



Families

Employment and
Income Assistance

FAMILIES (WC) -ACC
EIA PROGRAMS SAMIN SUPPORT
3RD FLOOR 114 GARRY STREET
WINNIPEG MB CANADA R3C 4V4

FORMS LETTER TESTING (WC)
102-975 HENDERSON HWY
WINNIPEG MB R2K 2M2

JAN 28 19

CASE: 55182

DEAR: FORMS LETTER TESTING

I am writing with regard to your outstanding spousal or child support application, which I previously wrote to you about on MTH DAY YEAR and MTH DAY YEAR. As our records indicate that you have not responded to these letters, you will be required to attend an appointment with me to complete a Maintenance Review.

This meeting has been scheduled for:

Date: MTH DAY YEAR
Time: APPT TIME
Office Location: OFFICE ADDRESS

Please ensure that you bring to this meeting, a copy of your most recent court order/private agreement outlining your current child custody arrangement, and the name and telephone number of the lawyer who has, or will be, assisting you with your application for spousal or child support.

Please be advised that this information regarding your potential entitlement to maintenance payments is required in order to establish your ongoing eligibility for income assistance benefits. After attending this meeting, providing the requested information, and completing the Maintenance Review, your monthly benefits will be available to you.

Please note that important information about the Employment and Income Assistance program is contained on the back or attached to this letter, including the right to appeal program decisions. If you have any questions about this letter, please contact me at the telephone number below. Thank you.

YOURS TRULY,

. EIA COUNSELLOR

What You Need to Know About Employment and Income Assistance

Your Benefits

Employment and Income Assistance can help cover the cost of your household's essential needs. You may be able to get help for food, clothing and health needs that are not provided by other programs. We can also help with your shelter and utility costs.

Your Responsibilities

You must tell your worker right away about any changes to your situation to make sure you receive all of your benefits. This includes changes to who lives in your household, if you move, or if you have income or assets (such as earnings, Employment Insurance benefits, pensions, and child maintenance). You need to try to get any other financial supports available to you and meet the goals in your action plan. You must also repay any overpayments.

Your Right to Fair Treatment

If you feel that you have not been treated fairly, please talk to your worker about your concerns. Most problems can be solved this way. If you still have concerns, you may speak to a supervisor. If you still feel that you have not been treated fairly, you can contact the Fair Practices Office for help at 204-945-1047 (toll free 1-800-282-8069 ext. 1047 or see manitoba.ca/fs/fpo/index.html).

Your Right to Appeal

You also have the right to appeal some decisions about your income assistance to the independent Social Services Appeal Board. You can file an appeal if:

- you were not allowed to apply for benefits or your application was denied;
- you do not agree with a benefit amount or changes to your benefits; or
- you think it is taking too long to make a decision about your benefits.

You have 30 days to file your appeal. To find out how to file an appeal, you can contact the Social Services Appeal Board at:

Social Services Appeal Board
7th Floor— 175 Hargrave Street
Winnipeg, Manitoba R3C 3R8
Phone: (204)945-3003 Toll-free 1-800-282-8069
Website: manitoba.ca/fs/ssab/index.html

We can help you find employment, training programs or other supports you may need. Everyone's situation is different. Together we can create an action plan that is right for you. Please visit manitoba.ca/fs/eia/index.html or contact your worker to see how Employment and Income Assistance can help.