

## CLDS Checklist for Suspect and Positive COVID-19 Cases

This checklist has been developed to provide guidance for CLDS service providers when staff and/or participants are suspected to have COVID-19 or have tested positive for COVID-19. An up-to-date list of symptoms can be found at [www.gov.mb.ca/covid19/about/index.html](http://www.gov.mb.ca/covid19/about/index.html). The COVID-19 Screening Questions (to assist with self-monitoring) are available at [https://www.gov.mb.ca/asset\\_library/en/coronavirus/covid19\\_screening\\_checklist.pdf](https://www.gov.mb.ca/asset_library/en/coronavirus/covid19_screening_checklist.pdf). Staff must use the self-screening checklist before each shift.

This checklist is not exhaustive and each situation is different. When staff or participants are suspected<sup>1</sup> or confirmed to have COVID-19, it is critical that public health advice is followed. For those who have been exposed to a COVID-positive person, local public health will assess your unique situation through the case and contact investigation in order to decide if measures need to be put in place (e.g., self-isolation vs. continuing to work while self-monitoring for symptoms).

For additional information, refer to the Manitoba Families COVID-19 Notices and Circulars found at <https://www.gov.mb.ca/fs/covid-circulars.html>. Information specific to the CLDS program is near the bottom of the webpage.

ACTION	
<b>If any screening (staff or participant) identifies possible symptoms/suspected cases of COVID-19, Health Links – Info Santé must be contacted at 204-788-8200 or 1-888-315-9257 to seek guidance on testing and isolation.</b>	<input type="checkbox"/>
<b>Optional:</b> Individuals may also consult the Shared Health COVID-19 Screening Tool at: <a href="https://sharedhealthmb.ca/covid19/screening-tool/">https://sharedhealthmb.ca/covid19/screening-tool/</a>	
<ul style="list-style-type: none"> <li>• <b>Health Links – Info Santé’s recommendation(s) must be followed.</b></li> </ul>	<input type="checkbox"/>
When a <b>staff</b> person is COVID-19 suspect:	
Staff must immediately contact their supervisor if they become ill.	<input type="checkbox"/>
If staff become ill during their shift: <ul style="list-style-type: none"> <li>• they should immediately isolate from others, to the extent possible while maintaining participant safety</li> <li>• they should wear a medical mask</li> <li>• Health Links – Info Santé should be contacted or they should consult the online screening tool for further guidance on testing and isolation</li> <li>• staff must inform their supervisor</li> <li>• alternate arrangements must be made for the care of participants as per the service provider’s contingency plan</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
When a <b>staff</b> person is COVID-19 positive:	
If staff test positive for COVID-19, they must isolate and contact their supervisor.	<input type="checkbox"/>
Staff who test positive for COVID-19 <b>must follow all public health advice and cannot return to work until a public health official confirms that it is okay for them to do so.</b>	<input type="checkbox"/>
Public health officials will direct all close contacts of the positive case, including staff and participants, on what actions they are to take. This advice must also be followed.	<input type="checkbox"/>

<sup>1</sup> COVID-19 Suspect is defined as a person with symptoms that include two or more of Fever, cough, sore throat, runny nose or headache, AND meets the exposure criteria (i.e. travel or close contact with a confirmed or probable case).

## CLDS Checklist for Suspect and Positive COVID-19 Cases

<ul style="list-style-type: none"> <li>If public health officials determine that a participant is a close contact of a staff member who tests positive for COVID-19, the Service Provider will notify others (family members, Substitute Decision Makers, Home Share providers, and other agencies) as required and outlined in their internal plan/protocol.</li> </ul>	<input type="checkbox"/>
<b>When a <u>staff</u> person is COVID-19 suspect <u>or</u> COVID-19 positive:</b>	
CLDS Service Providers must complete and submit the Situational Management Plan to their Program Manager by email as soon as possible and update the Program Manager with any <i>NEW</i> information.	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>The Service Provider will check in with staff person as outlined in their Situational Management Plan.</li> </ul>	<input type="checkbox"/>
<b>When a <u>participant</u> is COVID-19 suspect:</b>	
<p>If a participant becomes ill:</p> <ul style="list-style-type: none"> <li>they should be supported to isolate</li> <li>they should wear a medical mask, if possible</li> <li>Health Links – Info Santé should be contacted or they should consult the online screening tool for further guidance on testing and isolation</li> <li>staff must inform their supervisor</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>When a <u>participant</u> is COVID-19 positive:</b>	
<p><b>Public health officials will advise service providers on the measures that need to be taken to care for a COVID-19 positive participant, whether in the individual's group care home or in another location. Staff must follow public health direction.</b></p> <ul style="list-style-type: none"> <li><b>The care needs of participants can be met safely if staff follow public health direction, use PPE properly and ensure health management practices (including frequent disinfecting) are in place.</b></li> <li><b>Participant(s) may continue to reside in the same residence as the COVID-19 positive participant if advice from public health and measures outlined in the Situational Management Plan are followed.</b></li> </ul>	<input type="checkbox"/>
Where possible, a participant who tests positive will have access to a bathroom exclusive to them.	<input type="checkbox"/>
<p>COVID-19 positive participants who must move about the house to access a bathroom or leave the facility (for medical reasons) must be supported to:</p> <ul style="list-style-type: none"> <li>wear a medical mask (if the participant can safely do so),</li> <li>take the most direct route to their destination, and</li> <li>maintain physical distancing to the extent possible.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
When a COVID-19 positive participant must move about the house to access a bathroom or leave the facility (for medical reasons), all surfaces they have touched must be properly cleaned/disinfected as soon as the participant has returned to their space or left the facility.	<input type="checkbox"/>
<b>When a <u>participant</u> is COVID-19 suspect <u>or</u> positive:</b>	
CLDS Service Providers notify others (family members, Substitute Decision Makers, Home Share providers, and other agencies) as required and outlined in their internal plan/protocol.	<input type="checkbox"/>
CLDS Service Providers must complete and submit the Situational Management Plan to their Program Manager by email as soon as possible and update the Program Manager with any <i>NEW</i> information.	<input type="checkbox"/>
Staff must wear full PPE, including medical masks, eye protection, gloves and gowns.	<input type="checkbox"/>
CLDS Service Providers will attempt to limit the number of staff working in a home where there is a suspect or positive case.	<input type="checkbox"/>

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The participant (and other participants in the home, if applicable) should wear a medical mask if it is safe for them to do so (e.g., no difficulty putting on a mask or difficulty breathing).	<input type="checkbox"/>
Hand hygiene must be practiced consistently by staff and participants.	<input type="checkbox"/>
Increased cleaning/disinfection must be practiced on a daily basis.	<input type="checkbox"/>