

Position Profile

Date: November 29, 2021

Job Title: Assistant Deputy Minister, Infrastructure Capital Projects

Department: Manitoba Infrastructure

Location: Winnipeg, Manitoba

Classification: EX3

Employment Type: Regular Full Time

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Position Overview

Manitoba Infrastructure has embarked on a service delivery modernization initiative to introduce best practices in capital planning and delivery and to enhance Manitoba's transportation and water infrastructure network. Over the next ten years, Manitoba will be recognized as an international transportation hub, linking east to west, north to south and enabling strong economic activity within and across our borders to: enhance transportation mobility and connectivity; ensure safety and reliability across the highway network; enable industry expansion that leverages Manitoba's diverse economy; and build climate resiliency.

As a member of the department's executive management team, the Assistant Deputy Minister is responsible to lead and manage the division, provide advice and support to the Deputy Minister, and contribute to achieving the corporate goals of government through cross-department initiatives.

Provides executive leadership and strategic direction to a diverse portfolio of projects across the department to support achievement of the department's objectives and outcomes.

Oversees the execution of a capital infrastructure budget exceeding \$600 million per year and accountable for overall capital planning, project management and innovation in capital delivery.

The Assistant Deputy Minister will:

- Deliver on department commitments related to completion of scheduled capital infrastructure projects.
- Lead long-term capital planning across a diverse range of asset classes and align the capital plan to cross-departmental capital investment planning and fiscal goals.
- Lead the development of innovative approaches to capital delivery methods, in-house skills development and training and project management methodology.
- Build a respectful workplace culture that promotes diversity, learning and continuous improvement. Coach and mentor the management team and support individual and team development.
- Lead the development of strategic objectives, financial and business plans and operating principles for the division that are consistent with government direction, department goals and

public expectations; evaluate outcomes and ensure all legal and reporting requirements are met.

- Direct the management of the human and financial resources of the division to deliver on operational and strategic mandates, ensuring the appropriate allocation of resources to maximize efficiency. Monitor and control expenditures and develops plans for future human and financial resource needs.
- Develop relationships with internal, cross department and external stakeholders; lead cross-department and corporate initiatives; represent the interests of the department in federal, provincial and territorial initiatives and discussions.
- Support the deputy minister by providing strategic options, comprehensive policy advice and recommendations using internal and external expertise. Provide briefings and advice to the minister and Cabinet.

Qualifications Overview:

The successful candidate will possess the following:

- Extensive project management experience, with formal training in project management methods.
- Experience translating strategic priorities into clear operational and business plans and delivering results.
- Strong verbal and written communication skills with experience managing complex, high-level internal and external stakeholder relationships.
- Excellent political acumen demonstrated through experience providing strategic advice to senior leaders on complex topics and sensitive issues.
- Demonstrated ability to deal with ambiguity, leverage opportunities for innovation, find creative solutions to issues, and successfully manage change.
- Proven ability as a leader with a commitment to create, support and sustain an environment that enables staff to achieve results and to develop and build organizational capacity for the future.
- Senior management experience with responsibility for significant human and financial resources.
- Demonstrated resilience and the ability to respond to challenge in a professional, inclusive and constructive manner.

It is desired that the candidate will possess the following:

- Experience delivering capital infrastructure projects
- Strong technical experience in linear development such as roads, highways, bridges, etc.
- Experience building relationships with Indigenous people and implementing the principles of reconciliation.

The Manitoba government recognizes the importance of building an exemplary civil service that is inclusive and reflective of the population it serves.

We encourage applicants to voluntarily self-declare in the cover letter, resumé or application if they are from any of the following employment equity groups: women, Indigenous people, visible minorities, and persons with disabilities.

Department Overview

Manitoba Infrastructure is responsible for the development of transportation policy and legislation, and for the management of the province's vast infrastructure network. To meet these responsibilities, the department delivers a wide range of programs and services that play a critical role in sustaining the contributions of the transportation sector to Manitoba's economic growth.

Manitoba Infrastructure's transportation responsibilities include corporate policy and provincial legislation development, motor carrier safety and regulation enforcement, carrier permits and the development and implementation of sustainable transportation initiatives.

The department's water control, drainage and transportation infrastructure management duties cover the construction, maintenance, and operation of 19,000 kilometres of all weather roads, 2,200 kilometres of winter roads, over 21,000 bridges and culverts, 4,700 kilometres of drains, 75 dams, 61 reservoirs, 41 pumping stations, 24 northern airports, and many other components.

Additional information on the Manitoba Infrastructure can be found in the Annual Report.

<https://www.gov.mb.ca/mit/reports/annual/index.html>

Division Overview

The Division has corporate responsibility for the planning and management of the department's capital projects to ensure the strategic transportation and water infrastructure network is optimized to support Manitoba's climate resiliency, quality of life, economic growth, trade and tourism. Develops, implements and oversees the use of innovative project delivery and project financing methodologies.

About the Government of Manitoba

The Manitoba government offers rewarding careers to its employees who deliver hundreds of programs and services to the public. The government has a wide variety of departments, reflecting over 700 different types of jobs, located in communities across the province.

We are an employer that has a commitment to integrity, respect, diversity, inclusion and advancing reconciliation. The Manitoba government has a committed, caring and creative workforce that is passionate about contributing to and improving services to our communities and the lives of Manitobans.

Transforming the Manitoba Public Service

It is an exciting time to be a public servant in Manitoba. We are in a period of profound technological, environmental, and socioeconomic change that compels us to evaluate the nature of our work and the essence of our culture.

[Transforming Manitoba Public Service: A Strategy for Action](#) was designed to help the public service move forward in a unified way. Created as a long-term strategy to modernize the public service, it guides the transformation of both the work and the culture of the Manitoba public service.

As part of the department executive team, you will be a leader

About Manitoba

The province of Manitoba is home to almost 1.3 million people who have a well-deserved reputation for being among the friendliest in Canada. No matter what your interests are, Manitoba offers everything from Polar Bear expeditions to gallery tours.

Our capital city, Winnipeg, has a population of over 700,000 and is located at the geographic centre of North America. Home to the world-renowned Royal Winnipeg Ballet, the Canadian Museum for Human Rights and the NHL's Winnipeg Jets, Winnipeg is one of Canada's most historic and beautiful cities.

Offering you four distinct seasons and the highest number of sunlight hours in Canada, you are guaranteed to find the life you're looking for in Manitoba.

Come see for yourself!

