

**APPLICATION FOR TENANT ASSOCIATION FUNDING:**

**Date of Application:** \_\_\_\_\_

**Name of Tenant Association:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Date of annual meeting held for elections:** \_\_\_\_\_

**We are requesting the entire grant allocation up front:**

- No. We will operate with quarterly payments.**
- Yes. An explanation is included in the application.**

**EXECUTIVE MEMBERS:**

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Address</u></b>	<b><u>Phone Number</u></b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**BANK ACCOUNT INFORMATION:**

**Name of Bank:** \_\_\_\_\_

**Branch Address:** \_\_\_\_\_

**Account Number(s):** \_\_\_\_\_

**Purpose(s):** \_\_\_\_\_

**Signing Authorities:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REQUIRED DOCUMENTS:**

Please attach the following information to your application:

- If requesting the entire grant allocation up front, a signed copy of the explanation and expense statement of why the entire amount is required in advance.
- A copy of the minutes from the election meeting(s).
- A copy of the minutes from any meetings where motions have been made to spend money that requires a vote.
- A copy of your income and expense statement from the previous year.
- A budget for expenses and income you expect in the upcoming year.
- A copy of your paid insurance coverage.
- Copies of any licenses that your tenant association may hold ie. Bingo, raffles etc..
- Copy of your bank statements from the previous year.
- A brief summary of your previous years events.
- A brief summary of your activity plans for the 2008/09 year.

If you have any questions about this process or need help in filling this form out, please feel free to contact your Tenant Services Coordinator.

Once you have completed the information requested please send the information to the following address:

Manitoba Housing  
Program Development & Tenant Services  
2<sup>nd</sup> floor 185 Smith Street  
Winnipeg, Manitoba  
R3C 3G4  
Ph: 945-2762  
Fax: 948-3270

For office use only:
Project: