

CFS Checklist for Suspect and Confirmed COVID-19 Cases

This checklist has been developed to provide guidance for CFS group homes when staff and/or residents are suspected to have COVID-19 or have tested positive for COVID-19. An up-to-date list of symptoms can be found at www.gov.mb.ca/covid19/about/index.html. The COVID-19 Screening Questions (to assist with self-monitoring) are available at https://www.gov.mb.ca/asset_library/en/coronavirus/covid19_screening_checklist.pdf. Staff must use the self-screening checklist before each shift.

This checklist is not exhaustive and each situation is different. When staff or residents are suspected¹ or confirmed to have COVID-19, it is critical that public health advice is followed. For those who have been exposed to a COVID-positive person, local public health will assess your unique situation through the case and contact investigation in order to decide if measures need to be put in place (e.g., self-isolation vs. continuing to work while self-monitoring for symptoms).

For additional information, refer to the Coronavirus (COVID-19) Child and Family Services Practice Guidelines found at <https://www.gov.mb.ca/fs/covid-circulars.html>.

ACTION	
<p>If any screening (staff or resident) identifies possible symptoms/suspected cases of COVID-19, Health Links – Info Santé must be contacted at 204-788-8200 or 1-888-315-9257 to seek guidance on testing and isolation.</p> <p>Optional: Individuals may also consult the Shared Health COVID-19 Screening Tool at: https://sharedhealthmb.ca/covid19/screening-tool/</p> <ul style="list-style-type: none"> • Health Links – Info Santé’s recommendation(s) must be followed. 	<input type="checkbox"/>
When a <u>staff</u> person is COVID-19 suspect:	
Staff must immediately contact their supervisor if they become ill.	<input type="checkbox"/>
<p>If staff become ill during their shift:</p> <ul style="list-style-type: none"> • they should immediately isolate from others, to the extent possible while maintaining resident safety • they should wear a medical mask • Health Links – Info Santé should be contacted or they should consult the online screening tool for further guidance on testing and isolation • staff must inform their supervisor • alternate arrangements must be made for the care of residents as per the service provider’s contingency plan 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
When a <u>staff</u> person is COVID-19 positive:	
If staff test positive for COVID-19, they must isolate and contact their Community Care Provider (CCP) supervisor.	<input type="checkbox"/>
Staff who test positive for COVID-19 must follow all public health advice and cannot return to work until a public health official confirms that it is okay for them to do so.	<input type="checkbox"/>
Public health officials will direct all close contacts of the positive case, including staff and residents, on what actions they are to take. This advice must also be followed.	<input type="checkbox"/>

¹ COVID-19 Suspect is defined as a person with symptoms that include two or more of Fever, cough, sore throat, runny nose or headache, AND meets the exposure criteria (i.e. travel or close contact with a confirmed or probable case).

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<ul style="list-style-type: none"> If public health officials determine that a resident is a close contact of a staff member who tests positive for COVID-19, the guardian CFS agency and assigned worker must be notified. 	<input type="checkbox"/>
When a <u>staff</u> person is COVID-19 suspect <u>or</u> COVID-19 positive:	
An incident report must be sent to the CFS Branch, as per regulations, and sent to the attention of the licensing specialist.	<input type="checkbox"/>
<ul style="list-style-type: none"> The CCP will check in with staff and participants on a daily basis and will report updates to CFS Branch everyday or as new information is available. 	<input type="checkbox"/>
When a <u>resident</u> is COVID-19 suspect:	
<p>If a participant becomes ill:</p> <ul style="list-style-type: none"> they should be supported to isolate they should wear a medical mask, if possible Health Links – Info Santé should be contacted or they should consult the online screening tool for further guidance on testing and isolation staff must inform their supervisor 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
When a <u>resident</u> is COVID-19 positive:	
<p>Public health officials will advise service providers on the measures that need to be taken to care for a COVID-19 positive resident, whether in the individual’s group care home or in another location. Staff must follow public health direction.</p> <ul style="list-style-type: none"> The care needs of residents can be met safely if staff follow public health direction, use PPE properly and ensure health management practices (including frequent disinfecting) are in place. 	<input type="checkbox"/>
Where possible, a resident who tests positive will have access to a bathroom exclusive to them.	<input type="checkbox"/>
<p>COVID-19 positive residents who must move about the house to access a bathroom or leave the facility (for medical reasons) must be supported to:</p> <ul style="list-style-type: none"> wear a medical mask (if the resident can safely do so), take the most direct route to their destination, and maintain physical distancing to the extent possible. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
When a COVID-19 positive resident must move about the house to access a bathroom or leave the facility (for medical reasons), all surfaces they have touched must be properly cleaned/disinfected as soon as the participant has returned to their space or left the facility.	<input type="checkbox"/>
When a <u>resident</u> is COVID-19 suspect <u>or</u> positive:	
Legal guardians of residents effected must be notified.	<input type="checkbox"/>
Immediate notification must be provided to the guardian CFS agency.	<input type="checkbox"/>
<ul style="list-style-type: none"> Daily updates should be provided to the assigned worker and the CFS guardian agency. 	<input type="checkbox"/>
An incident report must be sent to the CFS Branch, as per regulations, and sent to the attention of the licensing specialist.	<input type="checkbox"/>
<ul style="list-style-type: none"> The CCP will check in with staff and residents on a daily basis and will report updates to the CFS Branch everyday or as new information is available. 	<input type="checkbox"/>
Staff must wear full PPE, including medical masks, eye protection, gloves and gowns.	<input type="checkbox"/>
The CCP will attempt to limit the number of new staff working in a home where there is a positive case.	<input type="checkbox"/>

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The resident (and other residents in the home, if applicable) should wear a medical mask if it is safe for them to do so (e.g., no difficulty putting on a mask or difficulty breathing).	<input type="checkbox"/>
Hand hygiene must be practiced consistently by staff and residents.	<input type="checkbox"/>
Increased house cleaning/disinfection must be practiced on a daily basis.	<input type="checkbox"/>