

SCHEDULE C

CRIMINAL RECORD, CHILD ABUSE REGISTRY AND ADULT ABUSE REGISTRY CHECKS

As part of the Application for Appointment of a Substitute Decision Maker, a proposed substitute decision maker must obtain a Criminal Record Check, a Child Abuse Registry Check, and an Adult Abuse Registry Check. **The results of these Checks will be sent to you directly. It is your responsibility to then attach them to the Application and/or to send them to the Office of the Commissioner for Adults Living with an Intellectual Disability.**

CRIMINAL RECORD CHECK

A Criminal Record Search Certificate can be obtained from the local city or municipal police department, or in rural areas, from the local Royal Canadian Mounted Police detachment. The Criminal Record Check must include the Vulnerable Sectors Search. When returning the completed form to the police/RCMP, two pieces of identification and an associated fee payment is normally required. The police office will provide the Criminal Record results to you. Questions regarding this process should be directed to your local city, or municipal police department or local RCMP detachment (rural areas only). For Winnipeg residents, information can be obtained by calling 204-986-6074 or by going online at www.winnipeg.ca/police.

CHILD ABUSE REGISTRY CHECK

A Child Abuse Registry Check can be obtained by completing the Child Abuse Registry Check Request application form and sending it to the Child Abuse Registry Office. The application forms are available by contacting the Child Protection Office – contact information below or on-line at: www.gov.mb.ca/fs/childfam/child_abuse_registry_form.html. When returning the completed form to the Child Abuse Registry Office, a verified photocopy of two pieces of valid identification and an associated fee payment is normally required. Please refer to Part 3 of Child Abuse Registry Check form for payment details. The Child Abuse Registry office will provide the Registry results to you.

For more information about the Child Abuse Registry Check process or to mail in your application, contact:

Child Protection

2 - 777 Portage Avenue

Winnipeg, MB R3G 0N3

Phone: 204-945-6967

Toll free: 1-800-282-8069

Fax: 204-948-2222

Email: car@gov.mb.ca

Website: www.gov.mb.ca/fs/childfam/child_abuse_registry.html.

ADULT ABUSE REGISTRY CHECK

An Adult Abuse Registry Check form can be obtained by contacting the Office of the Commissioner for Adults Living with an Intellectual Disability at 204-945-5039 or 1-800-757-9857; Fax number: 204-948-3713; email: vpco@gov.mb.ca. The form and instructions on how to complete it will then be mailed to you.

Once completed, it is to be sent the Adult Abuse Registrar at the address below. When sending the form to the Adult Abuse Registrar, a verified photocopy of two pieces of valid identification is required. The Check is fee-exempt. The Adult Abuse Registry office will provide the Registry results to you.

Adult Abuse Registry Check Form Mailing Address:

The Adult Abuse Registrar
Adult Abuse Registry Unit
2 - 777 Portage Avenue
Winnipeg, MB R3G 0N3
204-945-4934

IMPORTANT

When you receive the results of the above Checks, it is your responsibility as the proposed substitute decision maker to attach a copy of each of the Checks to the substitute decision maker application and/or to send them to the Office of the Commissioner for Adults Living with an Intellectual Disability.