

**Government of Manitoba**

**How To Do an iMAQs  
Profile Search**

**Mines Branch**

## HOW TO CHECK IF CLIENT EXIST IN iMaQS

A business or an individual that has done transactions with Mines Branch may already have a profile in iMaQs.

To maintain the data integrity of iMaQs and avoid creating a duplicate record for the same business or individual, it is important to verify if a profile is already setup in iMaQs.

### CHECK #1: DOES YOUR PRIMARY CONTACT PERSON EXIST IN IMAQS?

#### How to check?

To determine if your name already exist in iMaQs, please do the following:

1. Go to <https://web33.gov.mb.ca/imaqs/>
2. Do either a Mining or a Quarry Search. (**Note: You don't have to login into iMaQs to do a search**)

The screenshot displays the iMaQs website interface. At the top left is the iMaQs logo, and at the top right is the Manitoba logo with a bison icon. Below the logos is a navigation bar with the text "Integrated Mining and Quarrying System" and a "Printer Friendly" icon. The main content area is divided into several sections. On the left is a vertical menu with options: "iMaQs Home Page", "→ Mines Branch (Regulatory)", "→ GIS Map Gallery", "Mining Search" (highlighted with a blue box), "Quarry Search", "Assessment Search", "Mining Map", and "Quarry Map". A yellow arrow labeled "SEARCH" points to the "Mining Search" option. The central area features a large banner with the iMaQs logo and the text "Integrated Mining and Quarrying System". Below the banner is a welcome message: "Welcome to iMaQs, Manitoba's integrated Mining and Quarrying system. iMaQs is an internet-based system for certified Mines Branch clients to submit applications and manage their mining and quarrying dispositions online, anywhere, anytime." Below this message is a prompt: "Begin your session by selecting an activity from the list below". To the right of the banner is a "Mines Branch Contact" section with the text "E-mail or call us at 1-800-223-5215". Below the banner are three buttons: "Launch iMaQs", "Mining Maps iMaQs", and "Quarry Maps iMaQs". Below these buttons are two sections: "About iMaQs" and "Help iMaQs". The "About iMaQs" section provides an overview of the system and mentions that regulatory requirements and changes are found in this section, with a link to "here". The "Help iMaQs" section provides detailed step-by-step instructions and tutorials for various iMaQs transactions, with a link to "tutorials". On the right side of the page, there are three sections: "iMaQs Help Tips", "Latest News", and "About This Service". At the bottom left, there is a note: "To view PDF files, you must have a copy of the Adobe Acrobat Reader which is available as a free download." and a "Get Adobe Reader" button.

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3. Click on either Mining Search or Quarry Search



4. The Search Parameter page will open. Go to the Holder Name field.

**Search Parameters**

Wildcards  
Can be used in fields marked with an asterisk (\*)

\_ = single character  
% = multiple characters

Disposition/Lease Type: All

Status: All

Disposition/Lease Number: [ ]

Disposition/Lease Name: [ ]

Group Number: [ ]

Expiry Date  
 Recording Date

\* Map Sheet: [ ]

Legal Description: LS [ ] SEC [ ] TWP [ ]

\* Holder Name  
 iMaQs Certification Number

Staker Name: [ ]

\* Client representative Name  
 Client representative iMaQs Certification Number

Event Number: [ ]

**Tips:**  
Use % for wildcard search  
Enter partial name to give you more search results.  
Eg .John Smith  
Enter: **John%**

5. Enter the Holder Name. Enter a partial name to have more results. Let's say you are John Smith. Enter **John%** with the **percent symbol (%)** for a wildcard search. This way all the clients with **JOHN** in either in their First Name or Last Name will populate in the search result.

## HOW TO CHECK IF CLIENT EXIST IN iMaQS

### WHAT TO DO IF THERE IS A MATCH IN iMaQs

If one or more JOHN SMITH appears in the result, click View Client Details to confirm if any of those profiles could be yours.

▼ Client Detail	
iMaQs Certification Number	257953
Client Name	Test Last Name, Test First Name
Address	1395 Ellice Avenue
City	Winnipeg
Province	MB
Country	CA
Postal Code	R3G 3P2
E-mail Address	sampleemail@test.com
Held Disposition/Lease	<a href="#">0</a>

Please note that the address might be incorrect.

**If the Client Name appears to be you but you are unable to determine if have done transactions with the Mines in the past, [please contact Mines Branch](#)**

Send an email to Mines\_Br@gov.mb.ca with your Name, business name (if applicable), phone number and email address. Indicate the reason for your email, eg “Possible iMaQs Profile”

### WHAT TO DO IF THERE'S NO MATCH IN iMaQs

**If the search results do not have a match, please proceed to the next step: HOW TO CHECK IF CLIENT EXISTS IN ACCESSMANITOBA.**