

Checklist for CFS and CLDS Residential and Group Care Staff Diagnosed with COVID-19

This document has been developed to complement the CFS and CLDS checklists for Suspect and Confirmed COVID-19 cases, available at <https://www.gov.mb.ca/fs/covid-circulars.html>. This checklist is specifically for residential and group care staff who have tested positive for COVID-19. The purpose of this document is to support staff to ensure that they provide Public Health officials with critical information to assist with contact tracing and Public Health guidance to agencies. Please note that this checklist is not exhaustive, and it is critical that Public Health advice is followed.

As a reminder, the following resources are available:

- An up-to-date list of symptoms can be found at www.gov.mb.ca/covid19/about/index.html.
- The COVID-19 Screening Questions (to assist with self-monitoring) are available at https://www.gov.mb.ca/asset_library/en/coronavirus/covid19_screening_checklist.pdf.
- Individuals may also consult the Shared Health COVID-19 Screening Tool at: <https://sharedhealthmb.ca/covid19/screening-tool/>
- If any screening identifies possible symptoms/suspected cases of COVID-19, Health Links – Info Santé must be contacted at 204-788-8200 or 1-888-315-9257 to seek guidance on testing and isolation. Health Links – Info Santé’s recommendation(s) must be followed.
- The Health Canada COVID Alert app is available at no cost in the Apple and Google Play store. Once downloaded, the app will alert users of possible COVID-19 exposures.

Actions

- Staff are encouraged to write down their work history for the week leading up to the date of their test, in case this information is needed for contact tracing. The history should include:
 - name(s) of agency(cies)/service provider(s) they worked for and contact information
 - number of residents they worked with and level of care provided (e.g., supervision while residents sleeping, direct personal care, etc.)
 - number of other staff they worked with
- If staff receive a diagnosis of COVID-19, they will be contacted by a public health staff member to help with contact tracing. Staff must advise public health that:
 - they work in a critical service sector at *[name of organization]* providing residential care
 - they also work at *[name(s) of other organizations or employers]*, (if applicable)
- Staff must also:
 - inform their direct supervisor about their COVID-19 diagnosis, immediately, or as soon as possible¹
 - follow all public health advice and not return to work until a public health official confirms that it is okay for them to do so

¹ Residential and group care providers are required to inform the Department of Families of any positive cases among their staff and residents/participants. Therefore, residential care providers need to know whether staff have been diagnosed with COVID-19, or are self-isolating for other reasons (e.g., close contact with a person who tested positive).