

Election Official's Handbook

This is a reference handbook for use by community election officials to guide and explain relevant election processes. The contents of this handbook should answer 99 per cent of an election official's everyday questions.

This handbook includes the latest consolidated version of the Community Councils Election regulation – M.R. 71/2009 and excerpts from The Northern Affairs Act C.C.S.M. c. N100, along with excerpts from other relevant acts that pertain to the community election process.

The principal electoral officer (PEO) updates this handbook for changes made to the act, regulation and department procedures. It covers the duties of election officials, contains copies of prescribed election forms and outlines the role of the PEO. The PEO is the first point of contact on election inquiries from election officials. Contact information for the PEO is:

Manitoba Indigenous and Northern Relations
59 Elizabeth Drive (Box 20)
Thompson, MB R8N 1X4
Phone: 204-679-0678
Fax: 204-677-6525
Email: donna.sitko@gov.mb.ca

In the absence of the PEO, you may contact a municipal development consultant (MDC) in the respective regional office. Contact information for an MDC is:

Dauphin
Phone: 204-622-2051
Fax: 204-622-2305

Thompson
Phone: 204-679-7802
Fax: 204-677-6525

The Pas
Phone: 204-648-3249
Fax: 204-627-8177

Winnipeg
Phone: 204-299-9498
Fax: 204-948-2389

Changes to this handbook will be posted to the Manitoba government website at <http://www.gov.mb.ca/inr/resources/community-docs.html> for your community administrative officer (CAO) to update your copies accordingly.

Suggestions for improvements, changes and corrections are always welcome. Please send such material through your CAO to the attention of the PEO.

Finally, should you resign or cease to hold the position as an election official, please hand your copy of the handbook to the CAO to pass on to your successor.