



***Our Vision: Strong, healthy and sustainable communities where individuals and families thrive.***

## **OPEN COMPETITION**

### **Project Manager**

#### **HT2 Technical Officer 2**

Regular/full-time

Department of Families

Asset Management, Manitoba Housing and Renewal Corporation

Brandon MB, Winnipeg, MB

**Advertisement Number:** 275

**Salary(s):** HT2 \$59,311.00 - \$71,520.00 per year

**Closing Date:** January 9, 2018

**The Manitoba government recognizes the importance of building an exemplary civil service that is inclusive and reflective of the population it serves. We encourage applicants to voluntarily self-declare in the cover letter, resumé or application if they are from any of the following employment equity groups: women, Indigenous people, visible minorities, and persons with disabilities.**

**Employment Equity is a factor in selection for this competition. Consideration will be given to women, Indigenous people, visible minorities and persons with disabilities. An eligibility list may be created for similar positions within Manitoba Housing and Renewal Corporation and will remain in effect for 12 months.**

**Candidates who do not meet all essential criteria may be considered on an underfill basis at a commensurate rate of pay.**

#### **Introduction:**

If you are looking for interesting and challenging work, this is a great opportunity to join our team. One of our roles is to promote community development and create opportunities for people to engage in activities that promote well-being and social inclusion where they live. Housing is integral to this process and we strive to safeguard an adequate supply of safe and affordable housing in communities across Manitoba, particularly for those of low and moderate income or those with specialized needs. It is also our role to sustain and improve the condition of existing social housing. For more information, we encourage you to visit our website at: [Manitoba Housing](http://Manitoba Housing).

#### **Conditions of Employment:**

- Must be legally entitled to work in Canada.
- Valid full class 5 driver's license
- Ability to travel throughout the province by way of vehicle, aircraft (including small aircraft), and boat. Travel may include overnight stays in rural/remote locations
- Physically capable of performing the duties of the position which include lifting, kneeling, crouching, standing, walking, walking up stairs, working in dusty conditions, and confined spaces (as to be reasonably expected in a construction site)
- Ability to wear/use personal protective equipment as necessary

#### **Qualifications:**

##### **Essential:**

- Completion of post-secondary education in a building science/construction-related field or an equivalent combination of training and experience
- Experience planning, coordinating, assigning, and directing multifaceted project teams applying project management principles
- Site experience monitoring construction, facilitating site meetings and inspections ensuring strict compliance with contractual documents and drawings
- Sound and up-to-date knowledge of construction methods and materials
- Strong interpersonal skills, with a demonstrated ability to work collaboratively with internal and external partners and stakeholders to reach mutually acceptable outcomes
- Strong oral communication skills, including the ability to effectively communicate with varying audiences
- Strong written communication skills, including the ability to write concise and complete reports
- Knowledge of applicable building codes and standards
- Experience providing consultative advice to management and stakeholders
- Ability to organize and prioritize workload to meet competing deadlines
- Ability to research and analyze information to provide recommendations for appropriate course of action/outcomes

- Conflict resolution skills including problem solving, negotiation and facilitation skills
- Proficiency with computers, including the ability to use Microsoft Word, Excel, and Outlook

**Desired:**

- Professional Project Manager (PMP) designation
- Post Secondary degree in Architecture or Engineering or Certified Engineering Technologist with CTTAM
- Red Seal Journeyman

**Duties:**

Project Managers are responsible for managing the full scope of construction-related projects from initiating through to close out. The nature and scope of projects vary, from small budget through to multi-million dollar and high profile construction projects. Through applying formal project management techniques and methods, Project Managers must effectively lead projects to ensure the responsible expenditure of public funds. In carrying out these duties, Project Managers must work in a collaborative and inclusive manner with both internal and external stakeholders and customers.

**Apply to:**

Advertisement No.275  
Human Resource Services  
608-330 Portage Avenue  
Winnipeg, MB, R3C 0C4  
Phone: 204-945-4394  
Fax: 204-948-2193  
Email: [govjobs@gov.mb.ca](mailto:govjobs@gov.mb.ca)

**WHEN APPLYING TO THIS POSITION, PLEASE INDICATE THE ADVERTISEMENT NUMBER AND POSITION TITLE IN THE SUBJECT LINE AND/OR BODY OF YOUR EMAIL.**

**We thank all who apply and advise that only those selected for further consideration will be contacted.**

**Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.**