

**CIRCULAR**

**Date:** July 30, 2015

**CIRCULAR NUMBER:** CDS #2015-02  
EIA #2015-34

**Alternate Programs:** CLDS

---

**To:** Community Social Service Supervisors/Program Managers

**Subject:** **Transitioning of Consumable (Supply) Orders for CDS Clients Turning 18**

**Reference:**

---

**Type:**       Policy                      Replaces #  
                   Procedure  
                   Rate  
                   Information Only  
                   Internal Only

**Effective Date:** August 1, 2015

---

The Disability and Health Supports Unit (DHSU) has the responsibility to assess and procure medical supplies and equipment for the Children's disABILITY Services (CDS), Community Living disABILITY Services (CLDS) and Employment and Income Assistance Programs (EIA). The following information will assist case workers with CDS in transitioning supply needs for children currently enrolled in CDS to the EIA program should they require financial assistance at the age of majority.

EIA program policies indicate a regulated health professional must complete the request form in order to establish eligibility under the EIA program.

Effective August 1, 2015 the DHSU will accept completed Medical Supply Request and Justification forms located at [http://www.gov.mb.ca/fs/dhsu/request\\_page.html](http://www.gov.mb.ca/fs/dhsu/request_page.html) from CDS case workers for all incontinence supplies at the age of majority (AOM) when enrolling for possible EIA benefits.

Please note: approved incontinence supplies prior to AOM do not automatically continue at AOM. EIA requires confirmation from a regulated health care professional to confirm the need. **For those children transitioning, the DHSU will accept the confirmation of the need from the CDS case worker.**

CDS case workers are NOT required to assess the type of product or quantity required in adulthood. The DHSU will complete this portion of the assessment based on EIA guidelines. Listed below is the information required from the CDS case worker:

Please review the ***Medical Supply Request Form*** and complete only the following:

- Section #1: Client Information
  - Include height and weight
  - If Homecare is involved
  - If the child has eligibility with First Nation and Inuit Health Branch (FNIHB)
- Section #2:
  - CDS case worker name and contact information
  - Diagnosis
  - Type of supply (if need for incontinence supplies are required – indicate *"Incontinence supplies"*)
- **Section #3: DHSU will complete this section**
- Section #4: Please provide name of agency or care provider the DHSU should be in contact with to review the order.

The supply form should either be submitted to the EIA intake worker for submission to the DHSU or submitted to the DHSU by the CDS case worker once an EIA case number is established. **The EIA case number is required in order to place the order.**

The Service Advisor at the DHSU will contact the agency or noted care provider to review the order and place it using the EIA Adult Incontinence Guidelines.

This is not meant to increase workload but rather ease the transition to the EIA program (if eligible) without additional appointments with regulated medical professionals to complete the form.