

GRANTS AND FEES

THE COMMUNITY CHILD CARE STANDARDS ACT

Section 31(1)

The minister, in accordance with and subject to the regulations, may authorize grants to be paid:

- (a) to non profit corporations and cooperatives which operate licensed child care centres; and
- (b) to persons who operate licensed group child care homes or licensed family child care homes.

REQUIREMENT FOR GRANTS

Section 36(1)

A child care centre eligible to receive a grant under section 31 of the act shall be operated by:

- (a) an incorporated organization which has as its primary objective the provision of child care, and of which the board of directors is elected by the membership and conforms to the requirements of subsection (2); or
- (b) in the case of social, health or community service agencies, a management committee responsible for the operation of the child care centre and which conforms to the requirements of subsection (2).

Section 36(2)

A board of directors or management committee as required in subsection (1) shall consist of a minimum of five persons none of whom is a member of the immediate family of an employee of the child care centre and of whom:

- (a) a minimum of 20% are parents or guardians of children attending the child care centre; and
- (b) not more than 20% are employees of the child care centre.

Section 36(3)

Notwithstanding clause (2)(a), a child care centre shall comply with the requirements for parent representation on the board of directors or management committee within six months from the date on which the grant under section 31 of the act is authorized.

Section 36(4)

An incorporated organization or agency provided for in subsection (1) may operate more than one child care facility where financial and program capabilities have been demonstrated to the satisfaction of the director.

Section 36(5)

An incorporated organization or agency provided for in subsection (1) shall provide in its bylaws for a minimum of one general meeting of the membership for each year of operation.

Section 36(6)

A child care centre eligible to receive a grant under section 31 of the Act shall include a provision in its articles of incorporation, charter or by-laws specifying that all parents or guardians of children attending the child care centre shall, on request, be provided with copies of the most recent audits, financial statements and approved budgets for the incorporated organization or agency.

OPERATING GRANT

Section 37(1)

Grants as authorized by the minister under section 31 of the Act, may be paid to licensees that provide child care in child care centres in amounts up to the maximum amounts as set out in Schedule A.

Guideline

MAXIMUM OPERATING GRANTS FOR CHILD CARE CENTRES

Full Time Infant	Full Time Preschool	Nursery School 1 to 5 sessions	Nursery School 6 to 10 sessions	School Age
\$ 8,320 per space	\$ 2,912 per space	\$136 per space	\$271 per space	\$993 per space

MAXIMUM DAILY FEES

Section 38(2)

The maximum daily fee that a licensee who receives an annual operating grant may charge for a space is the applicable amount set out in

Column 3 of Schedule D for

(i) a licensed child care centre, or

(ii) a family child care home or group child care home with a licensee classified as an ECE II or III; or

Column 4 of Schedule D, for a family child care home or group child care home with a licensee not classified as an ECE II or III;

plus the applicable non-subsidized additional fee set out in Column 5 of Schedule D.

Guideline

SCHEDULE D – MAXIMUM DAILY FEES

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
AGE OF CHILD	TYPE OF CARE	MAXIMUM DAILY FEES PER CHILD		MAXIMUM NON-SUBSIDIZED ADDITIONAL FEE PER CHILD	TOTAL CENTRE	TOTAL HOME
		Child Care Centres, Family Child Care Homes or Group Child Care Homes where Licensee Classified as ECE II or ECE III	Family Child Care Homes or Group Child Care Homes where Licensee is not Classified as ECE II or ECE III			
Preschool Age	Less than 4 hours per day	\$8.20	\$7.00	\$1.20	\$9.40	\$8.20
	4 hours to 10 hours per day	\$16.40	\$14.00	\$2.40	\$18.80	\$16.40
	More than 10 hours per day	\$24.60	\$21.00	\$3.60	\$28.20	\$24.60
School Age	Regular school days					
	1 Period	\$4.65	\$ 4.65	\$1.20	\$ 5.85	\$ 5.85
	2 Periods	\$6.00	\$ 6.00	\$2.00	\$ 8.00	\$ 8.00
	3 Periods	\$7.20	\$ 7.20	\$2.40	\$ 9.60	\$ 9.60
	Inservice and school holidays Less than 4 hours per day	\$8.20	\$7.00	\$1.20	\$9.40	\$8.20
	Inservice and school holidays 4 hours to 10 hours per day	\$16.40	\$14.00	\$2.40	\$18.80	\$16.40
	More than 10 hours per day	\$24.60	\$21.00	\$3.60	\$28.20	\$24.60
Infant	Less than 4 hours per day	\$12.80	\$ 9.00	\$1.20	\$14.00	\$10.20
	4 hours to 10 hours per day	\$25.60	\$18.00	\$2.40	\$28.00	\$20.40
	More than 10 hours per day	\$38.40	\$27.00	\$3.60	\$42.00	\$30.60

MAXIMUM DAILY FEES FOR SUBSIDIZED FAMILIES

Section 38(2.1)

A licensee who does not receive an operating grant cannot charge a subsidized family more than the applicable amounts listed in Schedule D.

Guideline

See schedule D under section 38(2).

NON-SUBSIDIZED ADDITIONAL FEE

Section 38(6)

A licensee is not eligible to receive a subsidy for a fee charged by a licensee as set out in Column 5 (Maximum Non-Subsidized Additional Fee) of Schedule D.

Guideline

See schedule D under section 38(2).

UNIFORM FEES

Section 38(7)

A licensee that receives an annual operating grant shall charge the same fee in respect of each child who receives the same type of care, as set out in Schedule D.

PROHIBITION REGARDING FEES

Section 38(8)

Despite anything else in this regulation, where a licensee sets a fee for a child of an unsubsidized family that is less than the maximum fee permitted under Schedule D, the licensee shall not charge on account of any child a fee in excess of the lesser of the two fees.

FACILITY CHILD ATTENDANCE REPORT

Section 42.1

To determine the number of days during a billing period for which a subsidy may be granted, the licensee of a facility must submit a facility child attendance report, in the form approved by the director, within 30 days after a billing period ends.

Best Practice

Centres are registered users of Child Care Online and submit facility child attendance reports electronically.

TRAINING GRANT

Section 37(1.2)

A training grant may be paid to a licensee of a child care centre, on behalf of a child care assistant employed by the centre if the following conditions are met:

- (a) the child care assistant successfully completes 40 hours of course work that (i) in the opinion of the director, is relevant to early childhood education; and (ii) is offered by a publicly funded post-secondary institution approved by the director;
- (b) the child care assistant submits documentation satisfactory to the director setting out the course description and the cost of the course and verifying successful completion of the course;
- (c) the child care assistant commences the course after January 1, 2003.

Section 37(1.3)

The amount of a training grant payable under subsection (1.2) is the cost of the course or courses taken by the child care assistant up to a maximum of \$250 annually for each child care assistant.

CHILDREN WITH DISABILITIES

Section 37(3)

Subject to subsection (3.1), grants as authorized by the minister under section 31 of the act, may be paid to licensees that provide child care to children with disabilities as set out in Schedule C.

Section 37(3.1)

A licensee is not eligible to receive a grant referred to in subsection (3) unless the licensee submits a report respecting staffing in relation to children with disabilities to the director, in the form required by the director, within 30 days after the end of the billing period to which the grant relates.

Guideline

Schedule C is included in the complete version of Regulation 62/86 under *The Community Child Care Standards Act*, which can be found online at www.manitoba.ca/childcare under Publications and Information.

Best Practice

The staff person hired with a staffing grant under the Children with Disabilities Program supports the inclusion of the child with special needs. If the additional staff person is not a trained early childhood educator (ECE), an ECE II or ECE III must provide direction to him/her.

Staff attend an orientation about the Children with Disabilities Program and/or receive information from their area child care co-ordinator about the program and their important roles in working with parents and specialists to promote full inclusion.

The additional employee, the child's parents, professionals and other child care staff work as a team to meet the needs of the child and establish goals. These goals are written in the child's individual plan (IP), evaluated and reviewed throughout the year. IPs are used to ensure that appropriate curriculum goals are developed and activities are used to achieve the goals.

An Individual Plan:

- is made for each child with disabilities
- builds on the child's strengths
- is developed together with parents, specialists and staff
- is monitored and reviewed regularly
- ensures goals and objectives are reflected in the centre's regular routines and activities

Team meetings are held regularly and new goals established. Ongoing communication with parents, professionals and child care staff ensures changes, adaptations or modifications to the child's individual plan are made.

Inclusive programs promote full participation and friendships by:

- ensuring all children, including children with disabilities, are valued, active participants in group social play, as well as in all of the centre's activities and routines
- ensuring staff receive specific training in the promotion of inclusive play
- staff working as a team with parents and specialists to develop, carry out and review individual plans for children with disabilities
- reflecting goals of children's individual plans in regular activities
- demonstrating a positive attitude about making changes to accommodate all children
- celebrating diversity

The centre is familiar with the resource *Guidelines For Early Childhood Transition to School for Children with Special Needs*.

CONDITIONS AND PROCEDURES GOVERNING GRANTS

Section 37(4) Condition governing all grants

The director may require, as a condition of any grant under this section, that the recipient provide child care to children who have a demonstrated special need, or whose parents or guardians are receiving a subsidy.

Section 37(5) Procedure re grants

The director shall establish the procedure to be followed for the purpose of determining the actual amount of financial assistance that may be paid to a licensee under this section; and as a condition of making grant payments to a licensee under this section the director may require a licensee to submit such information, documents and returns with respect to the operating of the facility and in such form as the director considers advisable.

Section 37(6) Grant re extended operating hours

The director may, for the purpose of calculating the amount of start up and operating grants for which a licensee is eligible, make a payment of the licensee based on up to one and one-half times the facility's licensed number of child spaces where, in the opinion of the director, the licensee is regularly providing child care services which exceed the normal operating hours of a child care facility.

