



Memorandum

Date:

To: District Directors
Employment and Income Assistance

From: Gerry Schmidt
Executive Director
Client Services
Employment and Income
Assistance
305 - 114 Garry Street

Telephone:

Subject: **Work Expectation Codes**

Two additional Work Expectation (WE) codes have been entered in SAMIN to identify cases that have been sanctioned due to not meeting employment expectations or voluntarily declaring their intent not to meet work expectations.

Following entry of these codes in the Work Expectation screen, a WE review date and comments can be entered on the bottom of the screen to provide workers with a Bring Forward when a sanction is to be reviewed.

By using SAMIN workers can identify their sanctioned cases by accessing the information by requesting a listing of clients with a work expectation code.