under facility report to access the list of reporting periods.
- Visit https://www.gov.mb.ca/education/childcare/centres_homeproviders/cco_login.html to register for a user name and password, if you are not a Child Care Online user.

For additional information:

- Review the related [Circular ELCC-2023-03](#), [Circular ELCC-2023-09](#), the [New Regulated Parent Fees and Reduced Parent Fee Revenue Funding - FAQs for Facilities](#) and [Total Parent Fee Revenue Tables](#).
- If you were not able to attend one of the webinars or would like to review the webinar presentations, recordings and transcripts, they can be accessed at: https://www.gov.mb.ca/education/childcare/childcare_news/current_circulars.html.

If you have any further questions regarding the information in this circular, please email cdcinfo@gov.mb.ca with the subject line "Third Payment - Reduced Parent Fee Revenue Grant" or call 204-945-0776 (toll free: 1-888-213-4754).

If you have any questions or concerns after receiving your third payment, email us at ELCCFinance@gov.mb.ca.

Thank you for your ongoing commitment to meeting the needs of Manitoba families and children. We recognize the critical importance of working together to strengthen Manitoba's early learning and child care system, and we appreciate the continued feedback.