

# Capital Planning Region

## Board Member Nomination Information

### Introduction

The Province has formally established the Capital Planning Region (CPR) to enhance economic and social development by improving and coordinating sustainable land use in the region with 18 member municipalities. This is a new statutory corporation created by provincial legislation that builds on the legacy created by the Winnipeg Metropolitan Region. The Board of the Capital Planning Region must consist of one director from each regional member municipality.

The Minister of Municipal Relations will appoint up to four additional members, who are accountable to a municipal-provincial regional partnership framework. Provincial appointments will represent a broad cross-section of skills, interests, experience and expertise. Nominees should share a commitment to working collaboratively with the municipally-appointed directors to promote cooperation and consensus in achieving the long term goals of sustainable development among all partners in the capital region. This includes a commitment to Indigenous reconciliation in all forms.

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### General Responsibilities of Board Members

The CPR Board is responsible for: (a) adopting a regional plan that is set in by-laws; (b) facilitating and promoting regional considerations in providing infrastructure and services; (c) leading the development of regional responses to the planning issues of its member municipalities; and (d) identifying and promoting opportunities for the regional member municipalities to cooperate in the cost-effective development of infrastructure and the provision of services on a regional basis.

The board must ensure that the organization complies with applicable legislation, regulations and provincial policies. It has a strategic role in setting direction for the planning region and a fiduciary role in policy formulation, decision-making, and oversight.

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### Qualifications

#### The nominees must:

- Be eighteen (18) years of age as of the date of the appointment
- Be a resident of Manitoba
- Have a strong commitment to regional coordination and regional land use planning and development
- Have strong communication skills demonstrated through experience presenting to elected government officials, agency or corporate leaders and large public groups
- Have demonstrated experience in Indigenous reconciliation
- Have the time to prepare for, attend and effectively participate in their respective role at board meetings
- Comply with conflict of interest guidelines and a code of conduct

#### The following are NOT eligible for appointment as directors:

- Employees and board members of corporations with interests in commercial and residential real estate and land development
- Elected officials

**Selection of board members will also be based on a minimum of five years of demonstrated competencies from a range of knowledge, skills, and experience such as:**

- ◆ Board governance (public, private, or not-for-profit)
- ◆ Understanding local government operations
- ◆ Land use, economic development, infrastructure planning, environmental stewardship
- ◆ Experience in initiating, scaling up and sustaining organizations
- ◆ Understanding regional planning approaches and related dynamics
- ◆ Strategic planning and risk management
- ◆ Experience working within the public sector or with elected and non-elected officials at a senior level
- ◆ Strong engagement skills and ability to understand and negotiate different perspectives
- ◆ Political acumen
- ◆ Applying appropriate equity, diversity and inclusion objectives
- ◆ Directors also must understand the complexities of the region and recognize the fiscal, social, economic and environmental challenges and opportunities

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## **Term of Appointment**

Directors will serve a three-year term, after which they may be re-appointed and continue to hold office until a successor is appointed.

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## **How do I apply?**

All nominees must complete a nomination form. Interested individuals also must submit a resume and letter from a reference attesting to their competencies related to board membership and nominating them for consideration.

A qualifications-based screening process will be followed to advance recommendations to the Minister for consideration.

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## **Additional Information:**

Additional nomination forms are available on the PUBLIC SERVICE COMMISSION JOB POSTING website. [jobsearch.gov.mb.ca/search.action](http://jobsearch.gov.mb.ca/search.action).

Additional information on the Capital Planning Region is available on the Manitoba Municipal Relations website.

[gov.mb.ca/mr/land\\_use\\_dev/about\\_planning.html](http://gov.mb.ca/mr/land_use_dev/about_planning.html).

# Nomination Form for Appointment to the Capital Planning Region Board

## I. BIOGRAPHICAL INFORMATION

Nominee's full name (please print): \_\_\_\_\_

Optional: Bilingual  Yes  No

Request to be considered for position of: Chair  Vice Chair  Member at Large

Email address: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Employer: \_\_\_\_\_

Fax number: \_\_\_\_\_

## SELF-DECLARATION FOR EQUITY GROUPS

The groups listed below are designated as under-represented by the Employment Equity Program of the Public Service Commission. The Public Service Commission Equity Policy is considered in making appointments to Agencies, Boards and Commissions. If the nominee wishes to identify their status, please check the boxes that apply.

Self-declaration:

Completion of this section is voluntary.

1.  Women
2.  Indigenous people
3.  Persons with Disabilities
4.  Visible Minorities

## II. QUALIFICATIONS and EXPRESSION OF INTEREST

Please state the skills, experience, qualifications, community involvement and any other relevant factors which make the nominee a suitable candidate (attach resume and letter of reference)

Why is the nominee interested in serving on the board of the Capital Planning Region?

## III. REFERENCES

Please include at least one reference from someone the nominee served with on a board or committee.

1. Name (please print): \_\_\_\_\_ Phone number: \_\_\_\_\_

Relationship (i.e. friend, employer, etc.): \_\_\_\_\_

2. Name (please print): \_\_\_\_\_ Phone number: \_\_\_\_\_

Relationship (i.e. friend, employer, etc.): \_\_\_\_\_

3. Name (please print): \_\_\_\_\_ Phone number: \_\_\_\_\_

Relationship (i.e. friend, employer, etc.): \_\_\_\_\_

Nominated by (if self, not applicable): \_\_\_\_\_

Nominee Signature *Do not sign until all other non-signature fields are complete.* Date \_\_\_\_\_

***A resume highlighting candidate's experience and qualifications is required to support the nominee's application.***

The completed and signed nomination form and additional information can be submitted by email to [Govjobs@gov.mb.ca](mailto:Govjobs@gov.mb.ca) or sent by ordinary mail to the Manitoba Public Service Commission at: Human Resource Services, Unit 360 – 1395 Ellice Avenue Winnipeg, MB, R3G 3P2 Fax: 204-948-2841

***Screening will be based on written information provided. Only those appointed will be notified.***