

Fund Guide

(Version 20210727)

1. Purpose

The purpose of the Conservation and Climate Fund is to support projects occurring in Manitoba that incorporate actions to combat and adapt to climate change and protect the environment in alignment with the priorities and implementation of the Climate and Green Plan.

Projects will deliver on one or more of the following:

- (a) Reduce greenhouse gas emissions;
- (b) Address the effects of climate change, including measures to adapt to climate change;
- (c) Promote sustainable development.

The Fund is a project funder and it is not the intent to provide on-going operating or maintenance support.

As an initiative of the Manitoba Climate and Green Plan, the Fund supports Manitoba's vision of becoming Canada's cleanest, greenest, most climate-resilient province.

2. Applicant Eligibility

The applicant must be one of the following:

- Incorporated non-profit organization
- Academic and educational institution
- Manitoba Municipality
- Northern Affairs and Indigenous Community in Manitoba
- Businesses

Organizations must be active and have established operations within Manitoba for at least one year before applying.

Ineligible applicants include Individuals, Crown Corporations, Federal Government, Provincial Government, and Watershed Districts.

3. Project Eligibility

Eligible Projects

Must demonstrate fulfillment of incorporating climate change and adaptation considerations into project activities, goals and outcomes through:

- Fit within one or more of the three Categories of the Fund:
Climate and Green Technology, Water and Nature and Resilient Landscape
- Fit within one or more of the Sub-Categories of the Fund with a minimal of one Sub-Category for each declared Category.

Must demonstrate a distinct character from projects or initiatives already receiving provincial funding.

Ineligible Projects

- For-profit private business projects or programs.
- Essential municipal, provincial, federal projects or programs and services that are the responsibility of the municipal, provincial or federal body.
(For example, water and wastewater infrastructure and related services, municipal waste and recycling services).
- Core operations, projects, or programs that receive regular, budgeted provincial or federal support or are part of ongoing programs.
(For example, medical and health care facilities, school and day care facilities; linked to the delivery of health and social services).
- On-going programs and activities or projects which are already planned and/or funded provincially or through Provincial Crown Corporations.
(For example:
 - Energy efficiency projects such as lighting, insulation, window, building envelope upgrades or electricity generation projects tied to the grid. (Please engage with Efficiency Manitoba and Manitoba Hydro);
 - Trail projects. (Please engage Trails Manitoba);
 - Wild Species & Habitat projects. (Please engage the Fish and Wildlife Enhancement Fund)
 - Watershed and Wetland projects. (Please engage the Conservation, GROW and Wetlands GROW Trusts.)
- Activities required by law and/or mandated by a level of government.
(For example, a restoration that is already required by regulation)
- Projects in relation to the enforcement of or compliance with legislation, regulations, or with by-laws in effect

Categories, Sub-Categories, Focus Areas Table

CATEGORY	SUB-CATEGORY	OUTCOMES	CROSS SECTOR FOCUS AREAS
Climate and Green Technology	Clean Energy	<ul style="list-style-type: none"> • Foster more clean energy (e.g. renewable or low carbon energy sources) use in Manitoba 	<p>Clean technology pathways that fulfill market needs and provide job and economic stimulus. (e.g. Clean tech or clean energy investments and jobs created)</p> <p>Circular economy development that focuses on provincial industries and associated economic opportunities. (e.g. Redirect by-product streams into higher value added processing or reuse.)</p> <p>Municipal climate action development and support (e.g. analysis and inventory of community climate plans.)</p> <p>Offset criteria and protocol development with a focus on Manitoba specific applications. (e.g. Nature-based solutions in agriculture, energy, and forestry sectors.)</p> <p>Advance innovative knowledge sharing of climate change sciences, which fosters sustainable action, for a prairie specific context.</p>
	Sector Emissions Reductions	<ul style="list-style-type: none"> • Contribute to overall emissions reductions for Manitoba 	
	Innovation and Cleantech	<ul style="list-style-type: none"> • Promote growth in the clean technology sector 	
	Green Infrastructure	<ul style="list-style-type: none"> • Advance key infrastructure partnerships under the Climate and Green Plan (e.g. to municipalities, international experts and indigenous communities) 	
Water	Agriculture and Land Use	<ul style="list-style-type: none"> • Maintain and enhance healthy agro-ecosystems 	
	Flood and Drought	<ul style="list-style-type: none"> • Contribute to effective forecasting, mitigation and response to flooding and drought 	
	Water Quality	<ul style="list-style-type: none"> • Target clean water throughout Manitoba for drinking, habitat and economic development 	
Nature and Resilient Landscapes	Park and Protected Areas	<ul style="list-style-type: none"> • Encourage a greater connection and enjoyment with nature and natural tourism for Manitoba families 	
	Forestry and Natural Areas	<ul style="list-style-type: none"> • Promote healthy and productive forests and natural areas 	
	Conservation	<ul style="list-style-type: none"> • Support Manitoba's active conservation efforts 	

4. Cost Eligibility

Eligible Project Costs

Any costs directly related to developing and executing of the project over the Government of Manitoba's fiscal year (ends March 31) are eligible, excluding those identified under ineligible costs. For example, staffing/salary costs directly related to the proposed project are eligible.

Ineligible Costs:

- Costs not directly attributable to the proposed project.
- Costs incurred prior to the application intake deadline or funding shortfalls.
- Costs associated with drafting and submitting the grant proposal.
- Debt reduction costs, legal fees, financing charges and interest payments on loans
- Insurance coverage costs.
- Expenditures for provincial sales tax, goods and services tax if the recipient is eligible for a rebate, and any other costs eligible for rebates.
- Major capital asset costs such as property (e.g. land, buildings), plant/facility and vehicles (> \$5000 per item).
- Costs for purchasing equipment and furnishings that do not remain with the applicant at project end.
- General repairs or rebuilding of existing projects.
- Costs incurred associated with the receipt of donations, in kind contributions or gifts.
- Overhead and administration costs, including regular ongoing staffing/salary costs, office equipment, regular scheduled maintenance work, supplies and professional fees and ongoing website hosting/maintenance required as part of the ongoing operation of the organization.
- Hospitality and travel expenditures beyond Manitoba government guidelines.
- Costs incurred for cancelled projects.
- Costs covered by other funding sources.

NOTE: Contributions of materials, equipment and labour will be considered as part of the application assessment.

Project Cost Limitations:

The maximum grant per applicant, as determined by the Fund, over the Government of Manitoba's fiscal year (ending March 31) is: \$150,000.

The maximum level—or stacking limit—of total government assistance (federal, provincial and municipal assistance for the same eligible costs) will not exceed 100 per cent of eligible costs. In the event that total government assistance to a recipient exceeds the stacking limit, the Conservation and Climate Fund will adjust the level of funding so that the stacking limit is not exceeded and there is no duplication of funding.

5. Application Assessment

Only eligible applications received during the declared intake period will be assessed.

Applications will be assessed as received from the applicant. It is the applicant's responsibility to provide clear, comprehensive, and accurate information.

A technical evaluation committee comprised of Manitoba Government staff and administered by the Climate and Green Plan Implementation Office will assess eligible applications. Applications may also be assessed in consultation with other government departments.

Submitting a complete and eligible application is a requirement for funding, but is not a guarantee of funding. If an application is deemed ineligible as it does not fulfill the eligibility requirements of the Fund, the application will not be assessed.

Eligible applications are assessed in relationship to:

Project Benefits

- Extent of match with one or more of the Categories and the Sub-Categories.
- Extent of applicability by meeting one or more of the Focus Areas.
- Outcomes/deliverables which are specific, measurable, achievable, time-bound and meaningful to the implementation of the Manitoba Climate and Green Plan.
This shall include but not limited to:
 - (a) greenhouse gas emission reductions, if applicable; and
 - (b) adaptation contributions to climate change (e.g. quantity of nutrients, such as phosphorus, sequestered), if applicable.
- Extent of supporting sustainable economic opportunities to enhance growth in Manitoba.

Project Viability

- The requested funding and other identified resources are sufficient to perform the identified tasks.
- The project scope is achievable within the specified timelines through demonstration of clear and focused objectives and includes a work plan with appropriate methodology, timelines, and deliverables.
- There is an assessment of risk and evidence of plan to mitigate the risks.

Organizational Capacity and Funding

- Demonstrated organizational capacity and proven record of accomplishment to undertake the specific project as proposed.
- Demonstration of a strong lead champion with the capacity to guide the project to completion.
- Applicant has meaningful investment in the project as demonstrated by its cash and in-kind contribution and/or through its partnerships (*if any*). Only funds external to the Government of Manitoba or Provincial Crown Corporations (e.g. Federal Government, Private Donations) may be applied as eligible partnership contributions.
- Demonstrates a return on investment based on total project costs vs Manitoba's cash funding contribution.

6. Application Requirements

Refer to the Fund Guide and the Application Form of the Conservation and Climate Fund for full application requirements.

A fully completed and signed application (i.e. electronic applicant declaration) is required. All supporting or additional attachments, if any, are to be submitted with the application.

7. Application Intake

Visit the Conservation and Climate Fund at Manitoba GO (Manitoba Grants Online) for announcement information on application intake(s) for the Fund. Typically there will be an annual application intake.

Applicants are to submit their application electronically with the Fund at Manitoba GO (Manitoba Grants Online). Visit www.gov.mb.ca/grants/ or see the Contact Information at the bottom of this guide.

An application has been successfully submitted through the online process if a seven (7) digit confirmation ID notice has been provided. It is recommended that you retain on file a copy of your confirmation ID and a copy of the application.

A maximum of one (1) application may be submitted from an applicant during a specific application intake. A maximum of three (3) separate and different projects may be listed in the application.

8. Grant Funding Agreement Terms & Conditions

Following application selection and approval, a Grant Funding Agreement between the Grant Recipient and the Manitoba government will be negotiated.

The Grant Funding Agreement will outline the terms and conditions with the Grant Recipient. This shall include but not be limited to project tasks and deliverables; the eligible use of funds; maximum project funding limits, project start and end date; publication terms, if any; agreement cancellation; grant payment processing including interim payment terms, if any; and reporting terms which typically contain interim and final reporting requirements.

9. Processing Applications

All applicants will be notified in writing through an email about the selection decision pertaining to their application.

Selection decisions are final. There is no appeal process.

Approved projects are funded subject to the availability of funds.

A Grant Recipient(s)' names and project description may be published on the Government of Manitoba website, in a news release, or through other forms of communication.

10. Contact Information

Visit Manitoba GO (Manitoba Grants Online) at www.gov.mb.ca/grants/

Climate & Green Plan Implementation Office
Toll free in MB: 1-800-282-8069 Ext 7905
Email: ccinfo@gov.mb.ca

Mailing Address:
Climate & Green Plan Implementation Office
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