

CIRCULAR

Date: September 29, 2020

CIRCULAR NUMBER: COVID#: 2020-42(R)

To: Program Managers

Subject: Social Services Appeal Board Departmental Representation - Update

Reference: Replaces 2020-42

Program: Employment and Income Assistance (EIA)

Type: Procedure

Effective Date October 1, 2020

This circular has been revised to clarify the process. Please see the changes below (bold).

Effective October 1, 2020, the appeal specialist role will be discontinued. The role representing the department at hearings will return to Case Counsellors.

Please be advised of the following changes to departmental representation for the appeals process during the COVID-19 pandemic.

The Social Services Appeal Board (SSAB) has advised that effective immediately and until further notice, whenever possible, appeals will be heard via teleconference.

Exceptions include:

- complex hearings, which are held in person
- if there are circumstances that require them to be in-person (e.g., applicant does not have a phone)

If you have any questions, please contact William Grindell at 204-945-1259 or Vincent Villanueva at 204-945-2684.

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c. Distribution List