

Early Childhood Education (ECE) Tuition Reimbursement Application

A reimbursement of up to \$5,000 per school year is available to help cover the tuition-related costs of recognized early childhood education (ECE) programs offered at post-secondary institutions in Manitoba that lead to eligibility for an ECE II or ECE III certification.

For a complete list of recognized educational programs in Manitoba, please visit:

www.gov.mb.ca/education/childcare/students_workforce/info_classification.html#edu_contacts.

To qualify for the tuition reimbursement, you must be:

- A Canadian citizen or permanent resident;
- Committed to working for two years in Manitoba's licensed Early Learning and Child Care (ELCC) sector following graduation; and
 - A student who will be attending a part-time or full-time recognized ECE program in 2022/2023 (including the Workplace Program);
 - A student who completed courses in a recognized ECE program in 2021/2022; or
 - An individual who graduated from a recognized ECE program in 2021/2022.

Applicants must:

- Submit their completed application to the ELCC Division:
 - By March 31, 2023 for all 2022/2023 students and 2022 graduates.
- Attach proof of enrollment into a certified ECE program, including tuition costs and a course listing.
 - For 2022 graduates, please provide a copy of your 2021/2022 transcript including tuition costs (Does not need to be an original).

Submitting the application electronically

Recommended - For optimal use of the PDF application, download Adobe Acrobat Reader or an Adobe Acrobat product as follows:

1. A free copy of Adobe Acrobat Reader can be downloaded at <https://get.adobe.com/reader/>.
2. Download the [Early Childhood Education Tuition Reimbursement Application \(PDF\)](#) and open in Adobe Reader DC.
3. Fill in the Application and press Submit.

Submitting the application by mail

- Mail applications to:
Early Learning and Child Care Division
Department of Education and Early Childhood Learning
Attn: Child Care Information Services
210 – 114 Garry Street
Winnipeg, MB R3C 4V4
- Electronic or ink signatures are acceptable.

Early Learning and Child Care Division will:

- Provide notification about the status of your application.
- Mail cheques to successful applicants by Canada Post.

If you have questions about this application, please contact Child Care Information Services at cdcinfo@gov.mb.ca, 204-945-0776 or toll free in Manitoba at 1-888-213-475

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Please complete all sections. Failure to do so may delay payment approval.

SECTION 1: PERSONAL INFORMATION		
Legal name (as it appears on ID):		
Birth date (yyyy/mm/dd):	Social Insurance Number:	
Mailing Address:		
City / Town:	Province:	Postal Code:
Email Address:		
Home Phone:	Work Phone:	Cell Phone:
SECTION 2: ACADEMIC INFORMATION		
Academic Institution and Campus:		
Name of ECE Program:		
Check one: <input type="checkbox"/> ECE II Program <input type="checkbox"/> ECE III Program		Student Number:
Start date in the program (yyyy/mm):	Expected completion date (yyyy/mm):	2021/2022 graduation date (if applicable, yyyy/mm):
SECTION 3: APPLICANT'S DECLARATION AND CONSENT		
<p>Your personal information is protected by The Freedom of Information and Protection of Privacy Act. Any other use, or disclosure, of your personal information by the Department of Education and Early Childhood Learning must be authorized by you or must be authorized under the act.</p> <p>I declare that:</p> <ul style="list-style-type: none"> • I am a Canadian citizen or a permanent resident. • Upon receiving this reimbursement, I will work in the ELCC sector for two (2) years following graduation. • I understand that this reimbursement is only for tuition-related costs in a recognized post-secondary ECE program in Manitoba. • I understand that I may not be eligible if I have already received other financial support to cover my ECE tuition fees, such as employer funding or tuition scholarships/bursaries. • I have attached proof of enrollment in an ECE program with my application. • I must repay the funds upon demand, if I fail to provide complete and accurate information. <p>I hereby authorize the Department of Education and Early Childhood Learning to share information with educational institutions, government agencies or authorities and any other persons considered necessary to verify and investigate this application; for administering and enforcing the terms of the reimbursement and any laws relating to this reimbursement; and for maintaining and analyzing statistical information as may be required by Manitoba and/or Canada.</p>		
<hr style="width: 80%; margin: 0 auto;"/> <p>Applicant Signature</p>		<hr style="width: 80%; margin: 0 auto;"/> <p>Date</p>