

GRANT APPLICATION 2022

Deadline date: January 17, 2022

Send to: greenteam@gov.mb.ca

SECTION A – APPLICANT INFORMATION

1. Applicant Type: Non-profit Organization Northern Affairs Community Council
 Education Authority Municipal Government

2. Name of Applicant
(Legal Name of Organization):

3. Operating Name of Applicant:
(if different from above)

4. Applicant Mailing Address:

Street or P.O. Box:	<input type="text"/>
City or Town:	<input type="text"/>
Province and Postal Code:	<input type="text"/>

5. Contact Information:

	Primary Project Contact	Secondary Contact (optional)
Name:	<input type="text"/>	<input type="text"/>
Position Title:	<input type="text"/>	<input type="text"/>
Phone Number(s):	<input type="text"/>	<input type="text"/>
E-mail:	<input type="text"/>	<input type="text"/>

6. Canada Revenue Agency Business #:

7. Workers' Compensation Account #:

OR

Our organization will open a Workers' Compensation account if approved for funding:

8. How many employees does the Applicant have?
(part and full-time employees, excluding Green Team funded employees)
- 50 or less
51-499
500 or more

SECTION B – PROJECT INFORMATION

1. Project Title:

2. Project Location(s) (if different than mailing address):

3. Provide a summary of the project(s), listing specific job tasks of the Green Team employee(s) related to the project(s): (limit 1000 characters)

4. Applicant confirms that they will comply with all applicable Public Health Orders when implementing the Green Team project(s) described above. Additional information can be found at <https://www.gov.mb.ca/covid19/index.html>.

5. How many Green Team employees are expected to be hired to work on the project(s)?

NOTE: If an employee is expected to be hired on both a part-time basis and on a full-time basis, please list them under one area only that is most applicable. E.g. youth is hired on a part-time basis in May and on a full-time basis starting in June to the end of August, they would be listed as a full-time employee only.

Full-time (max 40 hours per week) – Part-time (max 24 hours/week)	# Employees
Total # of full-time employee(s) expected to be hired:	
Total # of part-time employee(s) expected to be hired:	

6. Provide a summary of the training and supervision that will be provided to the Green Team employee(s): (limit 500 characters)

COMMUNITY NEED AND BENEFIT

7. Describe how your project helps build thriving sustainable communities: (e.g. why is your project important) (limit 700 characters)

8. Describe who will benefit from the project: (e.g. specific interest group, neighbourhood, community, municipality or region) (limit 700 characters)

COMMUNITY SUPPORT AND INVOLVEMENT

9. List any non-financial partners and their project contributions: (e.g. gift/services in kind, administrative or technical support) Note: Financial/funding partners to be listed under Section C.

Partner Organization Name	Partner Organization Contribution

10. Describe if and how volunteers are involved in the project (e.g. planning, fundraising, volunteer labour, etc.) (limit 500 characters)

SECTION C – FUNDING REQUESTED

WAGE COSTS

- Applicants may request up to \$11.95/hour (current minimum wage rate) + 4% vacation pay + costs for CPP/EI remittances (approx. 7%).
- Municipal governments would show their calculations at a 50/50 cost-shared amount.
- Calculations for wages cannot exceed 21.5 weeks/employee (May to September) at 40 hours/week.

E.g. 1,280 total hours (2 employees - May to August) X \$11.95/hour X 4% vac. pay X 7% CPP/EI remittances = \$17,021 for the Total Wage Costs Requested. For municipal governments, this calculation would be divided by 2 for a Total Wage Costs Requested of \$8,511.

Wage Costs (<i>show calculations – see example above</i>)	Total Wage Costs Requested

SUPPORT COSTS

- Applicants may request a maximum of \$250 per Green Team employee expected to be hired (full-time or part-time).
- Municipal governments would show their calculations at a 50/50 cost-shared amount.
- Support costs may be used to reimburse approved employers for expenses such as: criminal record and child abuse registry checks; personal protective equipment; project materials; and Workers' Compensation coverage.

Support Costs (<i>list anticipated expenses</i>)	Total Support Costs Requested

TOTAL FUNDING REQUESTED

- Applicants may request a maximum of \$150,000 per Applicant.
- Municipal governments would show their calculation at a 50/50 cost-shared amount up to a maximum of \$75,000 per Applicant.

Total funding requested for wage costs and support costs:	
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OTHER FUNDING SOURCES

- List any other provincial or federal government grants you have applied for to support this project.

Name of other grants you applied for (if any):	What are the funds being used for?

SECTION D - CERTIFICATION

If this Application is approved, the Applicant will be bound by and must comply with the Urban/Hometown Green Team Program Guidelines, a copy of which are available at www.manitobago.ca, and which are incorporated into this Application form by reference.

We, the undersigned, hereby certify that:

- we are authorized representatives of the Applicant, and have authority to bind it;
- the information set out in this Application is to the best of our knowledge accurate and complete;
- the Applicant shall provide further information and document(s) to the Program as requested;
- if this Application is approved, the Applicant shall carry out the project(s) as described herein, and in accordance with the Urban/Hometown Green Team Program Guidelines, which we have had an opportunity to review; and
- signing or typing our names below shall constitute legal execution (signing) of this Application and shall bind the Applicant.

Signatures of Applicant's authorized representatives (two signatures required)

Name of Authorized Representative

Position Title

Signature

Date

Name of Authorized Representative

Position Title

Signature

Date

The Applicant's personal information is protected by the protection of privacy provisions of The Freedom of Information and Protection of Privacy Act (FIPPA) and The Personal Information Protection and Electronic Documents Act (PIPEDA). The personal information is being collected for the Program administration of the Urban/Hometown Green Team Program offered by Manitoba Municipal Relations. This collection is authorized under Section 36(1)(b) of The Freedom of Information and Protection of Privacy Act as it is directly related to and necessary for participation in this Program. The personal information may be disclosed only if there is legislative authority for doing so, or if the Applicant consents.