

Fund Guide

(Version 20200714)

1. Purpose

The purpose of the Conservation and Climate Fund is to support projects occurring in Manitoba that incorporate actions to combat and adapt to climate change and protect the environment in alignment with the priorities and implementation of the Climate and Green Plan.

As an initiative of the Manitoba Climate and Green Plan, the Fund supports Manitoba's vision of becoming Canada's cleanest, greenest, most climate-resilient province.

2. Applicant Eligibility

The applicant must be one of the following:

- Incorporated non-profit organization
- Academic and educational institution
- Manitoba Municipality
- Northern Affairs and Indigenous Community in Manitoba
- Businesses

Organizations must have been in existence for at least one year before applying or before endorsing another applicant.

Ineligible applicants include individuals, crown corporations, Federal Government and Provincial Government.

3. Project Eligibility

Eligible Projects

Must demonstrate fulfillment of incorporating climate change and adaptation considerations into project activities, goals and outcomes through:

- Fit within one or more of the three Categories of the Fund:
Climate and Green Technology, Water and Nature and Resilient Landscape
- Fit within one or more of the eleven Sub-Categories of the Fund with a minimal of one Sub-Category for each Category.

Must demonstrate a distinct character from projects or initiatives already receiving provincial funding.

Ineligible Projects

- For profit private business projects or programs.
- Essential municipal, provincial, federal projects or programs and services that are the responsibility of the municipal, provincial or federal body.
- Core operations, projects, or programs that receive regular, budgeted provincial or federal support or ongoing programs.
- On-going programs and activities or projects which are already planned and/or provincially funded (e.g. Government of Manitoba, Provincial Crown Corporations)
- Activities required by law and/or mandated by all levels of government
- Projects in relation to the enforcement of or compliance with legislation, regulations, or with by-laws in effect

Categories, Sub-Categories & Focus Areas Table

CATEGORY	SUB-CATEGORY	OUTCOMES	2020-21 CROSS CUTTING FOCUS AREAS
Climate and Green Technology	Clean Energy	<ul style="list-style-type: none"> • Foster more clean energy use in Manitoba • Contribute to overall emissions reductions for Manitoba • Promote growth in the clean technology sector • Advance key infrastructure partnerships under the Climate and Green Plan (e.g. to municipalities, international experts and indigenous communities) 	<p>Clean technology pathways that fulfill market needs and provide job and economic stimulus. (E.g. Clean tech or clean energy investments and/or jobs created)</p> <p>Circular economy development that focuses on provincial industries and associated economic opportunities. (E.g. Redirecting waste streams)</p> <p>Municipal climate action development and support (E.g. Analysis & inventory of community climate plans)</p> <p>Offset criteria and protocol</p>
	Sector Emissions Reductions		
	Innovation and Cleantech		
	Green Infrastructure		
Water	Agriculture and Land Use	<ul style="list-style-type: none"> • Maintain and enhance healthy agro-ecosystems • Promote healthy and sustainable wetlands and watersheds • Contribute to effective forecasting, mitigation and response to flooding and drought 	
	Watersheds and Wetlands		
	Flood and Drought		

	Water Quality	<ul style="list-style-type: none"> • Target clean water throughout Manitoba for drinking, habitat and economic development 	development with a focus on Manitoba specific applications. (E.g. Nature-based solutions in agriculture, energy, and forestry sectors.) Advancing the communication of climate sciences for a prairie specific context
Nature and Resilient Landscapes	Park and Protected Areas	<ul style="list-style-type: none"> • Encourage a greater connection and enjoyment with nature and natural tourism for Manitoba families 	
	Conservation	<ul style="list-style-type: none"> • Promote healthy and productive forests and natural areas • Support Manitoba's active conservation efforts 	

4. Cost Eligibility

Eligible Project Costs

Any costs directly related to developing and executing of the project are eligible, excluding those identified under ineligible costs. For example, staffing/salary costs directly related to the proposed project are eligible.

Ineligible Costs:

- Costs incurred prior to the application intake deadline or funding shortfalls.
- Costs associated with drafting and submitting the grant proposal.
- Debt reduction costs, legal fees, financing charges and interest payments on loans
- Insurance coverage costs.
- Expenditures for provincial sales tax, goods and services tax if the recipient is eligible for a rebate, and any other costs eligible for rebates.
- Cost of land, buildings, facilities, equipment and vehicles not directly related to the project.
- Any costs incurred associated with the receipt of donations, in kind contributions or gifts.
- Overhead and administration costs, including regular ongoing staffing/salary costs, office equipment, regular scheduled maintenance work, supplies and professional fees and ongoing website hosting/maintenance required as part of the ongoing operation of the organization.
- Hospitality and travel expenditures beyond Manitoba government guidelines.
- Costs for purchasing equipment and furnishings that do not remain with the applicant at project end.
- Costs incurred for cancelled projects.
- Project costs covered by other funding sources.

NOTE: Contributions of materials, equipment and labour will be considered as part of the application assessment.

Project Cost Limitations:

The maximum grant per applicant, as determined by the Fund, over a fiscal year is \$200,000.

The maximum level—or stacking limit—of total government assistance (federal, provincial and municipal assistance for the same eligible costs) will not exceed 100 per cent of eligible costs. In the event that total government assistance to a recipient exceeds the stacking limit, the Conservation and Climate Fund will adjust the level of funding so that the stacking limit is not exceeded and there is no duplication of funding.

5. Application Assessment

Only eligible applications received during the declared intake period will be assessed.

Applications will be assessed as received from the applicant. It is the applicant's responsibility to provide clear, comprehensive, and accurate information.

A technical evaluation committee comprised of Manitoba Government staff and administered by the Climate and Green Plan Implementation Office will assess eligible applications. Applications may also be assessed in consultation with other government departments.

Submitting a complete and eligible application is a requirement for funding, but is not a guarantee of funding. If an application is deemed ineligible as it does not fulfill the eligibility requirements of the Fund, the application will not be assessed.

Eligible applications are assessed in relationship to:

Project Benefits

- Alignment with one or more of the Categories and the Sub-Categories.
- Applicability by meeting one or more of the Focus Areas.
- The outcomes/deliverables are clear and meaningful to the implementation of the Climate and Green Plan.
- Support sustainable economic opportunities to enhance growth in Manitoba.

Project Viability

- The requested funding and other identified resources are sufficient to perform the identified tasks.
- The project scope is achievable within the specified timelines.

Organizational Capacity and Funding

- Demonstrated capacity and proven record of accomplishment to undertake the specific project as proposed.
- Applicant has meaningful investment in the project as demonstrated by its cash and in-kind contribution and/or through its partnerships (*if any*). Only funds external to the Government of Manitoba or Provincial Crown Corporations (e.g. Federal Government, Private Donations) may be applied as eligible partnership contributions.
- Demonstrates a return on investment based on total project costs vs Manitoba's cash funding contribution.

6. Application Requirements

Refer to the Fund Guide and the Application Form of the Conservation and Climate Fund for full application requirements.

A fully completed and signed application is required. All supporting or additional attachments are to be submitted with the application.

7. Application Intake

Typically, there will be an annual application intake.

Visit the Conservation and Climate Fund at Manitoba GO (Manitoba Grants Online) for announcement information on application intake(s) for the Fund.

Applicants are encouraged to submit their application electronically with the Fund at Manitoba GO (Manitoba Grants Online). Visit www.gov.mb.ca/grants/ or see the Contact Information at the bottom of this guide.

A maximum of one (1) application may be submitted from an applicant during a specific application intake. A maximum of three (3) separate and different projects may be listed in the application.

8. Grant Funding Agreement Terms & Conditions

Following application selection and approval, a Grant Funding Agreement between the Grant Recipient and the Manitoba government will be negotiated.

The Grant Funding Agreement will outline the terms and conditions with the Grant Recipient. This shall include but not be limited to project tasks and deliverables; the eligible use of funds; maximum project funding limits, project start and end date; publication terms, if any; agreement cancellation; grant payment processing including

interim payment terms, if any; and reporting terms which typically contain interim and final reporting requirements.

9. Processing Applications

All applicants will be notified in writing through an email about the selection decision pertaining to their application.

Selection decisions are final. There is no appeal process.

Approved projects are funded subject to the availability of funds.

A Grant Recipient(s)' names may be published on the Government of Manitoba website, in a news release, or through other forms of communication.

10. Contact Information

Visit Manitoba GO (Manitoba Grants Online) at www.gov.mb.ca/grants/

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