



manitobahousing

PRE-AUTHORIZED DEPOSIT SERVICE (PDS) AGREEMENT

ACCOUNTS PAYABLE

<p>SECTION A - VENDOR / CLIENT INFORMATION</p> <p>_____</p> <p>Vendor / Client Name</p> <p>_____</p> <p>Address</p> <p>_____</p> <p>Phone Number</p> <p>Type of Service : Business <input type="checkbox"/></p> <p>(Select One) Personal <input type="checkbox"/></p>	<p>SECTION B - START, CHANGE, OR STOP SERVICE</p> <p>Select One :</p> <p>START Pre-Authorized Deposits <input type="checkbox"/></p> <p>CHANGE Information <input type="checkbox"/></p> <p>STOP Pre-Authorized Deposits <input type="checkbox"/></p> <p>(Complete Only Sections A, B, & E)</p> <p>EFFECTIVE : _____</p> <p>Day Month Year</p>
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SECTION C - PAYMENT DETAILS To Be Forwarded To (Select One) :

_____ or _____

eMail Address (Max. 30 Characters) Fax Number

SECTION D - BANKING INFORMATION

Note - Manitoba Housing provides this service free of charge.
However you should contact your financial institution and inquire about any fees they may charge.

To start or change banking information, choose one of the following methods:

- Attach a personalized cheque from your bank account to this form. Write "VOID" across the front of the cheque, and write your Vendor Number (if applicable) on the back of the cheque.

OR

- Have your financial institution complete the boxes below:

_____ Institution #	_____ Branch #	_____ Account #	Financial Institution's Stamp
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SECTION E - VENDOR / CLIENT AUTHORIZATION

I authorize Manitoba Housing to electronically deposit my payments into the above bank account.

I may change or cancel my authorization at any time by completing this form and submitting it to Manitoba Housing, a minimum of fifteen business days prior to my next pre-authorized deposit.

I authorize Manitoba Housing to reverse any pre-authorized deposit that does not comply, or is not authorized or consistent, with this Agreement. Further I am responsible and shall indemnify Manitoba Housing for any liability or damages however caused that relate directly or indirectly to this service.

I understand that this is a voluntary/optional service and Manitoba Housing has the right to convert this payment method back to cheque payments without notice.

I can obtain more information by emailing Manitoba Housing at HousingBanking@gov.mb.ca

Authorized Name Title / Position Signature Date

THIS AGREEMENT CAN BE MAILED, EMAILED, OR FAXED TO:

Mail: Manitoba Housing
Banking Services
Room 700 - 352 Donald St.
Winnipeg, MB, R3B 2H8

Email: HousingBanking@gov.mb.ca

Fax: 204-948-1438

Vendor Number

v 2013.1