

How to apply for a Prospecting Licence

For clients who are registered in iMaQs but have not applied for a prospecting licence

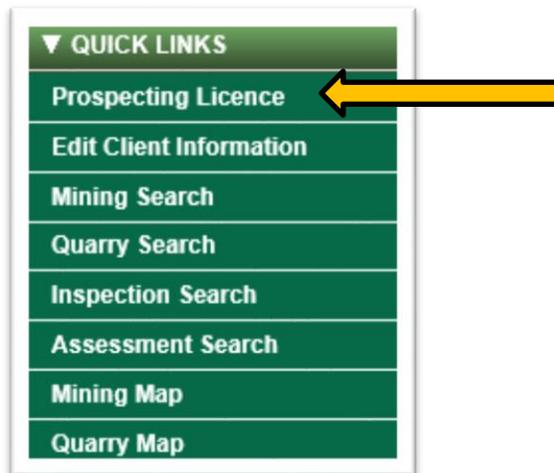
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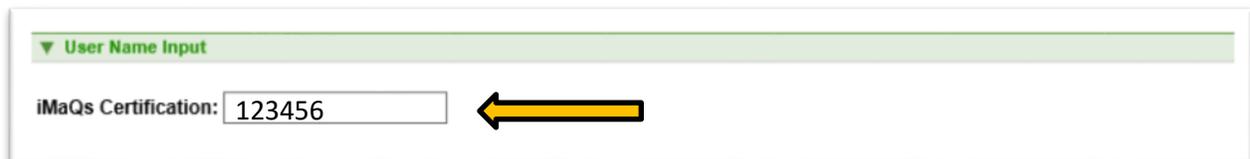
Prospecting Licence Application

Step 1: Log in to your [iMaQs](#) account

Step 2: Go to **Quick Links > Prospecting Licence** at the left side of the screen

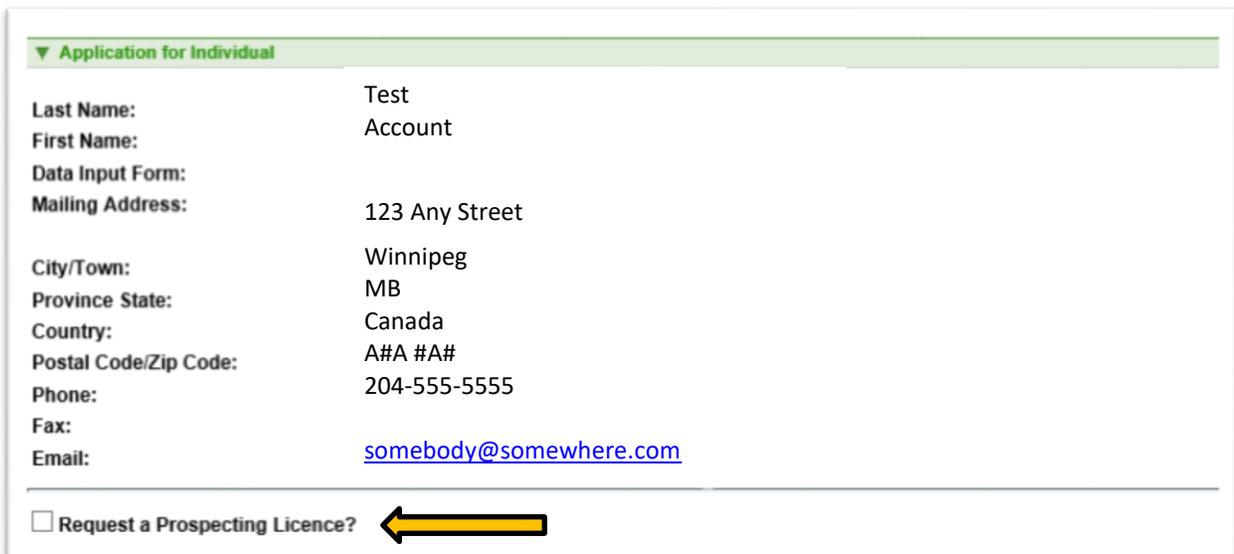


Step 3: Enter your iMaQs Certification (iMaQs ID Number). Click **Next**.

A screenshot of a form titled 'User Name Input'. It contains a text input field labeled 'iMaQs Certification:' with the value '123456'. A yellow arrow points to the input field.

If entering your iMaQs certification does not bring you to a new screen, you may already have a Prospecting Licence. Proceed to 'Printing your Prospecting Licence – Step 1'.

Step 4: Select “**Request a Prospecting Licence**”. Click **Next**.

A screenshot of a form titled 'Application for Individual'. It contains several fields with labels and values: Last Name: Test, First Name: Account, Data Input Form: (empty), Mailing Address: 123 Any Street, City/Town: Winnipeg, Province State: MB, Country: Canada, Postal Code/Zip Code: A#A #A#, Phone: 204-555-5555, Fax: (empty), Email: somebody@somewhere.com. At the bottom, there is a checkbox labeled 'Request a Prospecting Licence?' with a yellow arrow pointing to it.

Step 5: Once you select 'Request a Prospecting Licence', you will see the following:

Request a Prospecting Licence?
Issue Date: 2020-11-25
From Date: 
Are you 18 years of age or older? Yes No 

The date will auto-populate, **do not** change it, but you must answer the age question.

Step 6: The Shopping Cart will show you the total amount owing. Click **Next**.

Shopping Cart				
Event Description	Cost (excluding application fee)	Application Fee	Detail	Remove Item
iMaQs Certification	\$15.00	\$0.00	No event details	<input type="button" value="Remove Event"/>

Total Amount : \$15.00

Step 7: Select your **Method of Payment**. Click **Next** and complete the payment details.

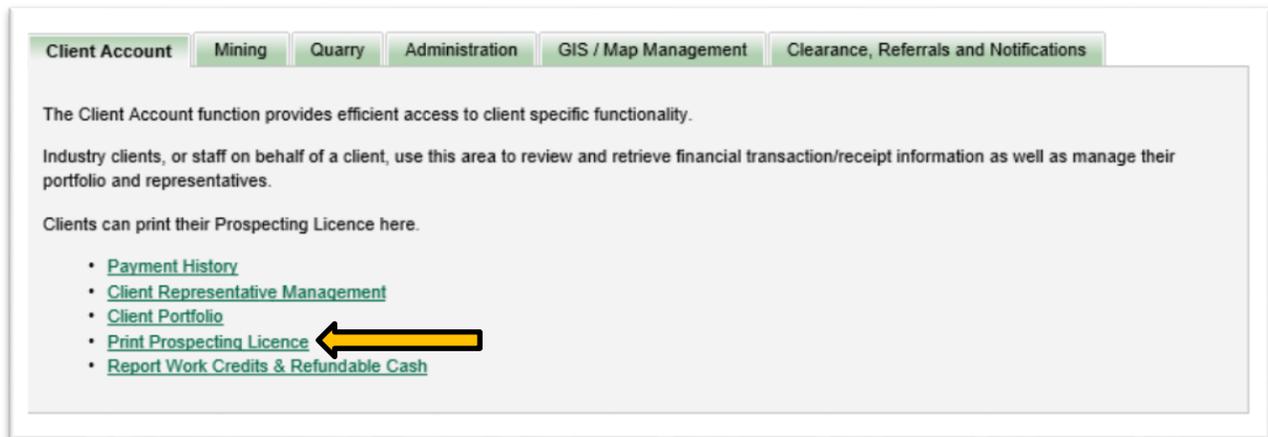
Step 8: Save a copy of the payment approval for your records. Click **Next** to proceed to the Confirmation Page.



The name "Mines Branch" will appear on your credit card statement.

Printing a Prospecting Licence

Step 1: To print a copy of the prospecting licence, go to Client Account > Print Prospecting Licence.



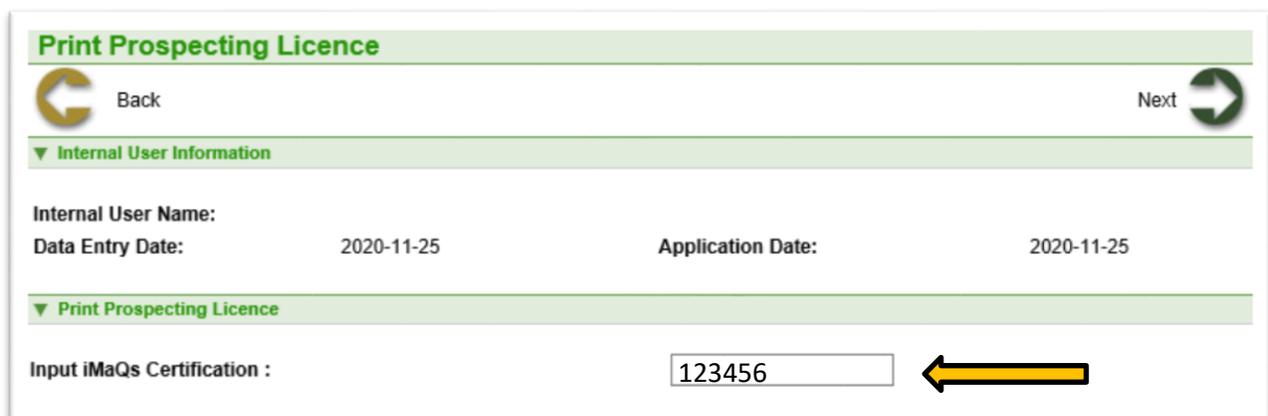
The Client Account function provides efficient access to client specific functionality.

Industry clients, or staff on behalf of a client, use this area to review and retrieve financial transaction/receipt information as well as manage their portfolio and representatives.

Clients can print their Prospecting Licence here.

- [Payment History](#)
- [Client Representative Management](#)
- [Client Portfolio](#)
- [Print Prospecting Licence](#)
- [Report Work Credits & Refundable Cash](#)

Step 2: Enter your iMaQs Certification Number and select 'Next'.



Print Prospecting Licence

Back Next

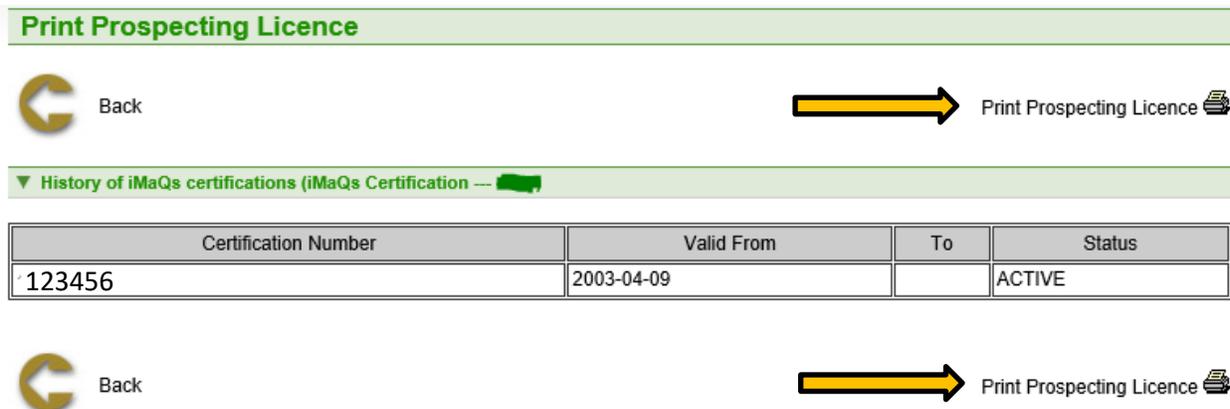
Internal User Information

Internal User Name:
Data Entry Date: 2020-11-25 Application Date: 2020-11-25

Print Prospecting Licence

Input iMaQs Certification :

Step 3: Select one of the 'Print Prospecting Licence' icons.



Print Prospecting Licence

Back Print Prospecting Licence

History of iMaQs certifications (iMaQs Certification --)

Certification Number	Valid From	To	Status
123456	2003-04-09		ACTIVE

Back Print Prospecting Licence

Sample Prospecting Licence

This is what a prospecting licence will look like:

Prospecting Licence X 123456 iMaQs Certification: X 123456	Manitoba 	
 Prospecting Licence	Right to prospect 61(1.1) Subject to Part 9, a person may enter, remain and travel upon Crown mineral land that is open for prospecting and registration as a claim and may prospect, and work on such land in accordance with this Act and may bring on to such land and use on such land any vehicle, machinery, equipment, supplies, personnel or temporary accommodations as required to prospect and work on such land in accordance with this Act. TEST ACCOUNT 123 ANY STREET WINNIPEG, MB CA A#A #A#	
Valid From: April 09, 2003	To: _____	Status _____