



Families

Employment and
Income Assistance

FAMILIES (WC) -ACC
EIA PROGRAMS SAMIN SUPPORT
3RD FLOOR 114 GARRY STREET
WINNIPEG MB CANADA R3C 4V4

FORMS LETTER TESTING (WC)
102-975 HENDERSON HWY
WINNIPEG MB R2K 2M2

JAN 23 19

CASE: 55182

DEAR: FORMS LETTER TESTING

I am writing to tell you that you are approved for a security deposit of \$ **SRD ADV AMOUNT**. Based on your current household size, you may be eligible for a monthly maximum all inclusive private rent amount of \$ **ELIGIBLE RENT AMT**. Once you get your new place, please bring me a copy of your signed lease or completed Employment and Income Assistance Rent Form.

If the amount you need for your security deposit is less than what you get from Employment and Income Assistance, you must give back the unused amount. If you do not do this, Employment and Income Assistance will recover the unused amount from your monthly benefits.

Employment and Income Assistance can give you a security deposit before you bring in a copy of your new lease or Employment and Income Assistance Rent Form.

If you do not use the money for your security deposit you need to bring in a copy of your new lease or Employment and Income Assistance Rent Form before you get another.

You are responsible for giving the security deposit to your landlord. If you move, you must get this money back from your landlord and use it for your next security deposit.

If you have any questions, please phone me at the number below.

See the back of this letter for information about your rights and responsibilities while receiving Employment and Income Assistance, including your right to appeal certain decisions.
Thank you.

YOURS TRULY,

. EIA COUNSELLOR

What You Need to Know About Employment and Income Assistance

Your Benefits

Employment and Income Assistance can help cover the cost of your household's essential needs. You may be able to get help for food, clothing and health needs that are not provided by other programs. We can also help with your shelter and utility costs.

Your Responsibilities

You must tell your worker right away about any changes to your situation to make sure you receive all of your benefits. This includes changes to who lives in your household, if you move, or if you have income or assets (such as earnings, Employment Insurance benefits, pensions, and child maintenance). You need to try to get any other financial supports available to you and meet the goals in your action plan. You must also repay any overpayments.

Your Right to Fair Treatment

If you feel that you have not been treated fairly, please talk to your worker about your concerns. Most problems can be solved this way. If you still have concerns, you may speak to a supervisor. If you still feel that you have not been treated fairly, you can contact the Fair Practices Office for help at 204-945-1047 (toll free 1-800-282-8069 ext. 1047 or see manitoba.ca/fs/fpo/index.html).

Your Right to Appeal

You also have the right to appeal some decisions about your income assistance to the independent Social Services Appeal Board. You can file an appeal if:

- you were not allowed to apply for benefits or your application was denied;
- you do not agree with a benefit amount or changes to your benefits; or
- you think it is taking too long to make a decision about your benefits.

You have 30 days to file your appeal. To find out how to file an appeal, you can contact the Social Services Appeal Board at:

Social Services Appeal Board
7th Floor – 175 Hargrave Street
Winnipeg, Manitoba R3C 3R8
Phone: (204)945-3003 Toll-free 1-800-282-8069
Website: manitoba.ca/fs/ssab/index.html

We can help you find employment, training programs or other supports you may need. Everyone's situation is different. Together we can create an action plan that is right for you. Please visit manitoba.ca/fs/eia/index.html or contact your worker to see how Employment and Income Assistance can help.