# ProvMB Logo_clr APPLICATION FORM

**This document is available in alternate formats upon request.**

*You are required to submit a cover letter, resume and a sample of your writing along with completing this form. You may be asked to submit other documentation at a later point if invited for further consideration.*

The selection board will rely only on information provided in this form to determine whether a candidate will be invited for further assessment.

|  |  |
| --- | --- |
| **Advertisement #** | 37299 |
| **Job Title** | Crown Counsel |
| **Department(s)** | Justice |
| **Location(s)** | Winnipeg |

## PART 1: APPLICANT INFORMATION

**(REQUIRED)**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name: | | Family (last) Name: | |
| Phone Number: | | Email: | |
| Address: | | City: | |
| Province: | Country: | | Postal Code: |

I am currently employed with the Manitoba Government in a term, regular or departmental position.

## PART 2: SCREENING CRITERIA

**(REQUIRED)**

*For each of the screening criteria for this position, describe how you meet the criteria, using significant examples from your experience.**Experience can include work, volunteer and/or educational experience.* ***You must not exceed a maximum of 200 words per screening criterion.*** *Additional criteria may be reviewed at a later stage with candidates selected for further assessment.*

|  |  |
| --- | --- |
| **Screening criteria** | **Describe how you meet each screening criterion, using specific examples as appropriate.**  ***You must not exceed a maximum of 200 words per screening criterion.*** |
| 1. Bachelor of Laws (LL.B.) or Juris Doctor (J.D) degree with demonstrated experience and proficiency practising law (criminal or non-criminal) in a common law jurisdiction. |  |
| 2. **For the Corporate, Commercial, IT Law position:** Experience in information technology law, including software licences, hardware acquisition and related service arrangements. |  |
| 3. **For the Constitutional Law position:** Experience practicing constitutional law, including the ability to present cases in both trial and appellate courts. |  |
| 4. Experience interpreting, explaining and providing legal advice regarding legislation, regulations and policies. |  |
| 5. Experience in developing strategy and leading / participating in negotiations. |  |
| 6. Superior independent written communication skills including reviewing and drafting legal opinions and agreements. |  |

## PART 3: EMPLOYMENT EQUITY DECLARATION

**(VOLUNTARY)**

*The Manitoba government is committed to the principle of employment equity. It is our goal to achieve a civil service workforce that is reflective of the public we serve. Employment equity is a factor in our hiring processes where a designated group is underrepresented within the organization. You are encouraged to identify whether you are a member of any of the four designated groups. Completion of this employment equity declaration is voluntary.*

[*Click here for more information on the Employment Equity Policy.*](http://www.gov.mb.ca/csc/policyman/equity.html)

I am a woman

I am an Aboriginal person

I am a person with a disability

I am a visible minority

No employment equity status to declare

## PART 4: VETERANS’ PREFERENCE DECLARATION

**(VOLUNTARY)**

*Veteran status is a consideration in all competitions where it is deemed to be in the public interest. Completion of this veterans’ preference declaration is voluntary.*

[*Click here for more information on the Veterans’ Preference Policy*.](http://www.manitoba.ca/csc/policyman/veterans.html)

I wish to declare Veteran status

## PART 5: APPLICATION DECLARATION

**(REQUIRED)**

|  |  |
| --- | --- |
| By indicating “yes” in the adjacent box, I certify that the information provided on this application is accurate and complete to the best of my knowledge as of the date indicated below. I understand that falsified or misleading statements and omissions will result in rejection of this application and, if employed, may be cause for termination. (yes/no) |  |

Date:

**We thank all who apply and advise that only those selected for further consideration will be contacted.**