



**Health, Seniors and Long-Term Care
Insurance Division**
300 Carlton Street
Winnipeg, Manitoba Canada R3B 3M9

January 20, 2025

Re: Updates to the Claims Submission Procedure – Dispensing Frequency

Dear Health Care Provider,

Effective January 27, 2025, changes to Manitoba's Claims Submission Procedure (CSP) – Dispensing Frequency will come into effect. The updated CSP, attached to this Notice along with other affected documents, will be available here on January 27, 2025:

https://www.gov.mb.ca/health/pharmacare/profdocs/csp_frequency.pdf.

Changes to the CSP– Dispensing Frequency mean:

- **Requests for exceptional coverage for more frequent dispensing fees for drugs on the Frequency of Dispensing (FOD) List** (available here: https://www.gov.mb.ca/health/pharmacare/profdocs/list_fd.pdf) **will no longer be considered.** The exception process for pharmacies to request coverage of additional professional fees will be removed.
- **All current approvals of Frequency of Dispensing Authorization Forms (FDAFs) will be withdrawn effective January 27, 2025** (i.e., if a pharmacy has current approvals of FDAFs on file for clients, these approvals will be invalid).
- The CSP – Dispensing Frequency will apply to all clients eligible for coverage under Manitoba's Pharmacare program and the Manitoba HIV Medications Program.
- Clients living in assisted living facilities and group homes will no longer be exempt from the CSP – Dispensing Frequency if the pharmacy has a contract to deliver services to the facility.
- A maximum of one additional professional fee per drug, per client will be covered every six months due to replacement of lost, stolen, misplaced, or broken medications.

This procedure does not prevent or restrict any pharmacy from dispensing any product, including those in drug categories identified on the FOD List, at a frequency more often than what is covered by the provincial drug plan.

This procedure prohibits the pharmacy from charging Manitoba additional fees

for drugs on the FOD List dispensed to clients eligible for coverage under Manitoba's Pharmacare program and the Manitoba HIV Medications Program.

This procedure only applies to products identified in a drug category on the FOD List (for example, the CSP – Dispensing Frequency does not apply to other medications such as mental health drugs, narcotics and other controlled medications).

Additional information is available online on the department's webpage: (<https://www.gov.mb.ca/health/pharmacare/healthprofessionals.html>). Updated or new documents will be posted here on January 27, 2025, and have been included here with this Notice for your awareness.

- CSP – Dispensing Frequency (updated)
https://www.gov.mb.ca/health/pharmacare/profdocs/csp_frequency.pdf
- FOD List (no changes)
https://www.gov.mb.ca/health/pharmacare/profdocs/list_fd.pdf
- Frequently Asked Questions: Updates to CSP – Dispensing Frequency (new)
<https://www.gov.mb.ca/health/pharmacare/profdocs/faq-frequency-of-dispensing.pdf>
- CSP – Manitoba HIV Medications Program (updated)
https://www.gov.mb.ca/health/pharmacare/profdocs/csp_hiv_med_program.pdf
- Frequently Asked Questions for Health Professionals – Manitoba HIV Medications Program (updated)
https://www.gov.mb.ca/health/pharmacare/profdocs/faq_mhmp.pdf

Please share this information with all relevant colleagues in your facility.

Sincerely,



Alan Lawless,
Executive Director
Non-Insured Benefits Branch