



Date: August 8, 2001

To: Directors
Employment and Income
Assistance

From: Pam Goulet and John Petersen
Directors, Field Services
Employment and Income
Assistance
305 – 114 Garry Street
Winnipeg MB R3C 4V7

Telephone:

Subject: **Medical Assessment Forms - SSAC**

The Social Services Advisory Committee has advised us that hand-written comments on the Medical Assessment Form are hard to decipher and that the content of those forms is often crucial to matters being appealed.

The board has requested the content be typed for appeal hearings. While this is not practical for the “physician form”, the department’s Assessment Summary (pink sheet) is within our control. Please ensure that all relevant medical data provided by physicians is reflected on the “pink sheet” and for those cases which are appealed to the Social Services Advisory Committee, the “pink sheet” is typed for clarity and provided as part of the Board report.