

FUNERAL BOARD OF MANITOBA

MINUTES

OCTOBER 25, 2013

PRESENT: Darin Hoffman, C. Fred Olds, Beth Rutherford, Janine Ballingall Scotten, Susan Boulter

REGRETS: Robert Clark

GUEST: John Delaney

- I. Susan introduces Janine and asks Janine to give her background.
Janine has experience as a Registered Nurse with 40 years in healthcare

II. Agenda: motion to approve

Moved by: Beth Rutherford
Seconded by: Janine Ballingall Scotten
All in favor

IN CAMERA DISCUSSION

- III. Minutes: Deferred to next meeting
June 18, 2013
July 19, 2013
August 23, 2013
September 20, 2013

ACTION: Denise to email all minutes to Members for review & approval as no quorum

IV. Inspectors Report:

John provides current statistics:

- 2 complaints & 1 administrative inquiry are ongoing
- 10 funeral home compliance reports has been completed

a. Complaint: #**2013-13**

Recommendation: Letter sent informing Board has no jurisdiction

Moved by: Beth Rutherford
Seconded by: C. Fred Olds
All in Favour

- c. Complaint #**2013-10**
Recommendation: To go to hearing
Moved by: Beth Rutherford
Seconded by: Janice Ballingall Scotten
All in Favour

NOTE: Darin recuses himself, C. Fred acts as Chair

- d. Complaint #**2013-11**
Recommendation: To send letter, no further action
Moved by: Janice Ballingall Scotten
Seconded by: Beth Rutherford
All in Favour

NOTE: Darin returns

John invited the members of the Board to a discussion regarding embalming reports – deferred to the next meeting.

VII. Education Committee

- a. Robin Heppell - Webinar
Suggesting approval of Continuing Education session
Moved by: C. Fred Olds
Seconded by: Beth Rutherford
All in Favour
- b. Dodge Institute for Advanced Mortuary Studies
Suggesting approval of 9 credit hours
Moved by: C. Fred Olds
Seconded by: Janice Ballingall Scotten
All in Favour
- c. McInnis & Holloway by Batesville - Seminar
Suggesting denial
Moved by: C. Fred Olds
Seconded by: Beth Rutherford
All in Favour

VIII. Continuing Education

- a. Hospice & Palliative Care, MB
C. Fred: motion Stands
Moved by: C. Fred Olds
Seconded by: Janine Ballingall Scotten
All in Favour

Motion to send response inviting Hospice & Palliative Care Coordinators to present for 2014

Moved by: C. Fred Olds

Seconded by: Beth Rutherford

All in Favour

- b. Continuing Education Policy & Procedures to be updated and sent to the Board Members for review and approval
 - i. Worksheets & Mastersheets - Approved

Moved by: C. Fred Olds

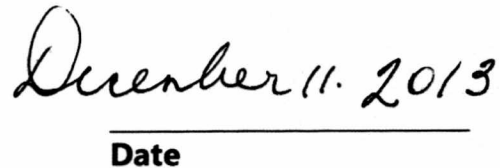
Seconded by: Janice Ballingall Scotten

All in Favour

IN CAMERA DISCUSSION

Meeting Adjourned: 2:54pm


Chair


Date