

Red River Floodway Expansion Project Job Referral Service

Contractor /Employer Registration

New Update

*Questions with a ** require an answer.*

Contract No.** _____

Contractor Details:

Legal Name _____

Operating Name** _____

Address

Street/Box no. _____

City/Town/Postal Code _____

Phone

() _____

Alternate() _____

Fax:

() _____

E-mail _____

Contractor's Contact Person

Name **

c/o MFA

Office** (204) 945-0315

Send referral List by

E-mail

doNotSendThis@gov.mb.ca

Please return your completed Registration form to Employment Manitoba Job Referral Service at your earliest convenience. **Fax: 204-677-6689**

For Office Use Only:

Sys – Create ID# _____

DBA

Job Referral Service – Terms and Conditions

The Job Referral Service has been established to implement the Hiring Procedure and Referral System under Article 22 of the Project Management Agreement signed by The Manitoba Floodway Authority and the Manitoba Building and Construction Trades Council. Employment Manitoba has created and operates the Job Referral Service on behalf of The Manitoba Floodway Authority.

The following terms and conditions apply to your registration:

1. You must follow the terms and conditions set out in the Service Manual for the Job Referral Service. Employment Manitoba may amend the Service Manual in its discretion and will provide all registrants with notice of the amended terms. The amended terms will apply immediately following the notice (or later if the notice specifies a later start date for the amended terms).
2. In using the Job Referral Service, you acknowledge that the Job Referral Service is not acting as your advisor, partner or agent and it is your sole responsibility to interview and select qualified workers from the applicants provided.
3. The Job Referral Service relies on job seekers to provide accurate and honest information. The Job Referral Service will verify the identity and trade credentials of job seekers but cannot guarantee the accuracy nor the truthfulness of any other information it receives from job seekers and enters into the Job Referral Service.
4. You represent and warrant that:
 - all information and reports you provide under Job Referral Service will be complete and accurate;
 - the person who signed this registration on your behalf has the authority to bind you;
 - Manitoba may assume that all Job Orders it receives in your name have been approved by you and are valid;
 - you will only use the Job Referral Service for the purpose for which it was created and for your own purposes and you will not allow others to use it in your name.
5. To establish the Job Referral Service, Manitoba has collected personal information (which may also include personal health information) from job seekers. The personal information was collected with the consent of the job seekers, to be used for specified purposes including:
 - monitoring the job seeker's registration, participation and progress in the Job Referral Service;
 - sharing information for the purpose of program monitoring and accountability requirements with the following entities as needed, including Contractors to Manitoba Floodway Authority and Trade Council/Participating Trade Unions.
6. You may only use the personal information Manitoba provides for the purposes in paragraph 5 unless the job seeker gives their consent to other uses. Manitoba may set out more requirements in the Service Manual respecting collection, use, disclosure and protection of personal information of the job seekers. You must comply with the provisions of all applicable privacy laws including the Personal Information Protection and Electronic Documents Act (Canada).
7. Manitoba will not be liable for any delays or interruptions in the operation of the Job Referral Service.
8. You will indemnify Manitoba for claims brought against Manitoba arising from your actions, including reasonable costs to defend.
9. The Job Referral Service may terminate your registration if you fail to follow the Service Manual or the terms and conditions of this registration.