

Manitoba IFTA Newsletter—3rd Quarter 2020

2021 Renewals

The 2021 licence and decal fee will remain at \$65 per carrier and \$5 per set, respectively.

Renewal forms will be sent in mid-October. Please complete the form and return with payment to our office.

If you are paying your licence and decal fees through TAXcess, please indicate that on your renewal form.

The 2021 IFTA credentials will not be renewed if the first, second and third quarter 2020 returns have not been filed or there are delinquent tax return(s) and/or tax(es) owing under IFTA and/or other tax statutes administered by the Taxation Division.

Additionally, if you have not obtained a 2020 IFTA licence and you travelled outside Manitoba during 2020, you will also be required to purchase a 2020 IFTA licence before your IFTA credentials will be renewed for 2021.

Extension of Waiver of IFTA Credentials

Manitoba has extended the waiver of IFTA credentials for Manitoba carriers until November 15, 2020. However, if you still want to obtain a 2020 IFTA licence and/or decals, please see [Notice Fuel 20-04](#) for details. Please note, as stated above, if you travelled outside Manitoba during 2020, a 2020 IFTA licence must be purchased before your IFTA credentials will be renewed for 2021.

First, Second and Third Quarter Due Date:

Monday, November 2, 2020

To avoid penalties and interest, returns must be filed and any amount due must be paid by the above date.



Our Office is Now Open

The Taxation Division office is now open for in person service by appointment only. Unscheduled drop-in services are not available at this time. Please contact us to schedule an appointment.

Face coverings, though not mandatory, are strongly recommended for all individuals attending the Taxation Division offices.

As well, please practice physical distancing by keeping a distance of at least 2 arms lengths (approximately 2 meters) from others, as much as possible.

Electronic Filing of IFTA Quarterly Tax Returns and Payments of Taxes Due

As announced in the 2019 Manitoba Budget, businesses will be required to file, remit and pay fuel taxes electronically using Manitoba's online tax system, **TAXcess**. This measure includes the filing **and** the payment of IFTA quarterly tax returns on **TAXcess**. This measure will commence in 2021.

Please see below for information on **TAXcess** and on how to sign up.

File, Pay and View Your IFTA Account on TAXcess

TAXcess, Manitoba's online tax service, allows businesses to access their accounts 24 hours a day, seven days a week in a secure, online environment. Once you sign up, you can securely file, pay and view your IFTA account online wherever and whenever you want.

FILE - You can file your IFTA quarterly tax returns online on **TAXcess**. When you enter the jurisdictions you travelled in, the fuel type used, total kilometres travelled and tax paid fuel purchased, the tax due or credit is calculated for you. You no longer have to enter tax rates or manually calculate fuel consumption rates.

PAY - You can pay any tax owing by electronic, pre-authorized payment (PAD). This allows you to file and pay IFTA through the **TAXcess** website in one continuous process. Additionally, you can make a payment through your own financial institution's online bill payment system.

VIEW - You can view your IFTA account online, such as your IFTA Statement of Account, cover page for IFTA tax returns and IFTA licences. You can also view all Web Notices (e-mails) sent and received.

To begin the sign up process, click **Sign Up Now for TAXcess** on the **TAXcess** home page at manitoba.ca/TAXcess

Please note that once you sign up for **TAXcess**, you will no longer receive a paper IFTA return.

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IFTA Decals—Important Information

The proper placement of IFTA decals will help you avoid costly delays on the road.

- Manitoba Taxation and the IFTA Law Enforcement Committee require that valid IFTA decals are affixed on the exterior portion of both sides of the cab.
- Do not place IFTA decals on windows, mirrors, tanks or vents.
- Do not use a pressure washer directly on the decals.
- Please remove all expired or non-valid decals from your vehicle.

For IFTA Decal Placement Guide go to: www.gov.mb.ca/finance/taxation/motor.html

IFTA Credentials Processing

Our goal is to respond to your IFTA credentials requests in a timely manner. Once the completed application form with payment (if applicable) is received and approved, we will process your request and forward to you as required by mail, fax or e-mail within the following response times:

Initial IFTA Registration – seven (7) to ten (10) business days.

Renewal of IFTA Credentials – fifteen (15) business days.

Additional Decals – one (1) business day

Temporary Decal Permit – one (1) business day

In person requests **by appointment only** at our office will be completed within one (1) hour.

For urgent requests, contact us at 204-945-6444. Response times may vary if **any** tax accounts are not in good standing.

Electronic Filing of IFTA Quarterly Tax Returns and Payments of Taxes Due

As announced in the 2019 Manitoba Budget, businesses will be required to file, remit and pay fuel taxes electronically using Manitoba's online tax system, **TAXcess**. This measure includes the filing **and** the payment of IFTA quarterly tax returns on **TAXcess**. This measure may commence as early as January 1, 2020.

Please see below for information on **TAXcess** and on how to sign up.

ELECTRONIC IMAGE OF IFTA LICENCE

Motor carriers can choose to carry their IFTA licence in electronic or paper format in their vehicles.

If you choose to maintain an electronic format of your IFTA licence, it is strongly recommended that the licence is saved as a file such as PDF and saved to an electronic device for each vehicle. This approach enables you to have access to your IFTA licence at any time, even when access to mobile and/or wireless service may be interrupted.

If you are signed up for **TAXcess**, your IFTA licence can be viewed under the Letters tab. Your IFTA licence will already be in PDF format. It can be printed or e-mailed as needed or saved to an electronic device. There is no need to contact our office for copies or a PDF format.

Regardless of the format (either electronic or paper), your IFTA licence must be accurate, valid, legible and be accessible on demand when requested by enforcement personnel. If you are unable to provide acceptable proof of credentials, you may be charged and required to purchase a permit to complete your trip.

Office Closures

Monday, October 12, 2020 (Thanksgiving)
Wednesday, November 11, 2020 (Remembrance Day)
Friday, December 25, 2020 (Christmas Day)
Monday, December 28, 2020 (in lieu of Boxing Day)
Friday, January 1, 2021 (New Year's Day)

MB Travel Only

Travelling in Manitoba only?

Please check the box "No Travel Outside of MB" in Section 1 **and** complete Section 2, even if you did not travel at all during the quarter.

Need Information → Go Online

www.iftach.org - Complete listing of tax rates and footnotes for all IFTA jurisdictions. You can also print or view the Agreement, ballot proposals, carrier contact lists and read the IFTA News.

www.gov.mb.ca/finance/taxation/motor.html

Find here the carrier manual, newsletters, bulletins, notices, and the IFTA Worksheet (Page 2) and instructions.

Contact Us:

E-mail: MBTax@gov.mb.ca

Phone: 204-945-5603

Fax: 204-948-2087

Manitoba Toll Free: 1-800-782-0318

Winnipeg:

101-401 York Ave.

Monday to Friday: 8:30am-4:30pm

Brandon:

314, 340 9th St.

Monday to Friday: 8:30am-12:00pm