

**CIRCULAR**

**Date:** March 25, 2020

**CIRCULAR NUMBER:** COVID#: 2020-33

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**To:** Program Managers

**Subject:** **Transportation and Miscellaneous Funds for Education, Training or Employment related programming**

**Reference:** **Directive 1998-18 and Circular 2014-33R**

**Program(s):** Employment and Income Assistance (EIA)

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**Type:**  Policy  For Internal Reference Only  
 Procedure  Information Only

**Effective Date** Immediately

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This circular is intended to inform staff that EIA participants will continue to receive their education and employment supports (EDBP and EDMN) regardless of whether the agency referral is made as part of a program Action Plan continues to operate at full-time capacity or other.

The EIA Program does not wish to create hardship for participants during the COVID-19 pandemic. Participants who received these supports in their EIA budgets in the previous month should continue to have the same benefit amount issued for the subsequent month, regardless of whether or not they are attending programs or job searching.

This temporary measure will remain in effect until further notice. For files where these supports may already have been removed, we are asking program staff to reinstate them as a priority.

If you have any questions, please contact William Grindell at 204-945-1259 or Vincent Villanueva at 204-945-2684.

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