

A Safe Workplace

A Workplace Safety and Health Manual for Your Community

Section: III-E	Rules Procedures, Practices and Guidelines	Page 1 of 1
Subject: VLE-1	Jacking Vehicles	Approved By: Harvey Bostrom
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PPE Required: Steel-toe boots, safety glasses, hard hat, gloves, hearing protection and high visibility vest.

Steps:

1. Set parking brake.
2. Block wheels opposite to the ends you are working. Use wedges shaped blocking inserted tight to wheel. This safety precaution is used in case the vehicle rolls off the jack.
3. Position Jack. Use level even ground. Shovel the jack area smooth if necessary. If the ground is inadequate (too soft) use wooden blocking.
4. Raise vehicle. Ensure the lift is straight vertical.
5. Block vehicle under frame. Do not trust the jack to support the vehicle. Use wooden blocking of proper size or a jack stand.
6. Lower vehicle to make contact. Lower unit slowly until firmly supported by blocking.
7. Once the work is completed, raise the vehicle to clear blocking, ensure it is a vertical lift and body is in the right position.
8. Remove blocking from frame.
9. Lower vehicle. Ensure the vehicle remains in the proper position.
10. Remove jack using the *Manual Lifting Safe Work Practice* (section III-F, SWP-1).