

Date: 2023-12-22

Job Title: Assistant Deputy Minister, Bureau de l'éducation française

Department: Education and Early Childhood Learning

Location: Winnipeg, Manitoba Classification:

Executive Officer (EX2) Employment Type:

Regular Full Time



Position Overview

As a member of the Manitoba Education and Early Childhood Learning's Executive Management Committee (EMC), the Assistant Deputy Minister (ADM) of the Bureau de l'éducation française (BEF) is responsible to lead and manage the division, provide advice and support to the Deputy Minister, and contribute to achieving the corporate goals of government through cross-department initiatives.

The ADM provides provincial leadership and executive sponsorship of French language education at all levels of the educational system in Manitoba, including the policy direction, accountability and support for curriculum development, implementation, and assessment, for the Français and French Immersion programs along with policy related to the delivery of French in the English Program.

The ADM works collaboratively with key stakeholders to advance French-language priorities and ensuring Manitoba meets its responsibilities and undertakings. The ADM sits on several intergovernmental and educational

partner committees as well as several federal, provincial and territorial committees.

The Assistant Deputy Minister will:

- Build a respectful workplace culture that promotes diversity, learning and continuous improvement.
- Lead the development of strategic objectives, and plans for the division, which are consistent with government direction and departmental goals.
- Direct the management of the human and financial resources of the division and ensure appropriate allocation of resources.
- Develop relationships with internal, cross department and external stakeholders and represent the interests of the department in federal, provincial and territorial initiatives and discussions.
- Support the deputy minister by providing strategic options, comprehensive policy advice and recommendations using internal and external expertise. Provide briefings and advice to the minister and Cabinet.
- Implement legislative and regulatory frameworks that ensure efficient and effective administration and control of the varied compliance and regulatory provisions maintained by the division.
- Liaise with key external stakeholders to verify compliance as well as establish cohesion between proposed/implemented legislations and stakeholder interests.

Skill, Knowledge, and Abilities

You will demonstrate the following selection criteria:

Senior management experience with responsibility for significant human and financial resources, and experience translating strategic priorities into clear operational and business plans and delivering results. Leadership experience within the education system will be considered an asset.

Knowledge of French-language education issues, priorities, and general trends. Knowledge of Manitoba-related policies, Acts and Regulations and knowledge of federal-provincial relations pertaining to the provision and funding of French-language education.

Excellent verbal and written communication skills in French and English with experience managing complex, high-level internal and external stakeholder relationships.

Experience managing complex, high-level internal and external stakeholder relationships.

Excellent political acumen demonstrated through experience providing strategic advice to senior leaders on complex topics and sensitive issues.

Demonstrated ability to deal with ambiguity, leverage opportunities for innovation, find creative solutions to issues, and successfully manage change.

Demonstrated resilience and the ability to respond to challenge in a professional, inclusive, and constructive manner.

Strong financial acumen with experience in budgeting and financial management.

Experience providing leadership and direction in the design and implementation of legislation, policies, programs, and evaluation.

Experience building and leading cross-functional and interdisciplinary teams and/or partnerships.

Strong relationship building skills and experience working collaboratively and effectively with other agencies, community stakeholders and organizations, government agencies and corporate sponsors.

Experience implementing the principles of reconciliation and advancing equity.

Division Overview

The Bureau de l'éducation française (BEF) leads the department's development and implementation of the multi-year strategy for French Language Services, in adherence to legislation and government policy. BEF develops, reviews, and administers policies, programs, priorities, and services related to all aspects of French-language education in Manitoba. Its responsibilities include curriculum development and implementation, student assessment, and student achievement reporting. BEF also administers federal agreements and programs related to French-language education and is responsible for advising the Minister on matters related to French-language education.

About the Government of Manitoba

The Manitoba government offers rewarding careers to its employees who deliver hundreds of programs and services to the public. The government has a wide variety of departments, reflecting over 700 different types of jobs, located in communities across the province.

We are an employer that has a commitment to integrity, respect, diversity, inclusion and advancing reconciliation. The Manitoba government has a committed, caring and creative workforce that is passionate about contributing to and improving services to our communities and the lives of Manitobans.

Transforming the Manitoba Public Service

It is an exciting time to be a public servant in Manitoba. We are in a period of profound technological, environmental, and socioeconomic change that compels us to evaluate the nature of our work and the essence of our culture.

[Transforming Manitoba Public Service: A Strategy for Action](#) was designed to help the public service move forward in a unified way. Created as a long-term strategy to modernize the public service, it guides the transformation of both the work and the culture of the Manitoba public service.

As part of the senior management team, you will be a leader in creating the conditions necessary to foster a public sector culture for the future.

About Manitoba

The province of Manitoba is home to almost 1.3 million people who have a well-deserved reputation for being among the friendliest in Canada. No matter what your interests are, Manitoba offers everything from Polar Bear expeditions to gallery tours.

Our capital city, Winnipeg, has a population of over 800,000 and is located at the geographic centre of North America. Home to the world-renowned Royal Winnipeg Ballet, the Canadian Museum for Human Rights, and the NHL's Winnipeg Jets, Winnipeg is one of Canada's most historic and beautiful cities. Offering you four distinct seasons and the highest number of sunlight hours in Canada, you are guaranteed to find the life you're looking for in Manitoba.

Come see for yourself!

