

DISASTER FINANCIAL ASSISTANCE *Facts*

Answering your questions about the DFA program

17.0 Damage Inspections and Repairs

(for local authorities)

As part of the DFA process, EMO engages an external Engineering Service Provider (ESP) to conduct inspections of event related damages. Should the municipality choose to hire their own engineering firm to take part in this process, the costs **are not** eligible for DFA. EMO's ESP inspector performs an inspection of each site identified by the local authority, captures the current state of the site by photographing the site, and documents the damages on an Individual Site Damage Report (ISDR).

The ESP inspector is accompanied on the inspections by an employee and/or representative of the local authority. This is typically the person who is most familiar with the infrastructure in the local authority (DFA **does not** cover the costs of municipal staff and/or representatives on site). The site observations and calculations are reviewed with the local authority's representative and the representative signs the ISDR, which only confirms that the site has been inspected and that there is enough agreement on the damage assessment to commence the repair process.

If during repairs, underlying issues emerge with a site that could not be determined by the initial inspection, then EMO will work with the municipality to ensure that all eligible repairs are still covered through DFA.

In other words, the ISDR is an initial 'blueprint' of the repairs and identifies the estimated quantities / types of materials required and the machine usage time that will likely be required.

Should a local authority exceed the ISDR recommendations, then it can continue with the repair and should inform EMO as soon as possible. In such cases the local authority should:

- Record the issue by documenting photos, dimensions and the additional work that is required.
- Inform EMO (dfa@gov.mb.ca) that they will be completing additional repairs that exceed what has been identified on the ISDR. This should be done prior to submission of the costs to avoid deferrals. Include your claim number.
- Provide the required backup documentation to validate the work has been completed (invoices, labour hours log, materials used, etc.)

As with all DFA repairs not a part of the [Mitigation & Preparedness Program](#), the repairs should include what is required to return the damaged site to its original pre-event condition and not include any upgrades or improvements. If the repairs will be on a scale and scope that is *significantly larger* than the original identified repair, DFA will engage its ESP to provide a review of the repairs to ensure that the repairs are within scope of the DFA program.

Manitoba EMO will always assist with DFA-eligible repairs that exceed the quantities noted on the ISDR. Should upgrades or improvements be considered by the local authority at the time of repair, these costs should be identified and separated.