

# **FUNERAL BOARD OF MANITOBA**

## **MINUTES**

**MARCH 21, 2014**

**PRESENT:** Janine Ballingall Scotten, C. Fred Olds, Beth Rutherford, Bob Clarke, Darin Hoffman, Susan Boulter

**REGRETS:** None

**GUESTS:** John Delaney

- I. Approval of Agenda  
Moved by: Janine Ballingall Scotten  
Seconded by: Beth Rutherford  
All in Favour
- II. Approval of February 21, 2014 minutes:  
Moved by: Janine Ballingall Scotten (approved with changes)  
Seconded by: Beth Rutherford  
All in Favour
- III. Inspectors Report:
  - a. Inspector provides current 2014 statistics:
    - i. 3 open complaint files
    - ii. 6 open administrative inquiry files
  - b. Complaint Files
    - i. **Administrative Inquiry: #AI2014-02**  
Funeral Director had not provided proof of continuing education on time since she has not practiced in the 2014 year, no further action is recommended.  
Moved by: Beth Rutherford  
Seconded by: Bob Clarke  
All in Favour
    - ii. **Administrative Inquiry: #AI2014-05**  
Funeral Home was not licensed to operate. Breach of Section 15.0.2 of the Act. Inspector recommends going to hearing.  
Moved by: Beth Rutherford  
Seconded by: Janine Ballingall Scotten  
All in Favour
    - iii. **Administrative Inquiry: #AI2014-16**  
Licensee was not licensed to practice. Breach of act. Inspector recommends going to hearing.  
Moved by: C. Fred Olds  
Seconded by: Janine Ballingall Scotten  
All in Favour
    - iv. **Complaint: #2014-02**  
Complainant filed complaint that licensee and premise were not licensed. Recommend that we notify complainant of impending hearing.  
Moved by: Janine Ballingall Scotten  
Seconded by: Bob Clarke  
All in Favour

- c. The Board discussed the impacts to grieving families served by licensees without valid licenses. The Board moves to post the names of Licensees who have not licensed.

Moved by: Darin Hoffman

Seconded by: C. Fred Olds

All in Favour

#### V. Administrative

##### a. Labour Mobility

###### I. Supervisor Agreement form

Moved by: Janine Ballingall Scotten

Seconded by: Beth Rutherford

###### II. Jurisprudence Questionnaire

Moved by: Darin Hoffman

Seconded by: Beth Rutherford

###### III. Jan suggests Tutorial of Labour Mobility

Moved by: Darin Hoffman

Seconded by: C. Fred Olds

##### b. Certificate of Qualification

Moved by: Janine Ballingall Scotten

Seconded by: Bob Clarke

##### c. Newsletter

Moved by: C. Fred Olds

Seconded by: Janine Ballingall Scotten

##### d. Training

###### i. MCAT AGM Caboto

###### ii. FSAC – Susan (4 members)

John to go

C. Fred Olds: Maybe

Janine: Maybe

#### VI. Registrar's Report

- d. The Registrar advises that RRC Screening Committee met on Tuesday to discuss the number of students and the next intake.

- e. Excellent feedback from students regarding the courses and educators.

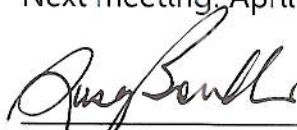
#### IV. Chairs Report:

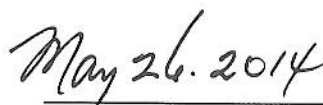
##### a. *Prearranged Funeral Services Act Regulation*

- i. Chair reviews the draft regulation with Board members.

Meeting Adjourned:

Next meeting: April 25, 2014

  
Chair

  
Date