Mines Branch

Creating a Business Profile in iMaQs

If you have had any previous dealings with the Mines Branch or have held any type of Mining or Quarry disposition, you may already have an iMaQs account. Please contact mines_br@gov.mb.ca with your name and/or company name, address, and disposition number. Please do not create another account.

CREATING BUSINESS PROFILE



Before proceeding to create a **Business Profile** for your company, make sure you have read and completed the <u>Creating an Individual Profile in iMaQs</u> module.

If your company previously held or is currently holding mining or quarry dispositions, or has a prospecting license, **DO NOT CREATE** a new business profile., Please contact the Mines Branch by sending an email to Mines_Br@gov.mb.ca and we will link your profile to your existing iMaQs Business profile.

Step 1: Go to <u>https://web33.gov.mb.ca/imaqs/</u> The Integrated Mining and Quarrying System homepage will appear.



Launch

Step 2: Click on <u>MaQs</u> to launch the Sign-Up screen. (If this is your first time using iMaQs, please refer to <u>Creating an Individual Profile in iMaQs</u> for instructions otherwise continue to the login page to enter your username and password.)

CREATING BUSINESS PROFILE

Step 3: Click on the "Manage AccessManitoba profiles" link.

Select Profile	
G Back	
▼ Please select your profile	
Please select the profile und	er which you want to carry out business in iMaQs:
	Available Profiles
	Robert Smith [iMaQs # 257973] - PERSON BP # 0005341896
	Manage AccessManitoba profiles

Step 4: The **"My AccessManitoba**" page will appear. Click **"Add a Business To My Profile**" to create an iMaQs profile for your company.

If your company previously held or is currently holding mining or quarry dispositions, or has a prospecting license, **DO NOT CREATE** a new business profile, please contact the Mines Branch by sending an email to Mines_Br@gov.mb.ca and we will link your profile to your existing iMaQs Business profile.

Access	Manitoba			Printer Friendly
AccessManito	ba		We	elcome Robert! [Log Off]
My Acco Use this page My Profile	essManito e to tell us more ab e	ba bout you and your businesses. This information helps	s you get the most from our services.	
First Name	Last Name	Main Address	Contact Information	Actions
Robert	Smith	1395 Ellice Winnipeg, MB R3G 3P2	Primary telephone: 999-999-9999 Secondary telephone: Fax: E-mail: manitoba.quarry@quarry.com	Edit
My Busin You have not Add a If you wish to a then <u>Contact I</u>	added any busines Business to my associate yourself	sses - click the button below to add a business now. Profile with an existing business, if you are unsure your bu	Click "Add a Business to M create an iMaQs Business siness exists in AccessManitoba or if you wish to remove a busines	y Profile" to Profile ss from your profile
My Gove	rnment of M	lanitoba Login		
Click here to g	change your pass Deactivate Self-Se	<u>word</u> or to <u>change the email</u> associated with your lo <u>c</u> ervice Account	jin account	



CREATING BUSINESS PROFILE

Step 5: Select appropriate response. Click Next.

AccessManitoba			
AccessManitoba > My AccessManitoba			
Tell Us About Your Business			
To create a new business profile, please identify the type of business profile you want to create:			
O Prospective Business			
Click here if your business is not yet operating in Manitoba and you are considering:			
 Am I an Entrepreneur? What business should I start? What should I consider when choosing a business name? How is a business name registered? What is involved? 			
Already Established Business Click here if your business is already operating.			
Next Cancel			

Step 6: Make sure to complete all mandatory information marked with an asterisk in the following tabs: **Business Overview, Address,** and **Contact**. (The Business Characteristics and Market your business tabs are optional.) Click **Submit**.

essManitoba > My AccessManitoba	Welcome Robert! [Log Off
y Business Profile	
do marked with 🖶 are mandatory.	1
usiness Overview Address Contact Business Characteristics Market your business	
RUSINESS DROFILE	
Your job title at this business *	
Operating Name/Proposed Name *	
Legal Entity Name	
Business Number (BN9)	
Companies Office Business Number (BN15)	
Legal Structure	
Business Website	
Goods and Services Tax Number	
Manitoba Workers Compensation Number	
revious Next	Submit Cancel

CREATING BUSINESS PROFILE

Step 7: The "**My AccessManitoba**" profile page will appear. Both "**My Profile**" and "**My Business Profile**" should contain information about you and your company. **Log Off** to continue the process to obtain the iMaQs certification number for your company.

3				
Access	Manitoba			Printer Frie
ccessManito	ba			Welcome Robert! [Log
My Acc	essManito	oba		
Use this pag	e to tell us more	about you and your businesses. T	his information helps you get the most from our services.	
My Profile	•			
First Name Robert	Smith	1395 Ellice	Contact Information Primary telephone: 999-999-9999	Actions
	Crinal	Winnipeg, MB	Secondary telephone:	E dit
		R3G 3P2	Fax:	Edit
			E-mail: manitoba.quarry@quarry.com	
My Busin	ess Profile			
Business Na	me	Main Address	Contact Information	Actions
Manitoba Qua	arry 1395	1395 Ellice	Primary telephone: 999-999-9999	
		Winnipeg, MB	Secondary telephone:	Edit
		R3G 3F2	Fax. E-mail: manitoba quarry@quarry.com	
Add a If you wish to profile then <u>C</u>	Business to m associate yourse ontact Us.	y Profile	are unsure your business exists in <i>AccessManitoba</i> or if you wish to rem	nove a business from your
My Gover	rnment of M	anitoba Login		
Click here to Learn how to	change your pas Deactivate Self-	<u>sword</u> or to <u>change the email</u> ass Service Account	ociated with your login account	

Step 8: Upon log off, the page will take you to the AccessManitoba page. On the right toolbar, click "**Mines Branch (iMaQs)**"



CREATING BUSINESS PROFILE

Step 9: The page will then take you to the Mines Branch home page. Click "**Go to iMaQs**" Which will take you to the iMaQs Launch page.

	UPDATED Information	Notice			
The GIS Map Gallery and Integr Flash software in order to func December 31, 2020 and began 2021. Most modern browsers s that all users uninstall Flash Pla viewers are currently being upo	rated Mining and Quarrying Sy: tion and display map data. Add to block Flash content from ru stopped supporting Adobe Flas ayer to help protect their systee graded to an HTML5 based sys	ttem (IMaQs) map viewers utilize Adobe's bie stopped supporting Flash Player on nning in Flash Player beginning January 12 h on January 1st 2020 and recommended ms. The Map Gallery and IMaQs map tem in order to militaste this issue.			
However, due to unforeseen circumstances, the GIS Map Gallery and IMaQs map viewer upgrades have been delyyed. This means that users will no longer be able to access the original iMaQs map viewers or Map Gallery until the upgrade have been finalized. As unorkarout, temporary map viewers have been created using Arctig Colline and are accessed using the temporary finks below. Please to man other their topics viewers have and in the functional to indimension to a use in access.					
Temporary iMaQs map links: <u>Mining Map</u> Quarty Map	Temporary iMaQs map links: <u>Mining Map</u> Quarry Map				
For more information regardin	g and of support for adope Ha	sn. please			
visit https://www.adobe.com/c	a/products/flashplayer/end-of-	<u>life.html</u>			
visit https://www.adobe.com/c Service Interruption Notice MaQs will be unavailable o NOTE - Quarry Return and Exe	a products/flashplayer/end-of- s: n July 27, 2021 from 6:00 p mption Certificate Submissio	If ehm] m to 9:00 pm. ns are available online Effective immediately: All Private Aggregate Applications must be accompanied by a Land Title Certificate and sent to the Mines Branch. The copy must be dated			
visit <u>https://www.adobe.com/c</u> Service Interruption Notice MAQs will be unavailable o NOTE - Quarry Return and Exe Content of the service of the service Go to IMAQs	a products/flashplayer/and-of- s: n July 27, 2021 from 6:00 p mption Certificate Submissic P MAOS_TAQ	If ehm m to 9:00 pm. ins are available online Effective immediately: All Private Aggregate Applications must be accompanied by a Land Tile Certificate and sent to the Mines Branch. The copy must be dated within the lists 30 days, To request a copy, piese contact Teramet Manit			

AccessManitoba will send you an email similar to the one below to confirm a profile has been created; this is not your iMaQs profile. You must complete the iMaQs certification step to be fully registered in iMaQs.





CREATING BUSINESS PROFILE

Step 10: To get your Business iMaQs certification number, log back in iMaQs <u>https://web33.gov.mb.ca/imaqs/</u> and enter your username and password.

Login Informat	ion
Username:	manitobaquarry
Password:	•••••
	Login

Step 11: Under select profile, click the link that says "BUSINESS BP"

Please select the profile under which you want to carry out business in iMaQs:	
Available Profiles	
Robert Smith [iMaQs # 257973] - PERSON BP # 0005341896	
[iMaQs # N/A] - BUSINESS BP # 0008012001	
Manage AccessManitoba profiles	

Step 12: The iMaQs Certification Page will appear. Click the iMaQs Certification link.

Welcome

Begin by selecting an activity from the list below or from a link of activities located on the left menu of this screen.

<u>iMaQs Certification</u>

If you require assistance, click the links to the iMaQs Help Tips, Tutorials, or email the iMaQs helpdesk at imags@gov.mb.ca



CREATING BUSINESS PROFILE

Step 13: Click Next .

You are logged in as: manitobaquarry	Current time: 04 Aug 2015, 3:54:06 PM	Home Logou
iMaQs Certification		
C Back		Next 💙
Application for Company		
Corporate Name:	Manitoba Quarry 1395	
Mailing Address:		
	1395 Ellice	
City/Town:	Winnipeg	
Province State:	MB	
Country:	CA	
Postal Code/Zip Code:	R3G 3P2	
Phone:	999-999-9999	
Fax:		
Email:	manitoba.quarry@quarry.com	
Request a Prospecting Licence?	Check off ☑ only if the business is applying for a prospecting licence, otherwise leave it blank.	
	P P	Next



