



Families

Employment and
Income Assistance

FAMILIES (WC) -ACC
EIA PROGRAMS SAMIN SUPPORT
3RD FLOOR 114 GARRY STREET
WINNIPEG MB CANADA R3C 4V4

FORMS LETTER TESTING (WC)
102-975 HENDERSON HWY
WINNIPEG MB R2K 2M2

JAN 28 19

CASE: 55182

DEAR: FORMS LETTER TESTING

I am writing with regard to your Action Plan under the Employment and Income Assistance program.

A review of your file and Action Plan indicates that you have been searching for employment since **PJP DATE OF JS START**. As you have not found a job to date, I have made an appointment on your behalf to attend an orientation session at Employment Connections, which will provide you with assistance to find a job.

As part of your efforts to look for work, Employment and Income Assistance requires you to join this program and attend the orientation session. Your first appointment is on **ORIEN APPT DATE** at **ORIEN APPT TIME** on the Main Floor, 391 York Avenue, Winnipeg. The orientation session will last about 1 1/2 hours. If you are not able to keep this appointment, please telephone me at the number shown below so that we can reschedule.

At the orientation session, you will be given information about all the job-finding services Employment Connections has to offer. You will also be given an appointment for an interview with an employment counsellor to revise your Action Plan to help you get a job. Your progress will be monitored by your case coordinator/counsellor and if you have not found work after four months, the action plan will be reviewed to see what further help we can give you.

While you are in the program, you will be entitled to a bus pass. As well, child care costs and \$25.00 for personal expenditures related to finding work will be added to your budget, when required.

I am confident that this program will help you succeed in finding a job. If you have any questions, or if you have already found work, please call me. Best of luck to you!

YOURS TRULY,

. EIA COUNSELLOR