

<b>Provisions of Basic Local Services to Cottage Areas Falling within the Jurisdiction of the Department</b>	Policy	G2
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## What is the policy?

It is department policy that cottage areas charged a service fee or tax by the department, may be eligible for the following basic municipal services:

- waste and wastewater disposal facilities
- road maintenance (including snow clearing)
- provision of a source of water (well)
- street lighting
- a boat launch

These services may be provided to the extent permitted by annual service levies and taxes collected, excluding school tax. Property and liability insurance is provided by the Manitoba government to cover these services and activities. Services for fire protection, parks and playgrounds are excluded from this insurance and cottagers and associations are encouraged to purchase insurance for these areas as well as for their own cottage.

Cottage areas are to be encouraged to form cottage associations to represent all cottage owners in the area when dealing with the department on matters related to local services. Cottage associations may assume responsibility for administration of local services as delegated, within the scope of this policy.

## Who does what?

- Annual estimates for maintenance and capital should be prepared by the cottage association. The department can assist with these administrative items. Where cottage associations exist, their input is sought on the budgeting, operation and infrastructure maintenance.
- The annual estimates are to be reviewed and agreed upon by the regional office and then submitted to Finance and Administration Branch (through the Northern Affairs Fund) of the department prior to January 31, to implement rate collections in the new fiscal year.
- Where Manitoba Conservation and Climate (CC) is involved in cottage area operations, such as maintenance of lagoons, roads and waste disposal areas, the department should have a written service agreement with CC to provide maintenance services. Maintenance costs are to be in accordance with approved annual estimates and are to be paid out of the department's Northern Affairs Fund.